



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL January 26, 2016

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING

Mayor Rick Danner - 6:31 P.M.

The following members of Council were in attendance:

Kimberly Bookert, Wryley Bettis and Judy Albert
Wayne Griffin arrived at 6:37 pm

The following members of Council were absent:

Jay Arrowood, Lee Dumas

Others present:

Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE

Councilwoman Judy Albert

III. INVOCATION

Councilwoman Judy Albert

IV. PUBLIC FORUM

No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING

January 12, 2016

ACTION - Councilman Wryley Bettis made a motion that the minutes of January 12, 2016 be received as written. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. DEPARTMENTAL REPORTS

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **December 2015** were included in the packet for informational purposes.

Finance

David Seifert, Director of Finance and Information Technology presented the Financial Report for the period ending December 31, 2015. (Attached)

General Fund Cash Balance: \$3,447,626.
General Fund Revenue: \$5,136,133. General Fund Expenditures: \$9,283,177.
Revenue Benchmark Variance: \$868,087. Expenditure Benchmark Variance: (\$74,972.)
Overall Benchmark Variance: (\$793,115.)

Hospitality Fund Cash Balance: \$1,506,880.
Storm Water Fund Cash Balance: \$776,224.

The City is 4% under budget during this time period.

VII. PRESENTATION

- A. Ann Cunningham, Director of Parks and Recreation presented her annual report. (Attached)

VIII. ADMINISTRATOR'S REPORT

- A. Ed Driggers, City Administrator presented the following:

Calendar Items:

Municipal Elected Officials Institute (Advanced) – will be held Tuesday, February 2nd in Columbia at the Marriott prior to Hometown Legislative Action Day.

Hometown Legislative Action Day – will be held Wednesday, February 3rd in Columbia at the Marriott.

Greater Greer Chamber of Commerce Annual Meeting – will be held Thursday, February 4th we are a table sponsor. If you would like to attend please let me know.

International Festival Gala – will be held February 26th at City Hall, more information will follow at a later date.

Council Planning Retreat – will be held March 8th, 9th and 10th. We will discuss a few things after the Council meeting March 8th (Tuesday). March 9th (Wednesday) we will spend all day and March 10th (Thursday) part of the day.

Leadership Greer Class Project – we are evaluating a request by the current Leadership Greer Class involving some modifications at the J. Vern Smith Human Resources Center. They desire to purchase and install an outdoor refrigerator unit. We have asked for documentation on how it would be screened, serviced, and if it is a temporary measure. We are awaiting the paperwork. It does not modify our existing building in any regard. We have notified them it would need to be screened.

Snow Event – Very, very pleased with staff coordination and response. Statistics for that effort are as follows:

Public Services brought in 11 employees, they began working on the streets Thursday at 9:00 pm and worked through Monday morning. We had 415 hours of overtime. 1368 miles of plowing and sanding of city streets, 105 tons of sand was spread, trees/limbs were down in 8 locations throughout the city. We assisted Greer Commission of Public Works during the event as well. We had 1 accident, the snow plow hit a mailbox. Repairs were made to the mailbox Monday morning.

Fire Department brought in 2 additional personnel. Friday evening a firetruck had traction issues but it was taken care of.

Recreation Department also assisted with the effort, they are involved with the park areas, public areas and sidewalk areas. 11,400 linear feet of sidewalks were scraped. They had 51 hours of overtime. 1,100 pounds of ice melt was applied to sidewalk areas across the city.

Police Department brought in the traffic unit to work additional traffic. We were very fortunate, we asked the community to stay indoors during the event and they did. We had very little activity on the streets.

Executive Session

Mr. Driggers stated he had 5 items for consideration in Executive Session, 1 Personnel matter in the Parks and Recreation Department, 3 Economic Development matters and 1 Contractual matter.

IX. APPOINTMENTS TO BOARDS AND COMMISSIONS

A. Recreation Association Board of Trustees

District 2 Edward Ballenger's term will expire 12/31/2015

ACTION - Councilman Wayne Griffin nominated Travis Ware to fill the District 2 seat on the Recreation Association Board of Trustees. Councilwoman Judy Albert seconded the nomination.

VOTE - Motion carried unanimously.

X. NEW BUSINESS

A. Century Park Concessions and Restroom Bid Update

Red Watson, Assistant Director of Parks and Recreation updated Council on the

ACTION – Councilwoman Kimberly Bookert made a motion to re-bid the project. Councilman Wryley Bettis seconded the motion.

VOTE - Motion carried unanimously.

XI. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was needed to receive an update on one (1) **Personnel** matter (Parks and Recreation Department), three (3) **Economic Development** matters and one (1) **Contractual** matter.

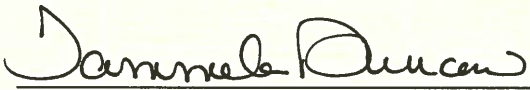
ACTION - In (7:35 p.m.) - Councilwoman Kimberly Bookert made a motion to go into Executive Session to receive information as stated by the Mayor. Councilwoman Judy Albert seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they received information on one (1) Personnel matter, three (3) **Economic Development** matters and one (1) **Contractual** matter and no action would be needed.

ACTION - Out (8:37 p.m.) – Councilman Wayne Griffin made a motion to come out of Executive Session. Councilman Wryley Bettis seconded the motion. Motion carried unanimously.

XII. ADJOURNMENT

8:37 P.M.


Tammela Duncan, Municipal Clerk


Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, January 22, 2016.



**Public Forum
Sign in**

**January 26, 2016
6:30 pm**

(a) **Public Forum.** During a period of thirty (30) minutes at the beginning of each city council meeting, referred to as a public forum, the presiding officer may recognize citizens of the municipality or others who have standing in the municipality, such as business owners, who wish to address council on matters pertaining to items on that meeting's agenda.

Sign-up for Public Forum. At least fifteen (15) minutes prior to the commencement of a city council meeting, a potential speaker, who is not already a petitioner appearing on the agenda and is not a previous petitioner speaking on the same subject, wishing to appear before council must place his or her name, address, and whether he or she is for or against an agenda item on the public forum list. This list shall be maintained by the municipal clerk. Sign ups for public forums will be on a first come, first served basis. The municipal clerk shall make the public forum list available for council and public inspection. No names will be added to the list once the list is given to the presiding officer and the public forum has begun. The presiding officer will give equal time to those for and against the agenda items that are to be discussed during a public forum.

Name	Address	Agenda Item	In Favor / Oppose

No one signed up



Financial Performance Summary

As of Month End December, 2015

Quick Look Indicators

	This Month	This Year	Balance
General Fund Cash Balance	↑	↑	\$ 3,447,626
General Fund Revenue	↑	↑	\$ 5,136,133
General Fund Expenditures	↑	↑	\$ 9,283,177
Budget Percentage (Over) / Under	↓	↓	4%
Revenue Benchmark Variance	↑	↑	\$ 868,087
Expenditure Benchmark Variance	↑	↓	\$ (74,972)
Overall Benchmark Variance	↑	↑	\$ 793,115
Hospitality Fund Cash Balance	↑	↑	\$ 1,506,880
Hospitality Fund Revenue	↑	↑	\$ 943,494
Hospitality Fund Expenditures	↓	↑	\$ 112,335
Storm Water Fund Cash Balance	↑	↓	\$ 776,224
Storm Water Fund Revenue	↑	↑	\$ 49,820
Storm Water Fund Expenditures	↓	↓	\$ 55,562