



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL November 24, 2015

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Rick Danner - 6:34 P.M.

The following members of Council were in attendance:

Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.

Others present:

Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE Councilwoman Kimberly Bookert

III. INVOCATION Councilwoman Kimberly Bookert

IV. PUBLIC FORUM No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING November 10, 2015

ACTION - Councilwoman Judy Albert made a motion that the minutes of November 10, 2015 be received as written. Councilman Wryley Bettis seconded the motion.

VOTE - Motion carried unanimously.

VI. DEPARTMENTAL REPORTS

Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **October 2015** were included in the packet for informational purposes.

Finance

Susan Howell, Staff Accountant presented the Financial Report for the period ending October 31, 2015. (Attached)

The City is 2% under budget.

General Fund Cash Balance: \$3,983,437.

General Fund Revenue: \$1,673,577.

General Fund Expenditures: \$6,102,644.

Revenue Benchmark Variance: (\$407,104.) Expenditure Benchmark Variance: (\$353,249.)
Overall Benchmark Variance: (\$760,353.)

Hospitality Fund Cash Balance: \$1,200,692.
Storm Water Fund Cash Balance: \$782,658.

VII. ADMINISTRATOR'S REPORT

- A. Ed Driggers, City Administrator presented the following:

Calendar Items:

Chamber of Commerce Celebrate Business Event 2015 – Wednesday, December 2nd 6:00 to 7:30 at the Cannon Centre. We are a presenting sponsor please let us know if you would like attend.

Christmas at Greer Station – Tree Lighting, Friday December 4th, Breakfast with Santa Saturday, December 5th and the Annual Christmas Parade Sunday, December 6th.

Employee Appreciation Breakfast – will be held Friday, December 11th at City Hall. Breakfast will begin at 7:30. We look forward to seeing you there.

Annual Christmas Gathering – Christy and I are please to invite you to our home Tuesday, December 22nd at 6:30 for our Annual Christmas Gathering.

Wellness Appointments – The last opportunity to meet with the nurse for your wellness visit is Thursday, December 3rd.

Municipal Association Achievement Award – we are doing internal reviews of projects for the Municipal Achievement Award. I mentioned to you a few months ago we are now doing an internal competition. We encourage each department to submit an application. Each project will be evaluated and the winner will be submitted to the Municipal Association for the competition.

City of Greer Coloring Books – We have received a new supply of our very popular coloring books please let us know if you need any.

Citizens Survey – we are wrapping up the citizen surveys, we actually extended the deadline for an additional week. The participation wasn't as high as it was three (3) years ago. We've had responses to approximately three hundred (300) or so surveys. We will have the reports ready for you the first of the year for your strategic planning retreat.

Recycling Program – met with Ace Environmental this week. Right now the market isn't paying very much for recycling and in some cases they are charging for recycling. Ace had two (2) vendors and now they have one (1) and that vendor is charging a per ton fee for the collection of the material. It is very important for use to keep the recycling material out of the waste stream. We have DHEC requirements as well as our efforts to keep recyclable materials out of the land field. Glass is a containment and drives the price down if comingled with other material. Glass needs to be removed from the recycling

waste stream. Our policy for curbside recycling is to collect newspapers, cardboard and aluminum. When there was a comingled market our vendor had allowed all materials to be comingled, but now the market is at an absolute low and the contamination from the glass has put us in a situation where we will be charged if the recycling material has glass comingled. The charge is fifteen dollars (\$15.00) per ton for that recycling material. If it is comingled without glass, they charge us five dollars (\$5.00) per ton. We do about thirty (30) tons of recycling per month. The dollars aren't huge but it's a matter of how we continue to move forward. I have advised Ace Environmental we would like to keep things at status quo until the first of the year until we can gather some additional data and evaluate options that are available for disposal of recycling materials.

Discussion held.

Executive Session

Mr. Driggers stated he had no items for consideration in Executive Session.

VIII. APPOINTMENTS TO BOARDS AND COMMISSIONS

A. Construction Board of Adjustments and Appeals

Greg Crusco's term will expire 12/31/2015

ACTION – Councilman Wayne Griffin made a motion to reappoint Greg Crusco to the Construction Board of Adjustments and Appeals. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

B. Recreation Association Board of Trustees

District 2 Edward Ballenger's term will expire 12/31/2015

District 4 Wayne Yount's term will expire 12/31/2015

District 6 Charles Ryan's term will expire 12/31/2015

ACTION – Councilwoman Judy Albert made a motion to reappoint Charles Ryan to the District 6 seat on the Recreation Association Board of Trustees. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

ACTION – Councilman Lee Dumas made a motion to reappoint Wayne Yount to the District 4 seat on the Recreation Association Board of Trustees. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

No nominations were made for the District 2 seat on the Recreation Association Board of Trustees.

C. Recreation Association Board of Trustees

At-Large Jennifer Humphrey has resigned effective 11/3/2015 her term expires 12/31/17

Mayor Rick Danner nominated Mark Metcalf to fill the remaining term of the At-Large seat.

ACTION – Councilman Wryley Bettis made a motion to appoint Mark Metcalf to fill the remaining term of the At-Large seat on the Recreation Association Board of Trustees. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

IX. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 31-2015

AN ORDINANCE AMENDING THE CITY OF GREER CODE OF ORDINANCES TO ADD A SECTION CREATING AN ACCOMMODATIONS TAX ADVISORY COMMITTEE, ESTABLISHING GUIDELINES AND PROCEDURES THEREFORE

Susan Howell, Staff Accountant presented the ordinance. She requested the following amendment on page number 3 under number 2 in letter G should read "Control and repair of water front erosion including beach re-nourishment; and".

Discussion was held.

ACTION – Councilman Jay Arrowood made a motion to approve Second and Final Reading of Ordinance Number 31-2015 as amended. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

X. NEW BUSINESS

A. Accommodations Tax Advisory Committee

Susan Howell presented the following recommendations:

Brief discussion held.

Four (4) appointed hospitality industry representatives

ACTION – Councilwoman Judy Albert made a motion to appoint Bill Tyler to the Accommodations Tax Advisory Committee. Councilman Lee Dumas seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

ACTION – Councilman Wayne Griffin made a motion to appoint Randy Jones to the Accommodations Tax Advisory Committee. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

ACTION – Councilman Jay Arrowood made a motion to appoint Christina Lewis (Lodging Sector) to the Accommodations Tax Advisory Committee. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

ACTION – Councilman Lee Dumas made a motion to appoint Gary Patel (Lodging Sector) to the Accommodations Tax Advisory Committee. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

One (1) appointed cultural organization representative

ACTION – Councilwoman Kimberly Bookert made a motion to appoint Neil Waldrop to the Accommodations Tax Advisory Committee. Councilwoman Judy Albert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

Two (2) appointed general public representatives

ACTION – Councilwoman Judy Albert made a motion to appoint Scott Stevens to the Accommodations Tax Advisory Committee. Councilwoman Kimberly Bookert seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

ACTION – Councilwoman Kimberly Bookert made a motion to appoint Reno Deaton to the Accommodations Tax Advisory Committee. Councilman Wayne Griffin seconded the motion.

No other nominations were made.

VOTE - Motion carried unanimously.

**B. FIRST READING OF ORDINANCE NUMBER 32-2015
AN ORDINANCE AMENDING CHAPTER 18 BUSINESS LICENSE, ARTICLE II
LICENSING, SECTION 18-52 TO REFLECT CHANGES ON THE NORTH AMERICAN
INDUSTRY CLASSIFICATION SYSTEM (NAICS) NUMERICAL INDEX**

Ed Driggers, City Administrator requested Council hold over First Reading of Ordinance Number 32-2015.

ACTION - Councilman Wayne Griffin made a motion to table First Reading of Ordinance Number 32-2015. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

XI. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was not needed.

XII. ADJOURNMENT

7:20 P.M.



Tammela Duncan, Municipal Clerk


Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, November 20, 2015.



October 2015 Summary Financial Report



Financial
Performance
Summary

As of Month End October, 2015

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↓	↑	\$ 3,983,437
General Fund Revenue	↑	↓	\$ 1,673,577
General Fund Expenditures	↑	↑	\$ 6,102,644
Budget Percentage (Over) / Under	↓	↓	2%
Revenue Benchmark Variance	↓	↓	\$ (407,104)
Expenditure Benchmark Variance	↓	↓	\$ (353,249)
Overall Benchmark Variance	↓	↓	\$ (760,353)
Hospitality Fund Cash Balance	↑	↑	\$ 1,200,692
Hospitality Fund Revenue	↓	↑	\$ 631,069
Hospitality Fund Expenditures	↓	↑	\$ 106,098
Storm Water Fund Cash Balance	↓	↓	\$ 782,658
Storm Water Fund Revenue	↓	↓	\$ 27,395
Storm Water Fund Expenditures	↑	↓	\$ 26,489