CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL
October 9, 2018

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF THE REGULAR MEETING

Mayor Rick Danner – 6:34 P.M.

The following members of Council were in attendance:
Jay Arrowood, Wayne Griffin, Lee Dumas, Wryley Bettis
and Judy Albert.

Councilmember Kimberly Bookert was absent.

Others present: Ed Driggers, City Administrator, Mike
Sell, Assistant City Administrator, Tammela Duncan,
Municipal Clerk, Steve Owens, Communications
Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE

Councilmember Lee Dumas

III. INVOCATION

Councilmember Lee Dumas

IV. PUBLIC FORUM

No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING

September 11, 2018

ACTION – Councilmember Wryley Bettis made a motion that the minutes of September
11, 2018 be received as written. Councilmember Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

A. Employee Recognition

Mayor Rick Danner read Resolution Number 23-2018 recognizing and commending the
following City of Greer Employees for their dedicated and faithful service:

Alston Blanchard has served in the Fire Department for 5 years;
Billy Campbell has served in the Building and Development Standards
Department for 5 years;
McCauley Hannah has served in the Fire Department for 5 years;
Drew Pitman has served in the Fire Department for 5 years;
Jonathan Saunders has served in the Police Department for 5 years; 
Edgar Atkins has served in the Public Services Department for 10 years; 
JB Carson has served in the Public Services Department for 10 years; 
Lisa Elliott has served in Administration for 10 years; 
Jeffery Hemric has served in the Police Department for 10 years; 
Andrew Holleman has served in the Fire Department for 10 years; 
Michael Paulson has served in the Recreation Department for 10 years; 
Ray Shaffer has served in Public Services Department for 10 years; 
Laura Swain has served in the Public Services Department for 10 years; 
Sally Wise has served in the Recreation Department for 10 years; 
Warren Douglas has served in the Fire Department for 15 years; 
Taylor Graham has served in the Fire Department for 15 years; 
Clara O’Neal has served in the Recreation Department for 15 years; 
Ashley Wright has served on the Police Department for 15 years and 
Kevin Holtzclaw has served in the Fire Department for 25 years.

VII. DEPARTMENTAL REPORTS

A. Steve Grant, City Engineer highlights his Monthly Activity Report.

B. Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Reports for August 2018 were included in the packet for informational purposes.

Finance

General Fund Cash Balance: $14,610,600.
Revenue Benchmark Variance: ($52,976). Expenditure Benchmark Variance: ($144,135.)
Overall Benchmark Variance: ($197,111.)

The City is 3% under budget during this time period.

Hospitality Fund Cash Balance: $1,533,389.
Storm Water Fund Cash Balance: $1,088,069.

VIII. ADMINISTRATOR’S REPORT

Ed Driggers presented the following:

National Citizen’s Survey – We will send out notifications this week letting people know the surveys are coming. The surveys will be mailed next week. The information we gather will be used during your Annual Strategic Planning Retreat, after the first of 2019.

GovDeals – We held a surplus property auction in September. $128,230.60 was made on the sale of the surplus property.
Walk with your Elected Official – the final “Walk with your Elected Official” will take place Saturday, November 10th. We will gather at 9:45 am and the walk will begin at 10:00 am around the fountain in City Park.

Police Department – the Police Department periodically receives a report card for their risk management services though the South Carolina Municipal Insurance Risk Financing Fund (SMIRF) they assess operations and policy and procedures. There are eleven (11) categories on which they are graded and the Police Department scored an eleven (11) out of eleven (11) for 100% achievement on their report card.

KnowBe4 Training – You should have received and email from myself and Jim Ridgill regarding KnowBe4 training. This is proactive training for suspicious email. We are requiring all employees/anyone that has access to our systems to take the training. We are strongly requesting that you participate as well.

Leaf Pick-Up – Brochures will be mailed the end of October. Leaf service will begin the first of November.

Street Scape Project – We are moving forward; the project has been advertised for bid. A mandatory pre-construction bid conference will be held Monday, October 15, 2018. As of today, we have had five (5) businesses indicated interest in our project. Bids are to be received on November 8th.

ADP Payroll – we have completed the transition to the ADP payroll system.

Safety Breakfast – was held last Friday.

Calendar Events
Farmer Market – continues every Saturday here in City Park through November 17th.

Artisan Market – will be in conjunction with the Farmers Market this Saturday, October 13th.

Food Truck Roll Out – will take place Friday, October 19th here at City Park.

Halloween Hoopla – will be held Saturday, October 27th from 4:00pm until 8:00pm here at City Park and downtown.

Ten at the Top – we will be participating with Ten at the Top in a community bus tour for all of the ten county upstate regions. It will feature Simpsonville, Mauldin, and Greer. We look forward to hosting our community partners from across the upstate as we highlight some of our industrial projects and development projects that we have had success with over the last couple of years.

ICMA Certificate of Distinction – Mr. Driggers presented Mayor Danner with a plaque on behalf of the International City/County Management Association. It recognizes Greer, SC for exemplifying the standards established by the International City/County Management Association in the application of performance data to local government
management, including training, verification, public reporting, planning and decision making, networking and accountability.

IX. APPOINTMENT TO BOARDS AND COMMISSIONS

A. Board of Zoning Appeals

District 1 Allison Ringer has resigned her term will expire 6/30/2020.

ACTION – Councilmember Jay Arrowood nominated Emily Tsesmeloglou to the District 1 seat on the Board of Zoning Appeals. Councilmember Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

X. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 33-2018
APPROVING A PROJECT AGREEMENT FOR TRIBES 513 PROPERTIES E PINSETT, LLC, AND GREER PINSETT PROPERTIES, LLC DOWNTOWN DEVELOPMENT; AUTHORIZING THE ACQUISITION AND DISPOSITION OF REAL PROPERTY; AUTHORIZING THE EXPENDITURE OF FUNDS; AUTHORIZING THE EXECUTION AND DELIVERY OF ADDITIONAL DOCUMENTS; AND OTHER RELATED MATTERS.

Ed Driggers, City Administrator stated there was no new information.

ACTION – Councilmember Judy Albert made a motion to approve Second and Final Reading of Ordinance Number 33-2018. Councilmember Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

B. First and Final Reading of Resolution Number 21-2018
A RESOLUTION CERTIFYING CERTAIN REAL PROPERTY IN THE CITY OF GREER AS AN ABANDONED BUILDING SITE.

Ed Driggers, City Administrator presented the request. Jeff Randolph with Grace Church spoke.

Brief discussion held.

ACTION – Councilmember Lee Dumas made a motion to approve First and Final Reading of Resolution Number 21-2018. Councilmember Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.
XI. NEW BUSINESS

A. **Bid Summary – Greer Police Department Range**  
   Presented by Captain Eric Pressley

   Staff recommended Sloan Construction, Inc. in the amount of $108,000.00.

   Discussion held.

   **ACTION** – Councilmember Wryley Bettis made a motion to hold over until the next meeting. Councilmember Wayne Griffin seconded the motion.

   **VOTE** – Motion carried unanimously.

B. **City Re-surfacing lists for 2019**  
   Presented by Steve Grant, City Engineer

   Staff recommended the Greenville and Spartanburg lists as presented. (attached)

   Discussion held.

   **ACTION** – Councilmember Wayne Griffin made a motion to approve the lists as presented. Councilmember Jay Arrowood seconded the motion.

   **VOTE** – Motion carried unanimously.

C. **First and Final Reading of Resolution Number 22-2018**  
   A RESOLUTION TO AUTHORIZE THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA TO ACT AS CLAIMANT AGENCY FOR THE COLLECTION OF DEBT ON BEHALF OF THE CITY OF GREER IN ACCORDANCE WITH THE SETOFF DEBT COLLECTION ACT.

   David Seifert, Chief Financial Officer presented the request.

   **ACTION** – Councilmember Wryley Bettis made a motion to approve First and Final Reading of Resolution Number 22-2018. Councilmember Jay Arrowood seconded the motion.

   **VOTE** – Motion carried unanimously.

D. **First Reading of Ordinance Number 34-2018**  
   AN ORDINANCE RELATING TO THE RECOVERY OF COLLECTION COSTS AS A PART OF DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION ACT

   David Seifert, Chief Financial Officer presented the request.

   **ACTION** – Councilmember Wryley Bettis made a motion to approve First Reading of Ordinance Number 34-2018. Councilmember Judy Albert seconded the motion.
VOTE – Motion carried unanimously.

E. First Reading of Ordinance Number 35-2018
AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY WILLIAM B. MCABEE LOCATED AT 214 CENTER STREET BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF R-7.5 (SINGLE-FAMILY RESIDENTIAL) FOR SAID PROPERTY.

Kelli McCormick, Planning Manager presented the request. Neither the owner nor a representative was present.

ACTION – Councilmember Jay Arrowood made a motion to approve First Reading of Ordinance Number 35-2018. Councilmember Wryley Bettis seconded the motion.

Brief discussion held.

VOTE – Motion carried unanimously.

F. First Reading of Ordinance Number 36-2018
AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY JOHN W. BEESON, JR. LOCATED ON ANSEL SCHOOL ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF R-10 (SINGLE-FAMILY RESIDENTIAL) FOR SAID PROPERTY.

Kelli McCormick, Planning Manager presented the request. Neither the owner nor a representative was present.

Brief discussion held.

ACTION – Councilmember Lee Dumas made a motion to approve First Reading of Ordinance Number 36-2018. Councilmember Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

XII. EXECUTIVE SESSION

ACTION – In (7:57 p.m.)

(A) Personnel Matter
Councilmember Lee Dumas made a motion to enter into Executive Session to discuss a Personnel Matter pertaining to the Administration Department as allowed by State Statute Section 30-4-70(a)(1). Councilmember Jay Arrowood seconded the motion. Motion carried unanimously.

(B) Contractual Matter
Councilmember Lee Dumas made a motion to enter into Executive Session to discuss a Contractual Matter pertaining to a Participation Agreement with the Greenville Legislative
Delegation Transportation Committee as allowed by State Statute Section 30-4-70(a)(2). Councilmember Jay Arrowood seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they discussed the above matter and no action was taken.

**ACTION** - Out (8:47 p.m.) – Councilmember Wryley Bettis made a motion to come out of Executive Session. Councilmember Jay Arrowood seconded the motion. Motion carried unanimously.

**ACTION TAKEN AFTER EXECUTIVE SESSION**

**ACTION – (B) Contractual Matter**  
Councilmember Lee Dumas made a motion to allow the Mayor and/or the City Administrator to execute a participation agreement with the Greenville Legislative Delegation Transportation Committee for construction of the downtown Street Scape Project. Councilmember Wryley Bettis seconded the motion. Motion unanimously carried.

**XIII. ADJOURNMENT**

8:49 P.M.

Richard W. Danner, Mayor

Tammela Duncan, Municipal Clerk

Public Forum
Sign in

October 9, 2018
6:30 pm

(a) **Public Forum.** During a period of thirty (30) minutes at the beginning of each city council meeting, referred to as a public forum, the presiding officer may recognize citizens of the municipality or others who have standing in the municipality, such as business owners, who wish to address council on matters pertaining to items on that meeting’s agenda.

**Sign-up for Public Forum.** At least fifteen (15) minutes prior to the commencement of a city council meeting, a potential speaker, who is not already a petitioner appearing on the agenda and is not a previous petitioner speaking on the same subject, wishing to appear before council must place his or her name, address, and whether he or she is for or against an agenda item on the public forum list. This list shall be maintained by the municipal clerk. Sign ups for public forums will be on a first come, first served basis. The municipal clerk shall make the public forum list available for council and public inspection. No names will be added to the list once the list is given to the presiding officer and the public forum has begun. The presiding officer will give equal time to those for and against the agenda items that are to be discussed during a public forum.

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Agenda Item</th>
<th>In Favor / Oppose</th>
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City of Greer, SC
<table>
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<tr>
<th></th>
<th>This Year</th>
<th>This Month</th>
<th>Storm Water Fund Expenditures</th>
<th>Storm Water Fund Revenue</th>
<th>Storm Water Fund Cash Balance</th>
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<td>75,100</td>
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<td>9,285</td>
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<td>1,088,069</td>
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<td>23,118</td>
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<td>385,537</td>
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<td>1,170,356</td>
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<td>14,610,600</td>
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</tr>
</tbody>
</table>

**Quick Look Indicators**

As of Month End August 2018

**Summary**

**Performance**

**Financial**

City of Green, SC
October 4, 2018

MEMO

To: Ed Driggers

From: Steve Grant

Subject: City Re-surfacing List for 2019

The proposed re-surfacing lists are attached. One for Greenville County and one for Spartanburg County.

The lists were compiled by using the PCI score from the pavement evaluation performed by Transmap in 2016 and visual inspections of all streets on the list.

Please review and let me know if you have any questions.
<table>
<thead>
<tr>
<th>STREET NAME</th>
<th>LOCATION / AREA</th>
<th>COUNTY</th>
<th>BEGINNING POINT</th>
<th>ENDING POINT</th>
<th>CLASSIFICATION</th>
<th>LENGTH OF ROAD</th>
<th>WIDTH</th>
<th>SY</th>
<th>PCI</th>
<th>ESTIMATED COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. Arlington Ave</td>
<td>W. of Line St</td>
<td>Greenville</td>
<td>N Main St</td>
<td>Bellenger Ave</td>
<td>Collector</td>
<td>660</td>
<td>24</td>
<td>1760</td>
<td>35</td>
<td>2019</td>
</tr>
<tr>
<td>North Ave</td>
<td>off W. Poinsett St</td>
<td>Greenville</td>
<td>Church St</td>
<td>Poinsett St</td>
<td>Collector</td>
<td>650</td>
<td>16</td>
<td>1156</td>
<td>36</td>
<td>2019</td>
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<tr>
<td>Connecticut Ave</td>
<td>Greer Mill area</td>
<td>Greenville</td>
<td>Parker St</td>
<td>Bobo Ave</td>
<td>Local</td>
<td>840</td>
<td>20</td>
<td>1967</td>
<td>45</td>
<td>2019</td>
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<tr>
<td>Meadow Springs Ln</td>
<td>Brushy Meadows</td>
<td>Greenville</td>
<td>Brushy Meadows Dr</td>
<td>Henderson Gap Rd</td>
<td>Local</td>
<td>2000</td>
<td>24</td>
<td>5333</td>
<td>58</td>
<td>2019</td>
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<td>Harris Dr</td>
<td>Pleasant Grove area</td>
<td>Greenville</td>
<td>Pleasant Dr</td>
<td>Leona Dr</td>
<td>Local</td>
<td>1650</td>
<td>22</td>
<td>3789</td>
<td>55</td>
<td>2019</td>
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<tr>
<td>Leona Dr</td>
<td>Pinecrest Dr</td>
<td>Greenville</td>
<td>Pinecrest Dr</td>
<td>Pleasant Dr</td>
<td>Local</td>
<td>1050</td>
<td>22</td>
<td>2567</td>
<td>65</td>
<td>2019</td>
</tr>
<tr>
<td>Pinecrest Dr</td>
<td>Pleasant Grove area</td>
<td>Greenville</td>
<td>Harms St</td>
<td>Leona Dr</td>
<td>Local</td>
<td>1400</td>
<td>20</td>
<td>3111</td>
<td>68</td>
<td>2019</td>
</tr>
<tr>
<td>Fuller St</td>
<td>off W. Poinsett St</td>
<td>Greenville</td>
<td>Oakland Ave</td>
<td>Canteen Ave</td>
<td>Local</td>
<td>810</td>
<td>16</td>
<td>1440</td>
<td>68</td>
<td>2019</td>
</tr>
<tr>
<td>Gallivan St</td>
<td>Greer Mill area</td>
<td>Greenville</td>
<td>Bobo St</td>
<td>Parker</td>
<td>Local</td>
<td>920</td>
<td>19</td>
<td>1642</td>
<td>42</td>
<td>2019</td>
</tr>
<tr>
<td>Burch Dr</td>
<td>Tryon St area</td>
<td>Greenville</td>
<td>Tryon St</td>
<td>Sherwood Ave</td>
<td>Local</td>
<td>350</td>
<td>18</td>
<td>700</td>
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<tr>
<td>Augusta St</td>
<td>G Main and Drushy Creek</td>
<td>Greenville</td>
<td>Drushy Creek Rd</td>
<td>W James St</td>
<td>Local</td>
<td>375</td>
<td>20</td>
<td>833</td>
<td>44</td>
<td>2019</td>
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<tr>
<td>Brown St</td>
<td>S Main area</td>
<td>Greenville</td>
<td>S Main St</td>
<td>Fall St</td>
<td>Local</td>
<td>530</td>
<td>26</td>
<td>1531</td>
<td>46</td>
<td>2019</td>
</tr>
<tr>
<td>Lincall St</td>
<td>S. Trade St area</td>
<td>Greenville</td>
<td>Moore St</td>
<td>Cannon St</td>
<td>Local</td>
<td>675</td>
<td>18</td>
<td>1350</td>
<td>46</td>
<td>2019</td>
</tr>
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<td>W Church St</td>
<td>N. Main St area</td>
<td>Greenville</td>
<td>N. Main St</td>
<td>North Ave</td>
<td>Local</td>
<td>1500</td>
<td>24</td>
<td>4000</td>
<td>47</td>
<td>2020</td>
</tr>
<tr>
<td>Granton Rd</td>
<td>S Main St area</td>
<td>Greenville</td>
<td>Clay Ave</td>
<td>Winnie Ct</td>
<td>Local</td>
<td>360</td>
<td>20</td>
<td>800</td>
<td>48</td>
<td>2020</td>
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<tr>
<td>McCall St</td>
<td>Downtown</td>
<td>Greenville</td>
<td>S Main St</td>
<td>South Ave</td>
<td>Local</td>
<td>1100</td>
<td>26</td>
<td>3178</td>
<td>49</td>
<td>2020</td>
</tr>
</tbody>
</table>

**Total Feet**: 14770
**Total Miles**: 2.80

**FULL DEPTH PATCHING**: Westmoreland Road near bridge

**CRACK SEALING**: Subdivisions: Riverside Chase, Shelburne Farms, County Meadows, Street, Foxfield Way

**CRACK SEALING SPARTANBURG COUNTY** (separate contract): Subdivisions: Bent Creek

**PAVEMENT CONDITION INDEX - RATING FROM PAVEMENT EVALUATION**
## 2019 Paving List - Spartanburg Side

**City of Greer**

<table>
<thead>
<tr>
<th>STREET NAME</th>
<th>LOCATION / AREA</th>
<th>COUNTY</th>
<th>BEGINNING POINT</th>
<th>ENDING POINT</th>
<th>CLASSIFICATION</th>
<th>LENGTH OF ROAD</th>
<th>WIDTH</th>
<th>SY</th>
<th>PCI</th>
<th>PROBABLE FUNDING YEAR</th>
<th>ESTIMATED COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clearview Cir</td>
<td>Riverdale</td>
<td>Spartanburg</td>
<td>Hawkesberry Dr</td>
<td>W. Hampton</td>
<td>Local</td>
<td>1673</td>
<td>18</td>
<td>3346</td>
<td>49</td>
<td>2019</td>
<td>$66,920.00</td>
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<tr>
<td>Morgan St</td>
<td>Sunnyside area</td>
<td>Spartanburg</td>
<td>Elmer St</td>
<td>King St</td>
<td>Local</td>
<td>232</td>
<td>20</td>
<td>516</td>
<td>49</td>
<td>2019</td>
<td>$10,311.11</td>
</tr>
<tr>
<td>Barnett Street</td>
<td>101 South</td>
<td>Spartanburg</td>
<td>Hwy 101</td>
<td>End</td>
<td>Local</td>
<td>250</td>
<td>19</td>
<td>622</td>
<td>49</td>
<td>2019</td>
<td>$12,444.44</td>
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<tr>
<td>Will St</td>
<td>Sunnyside</td>
<td>Spartanburg</td>
<td>Madison Haven Dr</td>
<td>E Fairview Ave</td>
<td>Local</td>
<td>495</td>
<td>20</td>
<td>1100</td>
<td>52</td>
<td>2019</td>
<td>$22,000.00</td>
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<tr>
<td>Gilliam Rd</td>
<td>off Verne Smith/Port area</td>
<td>Spartanburg</td>
<td>Verne Smith Pkwy</td>
<td>Gilliam Rd</td>
<td>Collector</td>
<td>1477</td>
<td>27</td>
<td>4431</td>
<td>53</td>
<td>2019</td>
<td>$88,620.00</td>
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<tr>
<td>Coldbrook</td>
<td>off Valentine Lane</td>
<td>Spartanburg</td>
<td>Sunnyside</td>
<td>Amy Gray St</td>
<td>Local</td>
<td>1400</td>
<td>24</td>
<td>3733</td>
<td>34</td>
<td>2020</td>
<td>$74,666.67</td>
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<td>Morgan</td>
<td>Sunnyside</td>
<td>Spartanburg</td>
<td>Elmer St</td>
<td>King St</td>
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<td>Line St</td>
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<td>230</td>
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<td>460</td>
<td>58</td>
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<td>Spartanburg</td>
<td>5th Street</td>
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<td>Wilson Ave</td>
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<td>Capucine Ct</td>
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<td>Spartanburg</td>
<td>Coldbrook Dr</td>
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<td>$8,853.33</td>
</tr>
</tbody>
</table>

**Total Feet** | 7836 | |
**Total Miles** | 1.48 | |

**PAVEMENT CONDITION INDEX - RATING FROM PAVEMENT EVALUATION**

**NOTE:** SPARTANBURG COUNTY PERFORMS THEIR OWN EVALUATION. THEY AUTHORIZE AND FUND RE-PAVING IF THEIR SCORE IS 50 OR LESS.