



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL March 28, 2017

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Pro Tempore Wryley Bettis - 6:30 P.M.

The following members of Council were in attendance:
Jay Arrowood, Lee Dumas, Wryley Bettis and Judy Albert. Councilmembers Kimberly Bookert arrived at 6:32 and Wayne Griffin arrived at 6:50

Mayor Rick Danner was absent.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk and various other staff and media. Steve Owens, Communications Manager was absent.

II. PLEDGE OF ALLEGIANCE Councilman Wryley Bettis

III. INVOCATION Councilman Wryley Bettis

IV. PUBLIC FORUM No one sign up to speak

V. MINUTES OF THE COUNCIL MEETING March 14, 2017

ACTION - Councilman Jay Arrowood made a motion that the minutes of March 14, 2017 be received as written. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

- A.** Dan Reynolds, Chief of Police was presented with a Certificate of Appreciation and a gift upon his retirement and in recognition of his twelve years of dedicated service to the City of Greer. Mayor Pro Tempore Wryley Bettis also presented Chief Reynolds with a Key to the City.

- B. Mayor Pro Tempore Wryley Bettis read Resolution Number 3-2017 recognizing and commending the following City of Greer Employees for their dedicated and faithful service:

Scott Merrill has served in the Fire Department for 5 years and Cathy Mayer has served in the Police Department for 10 years.

VII. DEPARTMENTAL REPORTS

- A. Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **February 2017** were included in the packet for informational purposes.

Finance

Susan Howell, Staff Accountant presented the Financial Report for the period ending February 28, 2017. (Attached)

General Fund Cash Balance: \$13,202,239.

General Fund Revenue: \$15,115,936.

General Fund Expenditures: \$12,577,634.

Revenue Benchmark Variance: \$1,661,795.

Expenditure Benchmark Variance: \$1,098,669.

Overall Benchmark Variance: \$2,760,464.

The City is 10% under budget during this time period.

Hospitality Fund Cash Balance: \$2,076,071.

Storm Water Fund Cash Balance: \$1,148,958.

Municipal Court

Kirsten Pressley, Court Administrator provided highlights from her February 2017 Activity Report.

VIII. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Activity Items:

State Ethics Reports – are due March 31, 2017.

Storm – during the storm / hail event last week four (4) of our emergency vehicles were damaged. We are currently inspecting all city properties. The employees from the Parks and Recreation Department are checking the grounds and facilities. We are cautioning our community and encouraging them to utilize license contractors. We are allowing for temporary licenses for Tent Repair areas going up in the city, we find they are convenient for citizens. We are making sure they are safe structures.

Juried Art Show – on display in the lobby.

Calendar Items:

Touch a Truck – Greer Station Association is sponsoring the event. It is being held tonight in downtown from 6:00pm until 8:00pm. We are providing equipment for the event.

Chief Dan Reynolds – a reception will be held this Thursday afternoon in the lobby of City Hall from 4:30 until 6:30pm for Chief Reynolds.

WSPA (Channel 7) Hometown Recognition Day – will highlight the City of Greer this Friday starting at 4:30am and ending at 9:00am.

Opening Day of Baseball – will be held Saturday, April 1st. We will also dedicate the new facilities in Century Park.

Employee Family Picnic – will be held Saturday, June 3rd at City Park.

Annual Report – Steve Owens, Communications Manager presented the Annual Report.

Executive Session

Mr. Driggers stated he had one (1) Personnel matter (Building and Development Standards) and one (1) Legal Update (pending litigation) for consideration during Executive Session.

IX. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 11-2017

A TWELFTH SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF CITY OF GREER, SOUTH CAROLINA, COMBINED UTILITY SYSTEM REFUNDING REVENUE BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$15,500,000; AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR AND THE GENERAL MANAGER OF THE GREER COMMISSION OF PUBLIC WORKS TO DETERMINE CERTAIN MATTERS WITH RESPECT TO THE BONDS; PRESCRIBING THE FORM AND DETAILS OF THE BONDS; AND OTHER MATTERS RELATING THERETO.

Mr. Driggers stated there was no new information.

ACTION - Councilwoman Kimberly Bookert made a motion to approve Second and Final Reading of Ordinance Number 11-2017. Councilman Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

X. NEW BUSINESS

A. Bid Summary – Dugout Covers for Century Park

Ann Cunningham, Director of Parks and Recreation presented the request. Staff recommended Greer Awning & Siding Inc. (the only bidder) in the amount of \$13,200.00.

ACTION - Councilman Jay Arrowood made a motion to approve the bid from Greer Awning & Siding, Inc. in the amount of \$13,200.00. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

B. Bankhead Highway Roadside Marker

A request for approval to place a roadside marker outside the landscaped bed at the corner of East Poinsett Street and Depot Street. The marker will recognize the historical significance of East Poinsett Street and Depot Street, once part of the Bankhead Highway – the first “all weather” transcontinental highway in the United States. (attachment)

<http://www.americanroads.us/autotrails/bankheadhighway.html>

Dr. Thomas McAbee presented the request.

ACTION - Councilwoman Kimberly Bookert made a motion to approve the request to place the Bankhead Highway Roadside Marker as indicated. Councilman Lee Dumas seconded the motion.

VOTE – Motion carried unanimously.

C. First and Final Reading of Resolution Number 2-2017

ALLOCATION OF GREENVILLE COUNTY CDBG AND HOME FUNDS FOR PROGRAM YEAR 2017

Mike Sell, Assistant City Administrator presented the request.

Discussion held.

ACTION - Councilman Wayne Griffin made a motion to approve First and Final Reading of Resolution Number 2-2017. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously

D. Disposal of City Property

We have had discussions with the Tyger River Fire Service Area regarding the 2008 Ford F250 Crew Cab (1FTSW20578EC74891). This vehicle was dead lined in 2016. If the vehicle is donated to Tyger River Fire Service Area they have agreed to make their

mobile breathing air fill station available to us when needed and when it is available. The Tyger River air trailer contains (4) 6000 psi cylinders and a two station fill center. They have all adapters to fit different types of cylinders. The system is inspected Bi-Annually and Serviced Annually by an outside vendor.

Dorian Flowers, Fire Chief

ACTION - Councilwoman Judy Albert made a motion to approve the request to donate the vehicle to Tyger River Fire Service Area. Councilman Lee Dumas seconded the motion.

Discussion held.

VOTE – Motion carried unanimously.

**E. First and Final Reading of Resolution Number 4-2017
A RESOLUTION ADOPTING THE CITY OF GREER ANNUAL SAFETY STATEMENT**

Dorian Flowers, Fire Chief presented the resolution. He stated there were no changes to the current statement.

ACTION - Councilwoman Judy Albert made a motion to approve First and Final Reading of Resolution Number 4-2017. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

**F. First and Final Reading of Resolution Number 5-2017
A RESOLUTION TO UPDATE THE CITY OF GREER BLOOD BORNE PATHOGEN STANDARD TO COMPLY WITH OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION REQUIREMENTS**

Dorian Flowers, Fire Chief presented the resolution. He stated there were no changes to the current standards.

ACTION - Councilwoman Judy Albert made a motion to approve First and Final Reading of Resolution Number 5-2017. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

XI. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was needed to receive information on one (1) Personnel matter (Building and Development Standards), one (1) Legal Update (pending litigation).


ACTION - In (7:24 p.m.) - Councilman Wayne Griffin made a motion to go into Executive Session to receive information as stated by the Mayor Pro Tempore. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.


Mayor Pro Tempore Bettis stated during Executive Session they received the information as stated above and no action would be requested.

ACTION - Out (7:53 p.m.) – Councilwoman Kimberly Bookert made a motion to come out of Executive Session. Councilman Wayne Griffin seconded the motion. Motion carried unanimously.

XII. ADJOURNMENT

7:54 P.M.


Tammela Duncan, Municipal Clerk


Wryley Bettis, Mayor Pro Tempore

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, March 24, 2017.



Financial Performance Summary

As of Month End February, 2017

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↑	↑	\$ 13,202,239
General Fund Revenue	↓	↑	\$ 15,115,936
General Fund Expenditures	↑	↑	\$ 12,577,634
Budget Percentage (Over) / Under	↓	↑	10%
Revenue Benchmark Variance	↑	↑	\$ 1,661,795
Expenditure Benchmark Variance	↓	↑	\$ 1,098,669
Overall Benchmark Variance	↑	↑	\$ 2,760,464
Hospitality Fund Cash Balance	↑	↑	\$ 2,076,071
Hospitality Fund Revenue	↓	↑	\$ 1,349,049
Hospitality Fund Expenditures	↑	↓	\$ 270,660
Storm Water Fund Cash Balance	↑	↓	\$ 1,148,958
Storm Water Fund Revenue	↓	↓	\$ 275,520
Storm Water Fund Expenditures	↓	↓	\$ 158,475

**CITY OF GREER – Dugout Covers at Century Park
Opening at 10:00A.M., March 15, 2017**

Bid No.	Contractor Name	Paperwork y/n	Bid Bond y/n	Business License y/n	Liability Insurance	Bid Amount
1	Greer Awning & Siding, Inc.	Y	N/A	Y	Y	\$13,200.00
2						
3						
4						
5						
6						
7						
8						
9						
10						