



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR SEPTEMBER 2016

DATE: OCT 16, 2016

The Public Services Department submits the following activity for August 2016.

GARBAGE LANDFILLED

SEPT

(SPARTANBURG 468.78 Tons – GREENVILLE 366.32 Tons)

GRAND TOTAL (Both City's) 835.1 Tons

Running Totals to date:

Spartanburg 1,165.28Tons – Greenville 1,693.95 Tons

Total both City's **2,859.23 Tons**

Carts Delivered

NEW HOME CARTS: 33 REPLACEMENT CARTS: 14

RECYCLE BINS: 40 CARTS REPAIRED: 19

YARD WASTE CARTS: 1 LEGAL EXTRA CARTS: 2



Recycle Center

Recycle Curbside

Paper Mixed 6.13 Tons

Tons Collected Center: 7.61

Plastic 1.48 Tons

Tons Collected Curbside: 26.67

Cardboard: 000 Tons

Total Tons: 34.28

E-Waste: 000 Tons

Both Center, and Curbside

Metal/Alum 000 Tons

Tires: 000 Tons

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 12

MISCELLANEOUS JOBS: 43

TIRES REPLACED: 12

TIRE ROTATIONS: 1

TIRES REPAIRED: 0

BRAKE JOBS: 6

MAJOR REPAIRS: 15

MINOR REPAIRS: 15

BATTERIES REPLACED: 9

ROTORS TURNED: 6

ROAD CALLS: 4

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains in several locations: **5** days
 - Sign Work: **6** Days of repairing and, or replacing street signs.
 - Repair/Replace Green Carts: **11** Days repairing or replacing green carts.
 - Street Work: **15** Days of patching potholes, repairing sidewalks & curblines, in various locations.
 - Bush hog: **15** Days of bush hog and sightline cutbacks throughout the city.
 - Grass Cutting: **11** Days of cutting grass and spraying weeds.
 - Vac Truck: **5** Days of jetting city storm drain lines.
 - Street Sweeper: **10** days of sweeping streets.
 - Camera Van: **3** days of running camera thru city storm drain lines.
1. Hauled 2 loads of E-Waste to the landfill.
 2. Put out barricades, and table tops for Wing – Fling, downtown.
 3. Painted turn arrows on Dill Street, and Wade Hampton Blvd.
 4. Cut grass in the cemetery, for Labor Day. 4 Labor Finders, 2 employees.
 5. Fixed a sink hole on James Street, cut road, and repaired an abandoned storm drain, filled with flow able fill.
 6. Started cutting back right of way with bucket truck for the Winter.

CITY BUILDING MAINTENANCE

Maintenance Supervisor: Overseeing building maintenance, janitorial work, etc. for all city buildings. **40** hours a week. Heating and cooling tracer summit. **5-14** hours a week.

Janitorial Work: **2** Employees full time, and **1** part time.

City Hall: **3** Hours a day **5** day's week. City Police & Courts: **3** Hours a day **5** days.
Operation Center: **2** hours a day **2** days. City Hall/Cannon Centre: full time **8** hour shift.
5 days a week. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs.

Managing City Projects: Safety Committee Meeting: **1** hr.

City Auditorium, renovations & budget cost, ongoing project.

Police & Courts: Installation of bullet proof walls, ongoing project.

City Hall: ABC sensors replaced.

City Hall: Lamps replaced 3rd floor and lower level.

Employee door, electric strike adjustments.