Members Present: Linda Wood, Chairman
Marney Hannon
Joada Hiatt
David Langley
Brandon Price

Members Absent:

Staff Present: Kelli McCormick, Planning Manager
Brandon McMahan, Zoning Coordinator
Brandy Blake, Development Coordinator

I. Advisory Meeting

Chairperson Wood called the meeting to order and read the opening remarks.

David Langley advised that he was recusing himself from BAR 2017-08.

a. Approval of Minutes for September 26, 2017

Ms. Wood made a motion to approve the minutes as amended. Ms. Hiatt seconded the motion. The motion carried with a vote of 5 to 0.

II. Public Hearing

Ms. Wood opened the public hearing.

A. November BAR Cases

Brandon McMahan presented the following cases.

1. BAR 2017-08 County Bank 300 A. Trade Street

Mr. McMahan presented staff report and the proposed plans for BAR 2017-08. He stated that the applicants are requesting a review of signage, exterior building alterations, and conceptual ideas.

Mr. Langley recused himself from the following case.
After a brief discussion of the proposed plans and history of the building, Ms. Wood closed the public hearing and opened the business meeting.

Mr. Price made a motion to approve BAR 2017-08 including the signage and addition of the ATM. Mr. Hannon seconded the motion. The motion carried with a vote of 4 to 0. Mr. Langley recused himself from the vote.

Ms. Wood closed the business meeting and reopened the public hearing for the next case.

2. **BAR 2017-09 Los Portales 109 Trade Street**

Mr. McMahan presented the staff report and proposed plans for BAR 2017-09. Mr. McMahan stated that there has been work completed on the building prior to the Boards approval, and the black paint on the exterior of the building is not an approved color from the approved historical paint selection.

After discussion of the proposed plans and the history of the building, Ms. Wood closed the public hearing and reopened the business meeting.

Mr. Langley made a motion to approve the design alterations to the front of the building, the wood, lighting, and trim, and to approve the color of Roycroft Bronze Green on the brick portion of the building only and that all the trim and windows stay black. Ms. Wood seconded the motion. The motion carried with a vote of 5 to 0.

**III. Old Business - None**

**IV. New Business**

A. **2018 Calendar Dates**

Ms. Hiatt made a motion to approve the proposed meeting dates the 2018 calendar. Mr. Price seconded the motion. The motion carried with a vote of 5 to 0.

B. **Historic Survey Update**

Ms. McCormick advised the Board that there will be a meeting to review the Historic Survey on December 4, 2017 at 5pm at City Hall.
C. Commission Assistance and Mentoring Program

Ms. McCormick advised that the CAMP meeting is on January 26, 2017 and briefly discussed the program and attendance.

The Board and staff discussed some end of the year business and some upcoming items of business for 2018.

VIII. Adjourn

Meeting Adjourned at 10:38 am.