TO:                    ED DRIGGERS, CITY ADMINISTRATOR
                         TAMMY DUNCAN, CITY CLERK
FROM:                  PUBLIC SERVICES DEPARTMENT
SUBJECT:               ACTIVITY REPORT FOR DECEMBER 2014
DATE:                  JAN 12, 2015

The Public Services Department submits the following activity for December 2014.

**GARBAGE LANDFILLED**

*DEC*

(SPARTANBURG 336.35 Tons - GREENVILLE 498.08 Tons)

**GRAND TOTAL (Both Cnty’s) 834.43 Tons**

**Running Totals to date:**
Spartanburg 6,755.68 tons – Greenville 8,228.9 tons
Total both Cnty’s **14,984.58 tons**

**CARTS DELIVERED**

NEW HOME CARTS: 20   REPLACEMENT CARTS: 28
RECYCLE BINS: 31    CART REPAIRED: 14
YARD WASTE CARTS: 2
Recycle Center                                RECYCLING CURB
Paper Mixed                                Comingle
7.05     Ton                               29.74  Ton
Plastic                                     .88    Ton
Residents visiting:                        692
E-Waste                                     27    Pieces

VEHICLE MAINTENANCE SHOP
FULL SERVICE OIL/FILTER: 14               MISCELLANEOUS JOBS: 41
TIRES REPLACED: 25                         TIRE ROTATIONS: 2
TIRES REPAIRED: 4                         BRAKE JOBS: 4
MAJOR REPAIRS: 13                         MINOR: 22
BATTERIES REPLACED: 8                     ROTORS TURNED: 6
ROAD CALLS: 7                             
STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains: 5 days
- Sign Work: 8 Days, replaced, and, or repaired street signs.
- Repair/Replace Green Carts: 9 Days repairing or replacing green carts.
- Street Sweeper: 7 Days of sweeping city streets.
- Street Work: 10 Days of patching potholes, repairing sidewalks & curblines.
- Bush hog: 8 Days of bush hog and sightline cutbacks throughout the city.
- Camera Van: 2 Days running camera in city drain lines.
- Leaf Pickup: 21 days of picking up leaves in the city

1. A crew cleaned up downtown for the Christmas Parade.
2. Everyone in the Public Services Department attended a Storm Water Pollution Prevention class, taught by Lillian Hanes.
3. First part of December, 5 trucks, and 11 men worked to clean up the very large amount of leaves in area 1.
4. Worked a couple weeks in December on Christmas decorations and putting up Christmas Trees, as follow up to Novembers working on decorations.

CITY BUILDING MAINTENANCE

City Hall: 3 Hours a day 5 day’s week.
Police & Courts: 3 Hours a day 5 days
Operation Center: 2 hours a day 2 days.
Janitor: City Hall/Cannon Center full Time 8 hours shift 5 days a week.
Janitorial Work: 2 Employees full time, 1 Employee part time.

City Hall…Hall A Set up for council: 1 hr
City Hall…Hall A break down for council: 1 hr
City Hall…Hall A Set up for council: 1 hr
City Hall…Hall A break down for council: 1 hr

Victor Gym new drinking fountain: 3 hrs
Needmore Center new hot water heater installed: 4 hrs
City Hall repaired eight foot tables: 2 hr

Active contractor projects:
Cannon Centre Exterior up lighting in progress