



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL May 24, 2016

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Rick Danner - 6:43 P.M.

The following members of Council were in attendance:
Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas arrived at 6:45, Wryley Bettis and Judy Albert.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE Mayor Rick Danner

III. INVOCATION Mayor Rick Danner

IV. PUBLIC FORUM No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING May 10, 2016

ACTION - Councilman Wryley Bettis made a motion that the minutes of May 10, 2016 be received as written. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

- A.** Tommy Freeman, Building Inspector in the Building and Development Standards Department was recognized upon his retirement for his eighteen years of dedicated service. He was presented with a Certificate of Appreciation and a gift. (attachment)

VII. DEPARTMENTAL REPORTS

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **April 2016** were included in the packet for informational purposes.

Finance

David Seifert, Director of Finance and Information Technology presented the Financial Report for the period ending April 30, 2016. (Attached)

General Fund Cash Balance: \$10,617,767.

General Fund Revenue: \$18,243,812. General Fund Expenditures: \$16,259,615.

Revenue Benchmark Variance: \$1,329,480. Expenditure Benchmark Variance: \$576,716.

Overall Benchmark Variance: \$1,906,196.

The City is 6% under budget during at time period.

Hospitality Fund Cash Balance: \$745,785.

Storm Water Fund Cash Balance: \$1,034,424.

VIII. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Calendar Items:

Employee/Family Picnic – is scheduled for Saturday, June 11th beginning at 11:am in City Park.

Freedom Blast – is scheduled for Saturday, June 25th at City Park.

2016-2017 Fiscal Year Budget – we have reserved Tuesday, June 7th, an off night for Council as a time for an additional workshop if needed. First Reading will be held Tuesday, June 14th and the Public Hearing and Second Reading will be held Tuesday, June 28th.

Municipal Association of South Carolina Annual Meeting – will be held July 14th through 17th.

Other items:

Transmap Program – Is 90% complete.

Executive Session

Mr. Driggers stated he had 2 **Legal** matters and 1 **Economic Development** matter for consideration during Executive Session.

IX. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 14-2016

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY JOFFREE SWAIT LOCATED AT 1008 WEST POINSETT STREET FROM C-2 (COMMERCIAL) TO RM-1 (RESIDENTIAL – MULTI-FAMILY).

Ed Driggers, City Administrator stated there was no new information.

ACTION - Councilman Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 14-2016. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

X. NEW BUSINESS

**A. American Legion Facility Use Agreement
Presented by Ann Cunningham, Director of Parks and Recreation**

The request is for approval of the facility use agreement with Greer Post 115 American Legion and the City of Greer regarding Stevens Field, 150 Ballpark Street, Greer, SC 29651.

ACTION - Councilwoman Kimberly Bookert made a motion to approve the request to enter into an agreement with the American Legion. Councilman Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

**B. City Auditorium Studio Agreement and Application for Artist in Residence
Presented by Ann Cunningham, Director of Parks and Recreation**

The request is for approval of the lease agreement, proposed rental fees and the artist's studios in City Auditorium located at 100 Davis Avenue, Greer, SC 29651.

Discussion held.

ACTION - Councilwoman Kimberly Bookert made a motion to approve the request. Councilman Wryley Bettis seconded the motion.

VOTE – Motion carried unanimously.

XI. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was needed to receive information on two (2) **Legal** matters and one (1) **Economic Development** matter.

ACTION - In (6:59 p.m.) - Councilman Wryley Bettis made a motion to go into Executive Session to receive information as stated by the Mayor. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they received the information as stated above and no action would be needed.

ACTION - Out (8:14 p.m.) – Councilman Wayne Griffin made a motion to come out of Executive Session. Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

XII. ADJOURNMENT - Regular Session

8:15 P.M.

2016-2017 FISCAL YEAR BUDGET WORKSHOP

CALL TO ORDER OF WORKSHOP


Mayor Rick Danner - 8:15 P.M.

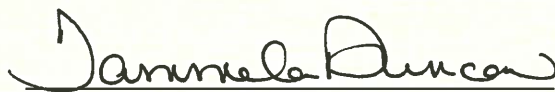
2016-2017 Fiscal Year Budget Workshop

The following staff members presented information during the Workshop: Ed Driggers, City Administrator, Mike Sell Assistant City Administrator, David Seifert, Director of Finance and Information Technology, Kirsten Pressley, Court Administrator, Dorian Flowers, Fire Chief, Matt Hamby, Police Captain, Ann Cunningham, Director of Parks and Recreation, Cory Holtzclaw with Parks and Recreation, Steve Grant Director of Building and Development Standards. (attachment)

Break 9:49-10:01.

The Workshop session adjourned at 11:28 P.M.


Richard W. Danner, Mayor


Tammela Duncan, Municipal Clerk

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, May 20, 2016.



Financial Performance Summary

As of Month End April, 2016

Quick Look Indicators

| | This Month | This Year | Balance |
|----------------------------------|------------|-----------|---------------|
| General Fund Cash Balance | ↕ | ↕ | \$ 10,617,767 |
| General Fund Revenue | ↕ | ↕ | \$ 18,243,812 |
| General Fund Expenditures | ↕ | ↕ | \$ 16,259,615 |
| Budget Percentage (Over) / Under | ↕ | ↕ | 6% |
| Revenue Benchmark Variance | ↕ | ↕ | \$ 1,329,480 |
| Expenditure Benchmark Variance | ↕ | ↕ | \$ 576,716 |
| Overall Benchmark Variance | ↕ | ↕ | \$ 1,906,196 |
| Hospitality Fund Cash Balance | ↕ | ↕ | \$ 745,785 |
| Hospitality Fund Revenue | ↕ | ↕ | \$ 1,596,364 |
| Hospitality Fund Expenditures | ↕ | ↕ | \$ 1,526,299 |
| Storm Water Fund Cash Balance | ↕ | ↕ | \$ 1,034,424 |
| Storm Water Fund Revenue | ↕ | ↕ | \$ 598,073 |
| Storm Water Fund Expenditures | ↕ | ↕ | \$ 487,557 |