



ATHLETIC FACILITY RESERVATION POLICIES

Fee Structure:

Baseball/Softball Fields

Discounted Resident Fee:

- \$100.00 per day per field
- \$ 40.00 per hour per field
- \$ 25.00 marking fee
- \$ 20.00 per hour for lights
- \$ 25.00 discount per additional field (\$100.00/one field, \$175.00/two fields, \$250.00/three fields)
- \$ 50.00 security fee (refundable)

Non-Resident Fee:

- \$110.00 per day per field
- \$ 50.00 per hour per field
- \$ 25.00 marking fee
- \$ 20.00 per hour for lights
- \$ 25.00 discount per additional field (\$110.00/one field, \$195.00/two fields, \$280.00/three fields)
- \$ 50.00 security fee (refundable)

Multipurpose fields (football and soccer)

Discounted Resident Fee:

- \$125.00 per day per field
- \$ 45.00 per hour per field
- \$ 50.00 marking fee
- \$ 20.00 per hour for lights
- \$ 25.00 discount per additional field (\$125.00/one field, \$225.00/two fields, \$325.00/three fields)
- \$ 50.00 security fee (refundable)

Non-Resident Fee:

- \$135.00 per day per field
- \$ 55.00 per hour per field
- \$ 50.00 marking fee
- \$ 20.00 per hour for lights
- \$ 25.00 discount per additional field (\$135.00/one field, \$245.00/two fields, \$355.00/three fields)
- \$ 50.00 security fee (refundable)

Requests for reservations should be made to the Athletics Supervisor, final approval will be up to the Parks and Recreation Director. Greer Parks and Recreation reserves the right, on an individual basis, to refuse rental for events deemed inappropriate to the buildings and parks in general. Rental fees are

subject to change without notice. Because of flexibility in scheduling **leagues**, programs and our desire to serve the public, it may be necessary for the department to change the location, time of use or cancel reservations. **Holiday rentals will not be available unless special arrangements are made.** Remaining holidays are based on staff availability. When reserving any facility Greer Parks and Recreation will have staff present to protect city property, make emergency phone calls, and make final inspection of building. Facilities can not be used by special interest groups without charge if services generate a charge for the department.

ATHLETIC FACILITY RESERVATION POLICIES

- 1. Facility Reservations:** Reservations are not valid until a rental contract has been signed by all parties and the required deposit has been made. All reservation fees must be made payable by cash, check or money order only. The renter is not allowed to sublease the space.
- 2. Hours of rental:** The facility must be closed no later than midnight. Failure to vacate by the appointed time will result in the loss of your security deposit plus any damages that may have been incurred, including extra clean up fees.
- 3. Deposits and fees:** The required deposit must be paid at the time the rental contract is signed. The balance of fees must be paid no later than one week prior to the event. Refunds are processed within 2 weeks after your event for the refundable security deposit less any additional clean-up or damage charges. Failure to vacate by the appointed time will result in additional fees.
- 4. Cancellation:** Rental fees and deposits will be refunded for events cancelled at least one week in advance. If the event is cancelled less than one week in advance, the security deposit will be forfeited and the rental fees will be returned.
- 5. Security Officers:** If the function exceeds 200 persons, a security officer is required (1 per 200 guests). The use of security officers is not limited to the above stipulations. **Greer Parks and Recreation Department reserves the right to require the services of security officers at the renter's expense for any function that the Parks and Recreation Director deems necessary.** Likewise, the renter can request the services of officers when they are not required to employ them, or employ more officers than are required.
- 6. Weapons & Explosives:** Possession and/or use of firearms, weapons, fireworks, & explosives are prohibited.
- 7. Use of alcoholic beverages is prohibited at all recreation facilities owned and operated by Greer Parks and Recreation.**
- 8. Violations of rules:** Any person violating the existing rules and regulations or, in the opinion of a Parks and Recreation employee, constituting a public nuisance or potential hazard to persons or property, or exhibiting disorderly conduct, shall be served notice by a Center employee and expelled from the facility. Such violations can be subject to prosecution in accordance with state and local laws and ordinances.
- 9. Right to alter or end an event:** Greer Parks and Recreation maintains the right to alter or end any event at anytime it is determined necessary to assure the continued public safety, health, and welfare of

event participants, recreation facility visitors, or the surrounding community. In the event a function is ended for cause, no refund will be made.

10. Damages: Damages for which the renter is responsible include, but are not limited to: damage to walls, brick, counters, fixtures, turf, and equipment, whether made by the renter, his or her employees, agents, or guests. The Parks and Recreation Athletic Supervisor will determine whether any damage has occurred, and whether the damage is of the nature that the renter will be held responsible. After the Athletic Supervisor reports these findings to the Parks and Recreation Director, his or her decision will be final.

11. “Participant Admission Fee” Rental: Any program including an admission fee for a program offered at an athletic facility will automatically be classified as a “Tournament Rental.” The renter will be required to abide by all guidelines stated in the Tournament Reservation for Athletic Facilities form.

Failure to comply with the Athletic Facilities Reservations Policies and Procedures, and/or scheduled reservation time, will result in the forfeit of all or a portion of the security deposit. Extra clean-up fees may apply. The decision of the Parks and Recreation Director is final. Therefore it is important to plan time within your rental hours to perform these duties. The renter will not be allowed to stay beyond the rental time to complete the cleaning or removal of equipment.