



**Board of Architectural Review Application**

Date \_\_\_\_\_

Business Name \_\_\_\_\_

Property Address \_\_\_\_\_ Tax Map Number \_\_\_\_\_

**Applicant Information**

**Property Owner Information**

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Contact Number \_\_\_\_\_

Contact Number \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

*If the applicant is not the property owner, an Acting Agent Authorization form will be required at time of submittal.*

**Work Description** - Describe the proposed project in detail, including all changes to the building, site, lot, or zoning. Include all features to be removed, altered and/or added. Indicate all materials to be used and the manufacture. Attach additional sheets if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this application in response to an Exterior Code Violation Order?  YES  NO

**Classification** (Check all boxes that apply) *\*Applicant must provide supplement material to fully explain the project\**

- New Construction     Exterior Building Alterations     Landscaping     Lighting     Signage/Graphics
- Demolition     Conceptual Review (preliminary design ideas)     other \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

**\$150.00 FEE DUE AT TIME OF SUBMITTAL**

**OFFICE USE ONLY**

District Confirmed-Staff Name \_\_\_\_\_

Staff Recommendation \_\_\_\_\_

Date Received \_\_\_\_\_

Date of Meeting \_\_\_\_\_