Members Present: Linda Wood, Chairman  
David Langley  
Brandon Price  

Members Absent: Marney Hannon, Vice Chairman  

Staff Present: Brandon McMahan, Planner  
Ashley Kaade, Planner  
Brandy Blake, Planning and Zoning Coordinator  

I. Call to order- Opening remarks  
Ms. Wood called the meeting to order. She recognized Mr. McMahan to speak. Mr. McMahan introduced Ashley Kaade, Planner, and new employee to the City.  

II. Minutes of Board of Architectural Review Meeting  
ACTION – Mr. Price made a motion to accept the minutes from the last Board of Architectural Review Meeting on July 9, 2019. Ms. Wood seconded the motion. The motion carried with a vote of 3 to 0. The motion passed. Mr. Hannon was absent from the vote.  

III. Public Hearing  
Ms. Wood read a brief statement about conducting the public hearing portion of the meeting and opened the public hearing from BAR 2019-04.  

A. BAR 2019-04  
Staff gave the basic information for the request.  
As there was no one to speak for or against this case, Ms. Wood closed the public hearing for BAR 2019-04.  

IV. Old Business  
There was no old business.  

V. New Business  
Ms. Wood read a brief statement about conducting the Business Meeting portion of the meeting and opened a business meeting for BAR 2019-04.
A. **BAR 2019-04**

Staff presented the details of the request and staff analysis and recommendation of approval with the following conditions: wood trim can be stained similar to Blue Ridge Brewing and not stained the requested color of black; and the approved color palette must be used for the exterior paint which will be reviewed at the time of plan review before a building permit can be issued.

After a discussion of the details of the request, the applicant addressed questions from the Board.

Bob Hiller, applicant, gave an overview of the project. He stated that the proposed section would be open to the public. He advised that there would be no signage on the proposed addition.

**ACTION** – Mr. Langley made a motion to approve BAR 2019-04 with staff’s recommendation and for staff to work with the applicant on the approved color palette. Mr. Price seconded the motion. The motion carried with a vote of 3 to 0. The motion passed.

VI. **Other Business**

Staff updated the Board on upcoming training opportunities. Staff invited the Board to attend a celebratory luncheon in appreciation of the City’s Boards and Commissions on December 5th, 2019.

VII. **Executive Session**

VIII. **Adjourn**

There being no other business, Mr. Price made a motion to adjourn the meeting at 10:20 am. Ms. Wood seconded the motion. The meeting was adjourned.