



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR MAY 2014

DATE: JUNE 18, 2014

The Public Services Department submits the following activity for May 2014.

GARBAGE LANDFILLED

MAY

(SPARTANBURG 433.83Tons - GREENVILLE 419.65 Tons)
GRAND TOTAL (Both Cnty's) 853.48 Tons

Running Totals to date:

Spartanburg 4,240.03 tons – Greenville 4,948.59 tons
Total both Cnty's **9,188.62 tons**

CARTS DELIVERED

NEW HOME CARTS: 7 REPLACEMENT CARTS: 19

RECYCLE BINS: 28 Yard Waste Crts: 2

Carts Repaired: 10



Recycle Center

Paper 5.8 Ton

Cardboard 3.2 Ton

Plastic 2.7 Tons

Residents visiting: 740

E-Waste 57 Pieces

Glass 4.7 Tons

Tires 8

Metal 1.9 Tons

RECYCLING CURB

Paper 11.9 Ton

Tires 17

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 15

MISCELLANEOUS REPAIRS: 42

TIRES REPLACED: 13

ROAD CALLS: 4

TIRES REPAIRED: 3

BRAKE JOBS: 4

MAJOR REPAIRS: 19

MINOR: 14

BATTERIES REPLACED: 0

ROTORS TURNED: 4

TIRE ROTATINS: 2

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: 8 Days worked on catch basins & storm drains:
 - Vac Truck: Jetting storm drain lines for: 2 days.
 - Sign Work: 10 Days, replaced, and, or repaired street signs.
 - Bushhog, cutback sidelines: 14 Days bushhogging cutting back throughout city
 - Camera Van: 2 Days used Camera Van to clean drains & catch basins.
 - Street Sweeper: 9 Days of sweeping city streets.
 - Street Work: 20 Days of patching potholes and sidewalks.
 - Grass Cutting: 10 Days of cutting grass in the city.
1. Cut grass twice in May for Mother's Day and Memorial Day. 2 employees, and 4 Labor Finders.
 2. Poured concrete pads at OC Building for driveway.
 3. Public Services replaced section of storm drain line on Jackson Street and West Arlington. We also built a new blind box, and new catch basin, due to large sink hole in the road.
 4. Cleaned downtown and setup for Family Fest, also set up barricades etc. Public Services worked Family Fest, then stayed, to cleaned up after it was over.

CITY BUILDING MAINTENANCE

Janitorial Work: 2 Employees:
City Hall: 3 Hours a day 5 day's week.
Police & Courts: 3 Hours a day 5 days
Operation Center: 2 hours a day 2 days.
Janitor: Part time up to 32 hours a week
at City Hall and the Cannon Center.

Maintenance Supervisor: Overseeing building
Maintenance, janitorial work, etc, for all City
Buildings 40 hours a week. Heating and
Cooling Tracer Summit 5 – 14 hours a week.

City Hall...Hall A Set up for council: 1 hr
City Hall...Hall A break down for council: 1 hr
City Hall...Hall A Set up for council: 1 hr
City Hall...Hall A break down for council: 1hr

Family Fest downtown set up drop cords: 3 hours
Family Fest Event Friday-Saturday : 24 hours
Operations Center ceiling tile installation, "contracted" 16 hours
Suber Road soccer field installed portable HVAC unit: 4 hours
Trade Street light pole rewired from pole to pole: 2 hours
Police Dept replaced ballast on second floor: 1 hour
Mins 1 -400 training: 16 hours