

# **Fire Department Rapid Entry System Information Packet**

## **City of Greer Fire Department**



**Updated July 2004**

**If you have any questions or comments regarding the information contained within; or of you need assistance interpreting these requirements, please contact**

**City of Greer Fire Department  
Fire Marshal's Office  
103 W. Poinsett Street  
Greer, South Carolina 29650  
Tel: (864) 848-2169  
Fax: (864) 848-2172**

## Rapid Entry Equipment Installations

### When Required

Any building equipped with a monitored fire protection (suppression and/or detection) system, when access to or within a structure or area is unduly difficult of secured openings, or where immediate access is necessary for life-saving or firefighting shall have approved rapid entry equipment installed in an accessible area.

### Approved Type

Key lock boxes and similar products manufactured by the Knox™ Company are the only type approved by the City of Greer Fire Department. All Knox™ products can be ordered directly from the factory online at [www.knoxbox.com](http://www.knoxbox.com) or by telephone at 1-866-625-4563.

The Knox™ Company's products are offered with or without tamper switches. The City of Greer recommends purchasing the products with tamper switches that can be tied into the building's security system to provide more protection for the lock box.

### Required Keys

The Knox™ Box shall contain no fewer than two (2) labeled sets of keys.

The keys shall include:

1. Any that will provide fire department emergency responding personnel access to all areas of the building.
2. Rooms with fire detection and/or fire suppression equipment.
3. Those required to operate the fire protection equipment.
4. In buildings with elevators, one key for each elevator car.
5. When electronic locks are employed in any portion of the building, two copies of the

appropriate codes and/or electronic key cards.

### Placement of Key Box

The key box shall be installed at a location approved by the City of Greer Fire Marshal (normally adjacent to the main entrance). The box shall be clearly visible and mounted in accordance with the manufacturer's recommendations with the exception of installation height. To discourage vandalism, the fire department recommends all models be installed between 8 and 12 feet above finished grade.

### Marking the Building

The City of Greer requires the red and yellow decal included with the product to be on site during the final inspection and fire department personnel will install these in an approved location.

### Padlocks

In many situations it is critical to restrict access across a driveway or roadway, however the *International Fire Code* requires these area remain accessible to the fire department in case of an emergency. Knox™ padlocks are required where a chain or manual gate is being utilized in this manner.

Utilize two padlocks- A standard lock and one manufactured by the Knox Company can be hooked together. This will allow access by both the owner (by unlocking the standard lock) and the fire department personnel (by unlocking the Knox lock).

### Lock Up

When your Knox™ equipment is ready to be locked, please contact the City of Greer Fire Marshal at (864) 848-2169 to schedule an appointment.