



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL March 27, 2018

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING

Mayor Rick Danner – 6:32 P.M.

The following members of Council were in attendance:
Wayne Griffin, Wryley Bettis and Judy Albert.

Councilmembers Absent: Jay Arrowood, Kimberly Bookert and Lee Dumas.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE

Councilmember Judy Albert

III. INVOCATION

Councilmember Judy Albert

IV. PUBLIC FORUM

Matt Bowes, 11 Matlock Circle, spoke in favor of Ordinance Number 11-2018 and shared the benefits of having a brewery in the city.

V. MINUTES OF THE COUNCIL MEETING

March 13, 2018

ACTION - Councilman Wryley Bettis made a motion that the minutes of March 13, 2018 be received as written. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

A. Employee Recognition

Mayor Rick Danner read Resolution Number 10-2018 recognizing and commending the following City of Greer Employees for their dedicated and faithful service:

Ashley Guinn has served in the Police Department for 5 years;
Ruthie Helms has served in the Building and Development Standards Department for 5 years;
Angel Santana has served in the Police Department for 5 years;
Heather Smith has served in Administration for 5 years;
Ashlyn Stone has served in the Parks and Recreation Department for 5 years;
Nicholas "Jordan" Williams has served in Police Department for 5 years and
Willis "Lamar" Whitman has served in the Parks and Recreation Department for 25 years.

VII. DEPARTMENTAL REPORT

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Reports for **February 2018** were included in the packet for informational purposes.

Finance

David Seifert, Chief Financial Officer presented the Financial Report for the period ending February 28, 2018. (Attached)

General Fund Cash Balance: \$18,235,330.

General Fund Revenue: \$18,135,497. General Fund Expenditures: \$13,798,208.

Revenue Benchmark Variance: \$3,124,204. Expenditure Benchmark Variance: \$746,269.

Overall Benchmark Variance: \$3,870,473.

The City is 9% under budget during this time period.

Hospitality Fund Cash Balance: \$956,535.

Storm Water Fund Cash Balance: \$1,270,471.

VIII. PRESENTATION

- A.** Steve Grant, Director of the Building and Development Standards Department presented his annual report.

IX. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Calendar Items:

International Festival – Saturday, April 14th at City Park.

Council Planning Retreat – has been scheduled for Tuesday, May 8th and Wednesday, May 9th. Both days will be half days. Additional information will be forthcoming.

Freedom Blast – is scheduled for Saturday, June 30th at City Park.

Juried Art Show – is currently on exhibit in the lobby of City Hall.

Eggtastic – (Parks and Recreation) was held this past Saturday and it was a great success.

Turner Field – we are applying for a grant in the amount of \$75,000.00. This is a 50/50 match grant. We will place the 50/50 match in the upcoming budget. It will be used to place permanent restroom facilities at this location.

Statement of Economic Interest (Ethics Report) – Due March 30th.

X. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 8-2018

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTIES OWNED BY WILLIAM D. GRADY LOCATED AT 124 AND 126 GILBERT STREET FROM RM-1 (RESIDENTIAL MULTI - FAMILY) TO DRD (DESIGN REVIEW DISTRICT).

Brandon McMahan, Zoning Coordinator stated there was no new or additional information.

ACTION - Councilman Wryley Bettis made a motion to receive Second and Final Reading of Ordinance Number 8-2018. Councilman Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

B. Second and Final Reading of Ordinance Number 11-2018

AN ORDINANCE TO AMEND THE CITY OF GREER ZONING CODE OF ORDINANCE BY ADDING TO ARTICLE 4, DEFINITIONS AND ARTICLE 5, ZONING DISTRICT REGULATIONS TO INCORPORATE BREWPUBS, MICRO BREWERIES, BREWERIES, MICRO DISTILLERIES, AND DISTILLERIES WITHIN THE CITY OF GREER.

Brandon McMahan, Zoning Coordinator stated there was no new or additional information.

ACTION - Councilman Wryley Bettis made a motion to receive Second and Final Reading of Ordinance Number 11-2018. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

XI. NEW BUSINESS

A. Greer Commission of Public Works Letter of Intent

Ed Driggers, City Administrator presented the request. (attached)

No one from Greer Commission of Public Works was present. Mike Richard, General Manager of Greer Commission of Public Works provided an email stating "the Non-Binding Letter of Intent between PMPA and the City of Greer states; "PMPA and the Participant agree that they will work in good faith to finalize the terms and conditions of a renewal or extension of the Power Sales Agreement on or prior to October 1, 2018."

ACTION - Councilman Wayne Griffin made a motion to approve the request from Greer Commission of Public Works. Councilman Wryley Bettis seconded the motion.

VOTE – Motion carried unanimously.

**B. First and Final Reading of Resolution Number 9-2018
ALLOCATION OF GREENVILLE COUNTY CDBG AND HOME FUNDS FOR
PROGRAM YEAR 2018**

Mike Sell, Assistant City Administrator updated Council regarding Resolution Number 9-2018.

Discussion held.

ACTION - Councilman Wayne Griffin made a motion to approve First and Final Reading of Resolution Number 9-2018. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

**C. First and Final Reading of Resolution Number 11-2018
A RESOLUTION ADOPTING THE CITY OF GREER FRAUD RISK MANAGEMENT
POLICY**

David Seifert, Chief Financial Officer presented Resolution Number 11-2018.

ACTION - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution Number 11-2018. Councilwoman Judy Albert seconded the motion.

VOTE – Motion carried unanimously.

**D. First and Final Reading of Resolution Number 12-2018
A RESOLUTION ADOPTING THE CITY OF GREER PURCHASING CARD /
CREDIT CARD POLICY**

David Seifert, Chief Financial Officer presented Resolution Number 12-2018.

ACTION - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution Number 12-2018. Councilman Wayne Griffin seconded the motion.

Brief discussion held.

VOTE – Motion carried unanimously.

XII. EXECUTIVE SESSION

Mayor Danner stated an Executive Session was not needed.

XIII. ADJOURNMENT

7:43 P.M.


Tammela Duncan, Municipal Clerk


Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, March 23, 2018.



Financial Performance Summary

As of Month End February, 2018

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↑	↑	\$ 18,235,330
General Fund Revenue	↑	↑	\$ 18,135,497
General Fund Expenditures	↑	↑	\$ 13,798,208
Budget Percentage (Over) / Under	↓	↓	9%
Revenue Benchmark Variance	↑	↑	\$ 3,124,204
Expenditure Benchmark Variance	↓	↓	\$ 746,269
Overall Benchmark Variance	↑	↑	\$ 3,870,473
Hospitality Fund Cash Balance	↓	↓	\$ 956,535
Hospitality Fund Revenue	↓	↑	\$ 1,437,690
Hospitality Fund Expenditures	↑	↑	\$ 1,661,847
Storm Water Fund Cash Balance	↓	↑	\$ 1,270,471
Storm Water Fund Revenue	↓	↑	\$ 1,076,709
Storm Water Fund Expenditures	↑	↑	\$ 508,160