TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR January, 2019

DATE: FEB. 19, 2019

The Public Services Department submits the following activity for January, 2019.

YTD Totals: Greenville 3,467.91 + Spartanburg 3,944.72 = 7,412.63 Tons
CARTS DELIVERED

NEW HOME CARTS: 18
RECYCLE BINS: 30
YARD WASTE CARTS: 1
LEGAL EXTRA GREEN CART: 2
REPLACEMENT CARTS: 20
CARTS REPAIRED: 23
LEGAL EXTRA GREEN CART: 2

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 19
TIRES REPLACED: 25
MAJOR REPAIRS: 18
BATTERIES REPLACED: 6
ROTORS TURNED: 8
MISCELLANEOUS JOBS: 51
ROAD CALLS: 1
BRAKE JOBS: 5
MINOR REPAIRS: 36
TIRE ROTATIONS: 2

PUBLIC SERVICE CREW

• Public Service crew placed concrete wheel stops in City parking lot
• Asphalted a section of parking lot at OC building to expand parking
• Christmas trees at City park and City Hall were taken down
• New digital speed limit signs were placed throughout the City for the police department.
• 3 loads of EWaste were taken to landfill.

STORM DRAINS & CATCH BASINS

• Storm drain lines on Trade St, Randall St, Cannon Ave, and Jason St had camera surveillance done for construction work on these streets.
• Jet truck was run down the storm drain lines on Cannon Ave and Jason St
• Storm grates around town were cleaned
BUSHHOG & RIGHT-OF-WAY CUTBACKS

• Cut back numerous trees and bushes from around the cities Stop signs and intersections.

STREET SWEEPER

• Street sweeper was run for 8 days on the city streets and curb lines to clean leaves and debris from the streets.
• Street sweepings were hauled to the landfill.

LEAF PICK-UP

• Both leaf trucks were run for 21 days.

GREEN CARTS & RECYCLE BINS

• Replaced and/or repaired 41 green carts
• Delivered 14 recycle bins.
• Delivered 1-yard waste cart

POTHOLES

• Potholes were repaired on W. Phillips, 4th St, Wilson, Westmoreland, Gary Armstrong, Wedgewood, Moore St, School St, Brookeshire, Tryon St and Randall St.

SIGNS REPAIRED/REPLACED

• Stop signs on Beverly & Poinsett and Depot St.
• Blind Intersection on Brockman McClimon
• No Dumping sign on Hammett Bridge
CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Crew cleaned the city buildings daily, along with other tasks.
- Changed out light bulbs, as needed, in all city buildings.
- Finished interior updates at O.C. (new paint, carpet, and elect. outlets)
- Over saw the contractor paint exterior of Tryon outdoor restrooms
- Over saw contractor paint interior walls at P.D.
- Over saw the start of structural repairs at Cannon Center
- Over saw contractor doing roof repair at Museum
- Repaired natural gas leak at Tryon Center
- Oversaw contractor replace exterior awnings at O.C.
- Repaired/replaced Exit signs at Greer Relief
- Relocated sprinkler head in first floor work room City Hall