



## **ADVISORY REVIEW COMMITTEE**

TO: APPLICANT (S)

FROM: Darlene Howard  
Planning & Zoning Department Secretary

SUBJECT: **PRELIMINARY PLAN FOR SUBDIVIDING PROPERTY**

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You will find attached the necessary documents required for filing:

- APPLICATION
- FILING FEE
- CALENDARS
- SUBDIVISION PROCESS

**PLEASE MAKE SURE THAT YOU ARE AWARE OF THE DEADLINE FOR THE APPLICATION TO BE FILED.**

### **REQUIREMENTS FOR SUBMITTING THE APPLICATION FOR REVIEW:**

**( 25 ) Copies of the PRELIMINARY SITE PLAN  
Folded 8 ½ by 11 (LETTER SIZE) for Mailing Purposes**

You may contact our office at (864) 801-2009, fax us at (864) 801-2020, or e-mail [dhoward@cityofgreer.org](mailto:dhoward@cityofgreer.org) should you have any questions.

Thank you.



**SUBDIVIDISON APPLICATION**

NAME OF PROJECT \_\_\_\_\_

PROPERTY LOCATION \_\_\_\_\_

TAX MAP NUMBER \_\_\_\_\_

PROPERTY OWNER OR DEVELOPER \_\_\_\_\_

- NAME \_\_\_\_\_
- ADDRESS \_\_\_\_\_
- PHONE \_\_\_\_\_
- E-MAIL \_\_\_\_\_
- FAX \_\_\_\_\_

SURVEYOR OR ENGINEER \_\_\_\_\_

- NAME \_\_\_\_\_
- ADDRESS \_\_\_\_\_
- PHONE \_\_\_\_\_
- E-MAIL \_\_\_\_\_
- FAX \_\_\_\_\_

NUMBER OF ACRES \_\_\_\_\_ LOTS \_\_\_\_\_ SFD \_\_\_\_\_ TOWNHOMES \_\_\_\_\_

SEWER DISTRICT \_\_\_\_\_ WATER SOURCE \_\_\_\_\_

**REQUEST FOR VARIANCE ( IF APPLICABLE )**

IS ANY VARIANCE FROM THE SUBDIVISION REGULATIONS REQUESTED?

IF YES, ATTACH A LETTER REQUESTING SAID VARIANCE(S) REFERENCING THE JUSTIFICATIONS.

I DO HEREBY CERTIFY THAT THE INFORMATION SHOWN ON THIS APPLICATION IS CORRECT, AND THAT I WILL COMPLY WITH THE PROCEDURES AND REQUIREMENTS OF THIS APPLICATION.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE FILED

ADVISORY REVIEW COMMITTEE WILL MEET ON \_\_\_\_\_ @ 9:30 A.M.

PLEASE PLAN TO HAVE A REPRESENTATIVE PRESENT AT THE MEETING TO AVOID A DELAY WITH YOUR APPLICATION PROCESS.