TO: ED DRIGGERS, CITY ADMINISTRATOR
       TAMMY DUNCAN, CITY CLERK
FROM: PUBLIC SERVICES DEPARTMENT
SUBJECT: ACTIVITY REPORT FOR NOVEMBER 2015
DATE: December 4, 2015

The Public Services Department submits the following activity for November 2015.

GARBAGE LANDFILLED

NOV
(SPARTANBURG 389.00 Tons - GREENVILLE 355.18 Tons)

GRAND TOTAL (Both Cnty’s) 744.18 Tons

Running Totals to date:
Spartanburg 1,583.31 Tons – Greenville 2,429.13 Tons

Total both Cnty’s 4,012.44 Tons

CARTS DELIVERED

NEW HOME CARTS: 10  REPLACEMENT CARTS: 25

RECYCLE BINS: 31  CART REPAIRED: 9
### Recycle Center

<table>
<thead>
<tr>
<th>Material</th>
<th>Tons</th>
<th>Tons Collected Curbside: 38.10 Tons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glass</td>
<td>5.31</td>
<td></td>
</tr>
<tr>
<td>Paper Mixed</td>
<td>7.98</td>
<td></td>
</tr>
<tr>
<td>Plastic</td>
<td>1.75</td>
<td></td>
</tr>
<tr>
<td>Cardboard</td>
<td>2.40</td>
<td></td>
</tr>
<tr>
<td>E-Waste</td>
<td>0.54</td>
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<tr>
<td></td>
<td></td>
<td>Total Tons 56.08</td>
</tr>
<tr>
<td></td>
<td></td>
<td>both Center, and Curbside</td>
</tr>
</tbody>
</table>

**Visitors to Recycle Center:** 847

### VEHICLE MAINTENANCE SHOP

- **FULL SERVICE OIL/FILTER:** 11
- **MISCELLANEOUS JOBS:** 35
- **TIRES REPLACED:** 17
- **TIRE ROTATIONS:** 1
- **TIRES REPAIRED:** 1
- **BRAKE JOBS:** 2
- **MAJOR REPAIRS:** 28
- **MINOR REPAIRS:** 28
- **BATTERIES REPLACED:** 4
- **ROTORS TURNED:** 2
- **ROAD CALLS:** 2
**STREET REPAIR AND ROAD MAINTENANCE**

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains: 12 days
- Sign Work: 4 Days, replaced, and, or repaired street signs.
- Repair/Replace Green Carts: 10 Days repairing or replacing green carts.
- Street Sweeper: 6 Days of sweeping city streets.
- Street Work: 17 Days of patching potholes, repairing sidewalks & curblines.
- Bush hog: 3 Days of bush hog and sightline cutbacks throughout the city.
- Leaf pickup: 18 Days of picking up leaves in the city.
- Camera Van: 2 Days running camera cleaning city drain lines.
- Vac Truck: 4 Days of jetting city storm drain lines.

1. Put up Christmas decorations, and Christmas trees.
2. Cleaned debris out from under the bridge on Harvey Street, due to flooding.
3. Fixed a sink hole in the road on Milky Way in the Starcrest Subdivision.
4. Backfilled new sidewalk on Davenport.
5. Patched numerous potholes due to all the rainfall.

**CITY BUILDING MAINTENANCE**

City Hall: 3 Hours a day 5 day’s week.
Police & Courts: 3 Hours a day 5 days.
Operation Center: 2 hours a day 2 days.
Janitor: City Hall/Cannon Center full Time 8 hours shift 5 days a week.
Janitorial Work: 2 Employees full time,

City Hall…Hall A Set up for council: 2 hr
City Hall…Hall A break down for council: 2 hr
City Hall…Hall A Set up for council: 2 hr
City Hall…Hall A break down for council: 2 hr
Safety Committee meeting: 1 hr

Maintenance Supervisor: Overseeing building Maintenance, janitorial work, etc, for all City Buildings 40 hours a week. Heating and Cooling Tracer Summit 5 – 14 hours a week.

Project managing Victor Gym replace glass at egress door. 2.5 hrs
Police, Courts project bullet proof glass & walls installation quote: 8 hrs.
City Hall 3rd floor lamps replaced.
Roof quotes for Tryon roofs: 6 hrs