

**MINUTES OF THE MEETING OF CITY COUNCIL
OF THE CITY OF GREER
SOUTH CAROLINA**

March 25, 2008

**MEETING LOCATION: 1306 West Poinsett Street
Greer, SC 29650**

REGULAR SESSION

Greer City Council met in regular session with Mayor Rick Danner presiding. Council members present: Wryley Bettis, Wayne Griffin, Sandra Anderson, Joe Baldwin, Jay Arrowood and Belle Coxe Mercado. Also present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens Communications Manager and various other staff and media.

Mayor Danner called the Regular Session to order at 6:32 p.m.

Invocation was given by Councilman Wayne Griffin.

PUBLIC FORUM

No one signed up to speak during the public forum session.

MINUTES OF March 11, 2008

Councilman Baldwin made a motion that the minutes of March 11, 2008 be received as written. Councilman Bettis seconded the motion.

Motion carried unanimously 7-0.

SPECIAL RECOGNITION

Mayor Danner recognized Samuel L. Turner for his nineteen years of dedicated service to the City of Greer. Mr. Turner will retire March 31st. He was given a proclamation and gift.

PRESENTATION

**LUCA – Local Update of Census Addresses
Presented by Glenn Pace**

Glenn Pace updated Council on LUCA (Local Update of Census Addresses) 2010 Census. He informed them we had chosen Option 1 which would allow us to review the current address list in its entirety. This will provide a complete address list for our jurisdiction and allow us to challenge the address count and updates and make corrections to our legal maps. We performed windshield surveys in teams of two. We located the actual addresses on the homes. We currently have eleven thousand five hundred (11,500) addresses. Thirteen hundred (1300) are commercial or other type uses. Residential ten thousand two hundred (10,200) addresses. Our estimate is twenty five thousand five hundred (25,500) people. In 2006 our estimate was twenty two thousand four hundred (22,400) people. We have approximately eight hundred (800) apartments under construction that are not included in the above figures along with other residences and town homes. This information will be turned in April of this year. The address canvassing operation will begin November of this year through June of next year. Once we receive this information back we will review the information and we will appeal the discrepancies.

Discussion followed.

DEPARTMENTAL REPORTS

Mr. Driggers informed Council they should see format changes in the monthly activity reports over the next few meetings. We are trying to summarize the information.

Building and Development Standards, Engineering and Storm Water, Finance Report, Fire Department, Municipal Court, Parks & Recreation, Police Department and Public Services February 2008 were included in packet for informational purposes.

David Seifert, Director of Finance and Information Technology, stated the following:

Finance Department: Finance Report for the period ending February 29, 2008.

Revenues: \$ 9,336,696.00
Expenditures \$10,471,296.00

The City is currently 8% under budget for this time period.

ADMINISTRATOR'S REPORT **Ed Driggers, City Administrator**

Business

Equipment – Public Services: We have several pieces of equipment (2003 48ft Compaction Trailer, 1993 Tractor, 1993 International Rear Loader Garbage Truck, 1992 International Rear Loader Garbage Truck, 1994 Sterling Rear Loader Garbage Truck, 1994 Sterling Rear Loader Garbage Truck, 1999 Chevrolet 350 PKP) that we would like to dispose of and I would like direction from Council and the manner of disposal. We

have received an offer from Ace Environmental; our garbage contractor that Mr. Burns and I feel is a fair offer.

Discussion followed.

Mr. Driggers was asked to bring a proposal from Ace Environmental to Council.

Alleyway – Chamber of Commerce: We have received a request for a Quit Claim Deed to portions of the Alleyway (10 foot wide) behind the Old Duke Power and Chamber of Commerce buildings from Mr. Harold James. The property has not been used as an alleyway for quite some time; it appears to be part of the parking lot. Mr. Driggers requested that this item be added to the agenda for First Reading action and be read in title only. We recommend the alleyway be transferred to all three property owners that are connected to the alleyway. The ordinance will be brought back in it's entirety for second reading.

2009 Comprehensive Plan - Lindsay Ellis stated the Steering Committee has been formed and there are fifteen (15) members (attached). Their first meeting will be held next Tuesday, April 1st at 4:00pm. This committee will decide on the date of the Community Kick Off at that time. During the Community Kick Off citizens will be given the opportunity to sign up to serve on a citizen theme committee. Those members will meet through out the summer to assist with the plan. This information will be brought back to Council. Steve Owens informed Council a website has been created www.onegreer.org for citizens to go to, to offer their feedback.

Mr. Driggers stated we are continuing to move forward with our internal Comprehensive / Strategic Plan. The staff met again this week in a workshop setting. This will also help us to develop strategies for the budget process.

CALENDAR EVENTS

March 29th – Annual Amnesty Day – This is the time for citizens to bring in debris that we would not normally collect in the container or at curbside. We will be doing this with Ace Environmental our curbside collector. The hours are from 9:00am to 2:00pm. Information will be distributed throughout the neighborhoods, posted on the website, placed on the Cable Channel and through our media outlets.

April 19th - Greer Volunteer Day - Leadership Greer & Leadership Greer Alumni Association are sponsoring a Greer Volunteer Day. Currently they have approximately three hundred volunteers that will be involved in various community projects throughout Greer and the Greater Greer Area. A number of our projects and properties are involved in this; we have work taking place at Needmore Center and some of our other parks and locations. That is happening April 19th.

Downtown Design Development Standards – We are moving forward and are prepared to bring that document for first reading and then send it the Planning

Commission for their review. It would be brought back to Council for second reading after that. This would allow us to get something on the books quicker. Or we can wait for the Planning Commission to review it first. It is up to Council. Council requested it be brought to Council for first reading at the next meeting.

UPDATE

Construction Projects Update – Facilities move; **Police Department Administration** in schedule to move starting at 5:00 pm Thursday, April 17th. **Courts Administration** personnel will move the following Thursday, April 24th. On the following Monday, April 28th we will open the building at 9:00 am to have a gathering of all employees who will be working at that building. You will receive additional information on that asking you to join us that morning. Please mark on your calendars on **Monday, May 19th** we will hold a **public dedication** of that building. Later that evening between 4:00 pm and 7:00 pm we will host a Community Open House for that building.

The **City Hall** building is moving along on schedule. Unless there is a change in our schedule we are moving all operations (**Administration, Building Development Standards, and Engineering**) are schedule to begin that move on July 10th. Same situation, we will operate on a normal schedule through Thursday, we will close all operations on Friday and spend from 5:00 pm on Thursday until 8:00 am on Monday making the move.

Mr. Driggers stated he had one economic development matter to discuss in executive session.

Councilman Arrowood shared his concern with the new tipping fee and asked if we had a plan to encourage more recycling. Mr. Driggers stated he felt there was always an opportunity to promote recycling.

Discussion followed.

Mr. Driggers stated we would look at some different avenues to promote recycling.

APPOINTMENTS TO BOARDS AND COMMISSIONS **Planning Commission**

No nominations were made for the District 3 seat on the **Board of Zoning Appeals**.

OLD BUSINESS

SECOND AND FINAL READING OF ORDINANCE NUMBER 5-2008 **AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF** **PROPERTY OWNED BY BENJAMIN B. MACMILLAN AND**

LOCATED AT 390 WESTMORELAND ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF OD (OFFICE DISTRICT) FOR SAID PROPERTY

Glenn Pace presented the ordinance and stated no one spoke in favor or in opposition to the annexation during the Planning Commission meeting.

Councilwoman Mercado made a motion to approve Second and Final Reading of Annexation Ordinance Number 5-2008. Councilman Baldwin seconded the motion.

Motion carried unanimously 7-0.

NEW BUSINESS

REQUEST FOR ITEM TO BE ADDED TO THE AGENDA

Councilman Baldwin made a motion to add an item (permission to transfer property) to the agenda. Councilman Bettis seconded the motion.

Motion carried unanimously 7-0.

FIRST READING OF ORDINANCE NUMBER 7-2008
AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE V, PURCHASING RULES AND PROCEDURES BY REPEALING AND REPLACING SECTION 2-298 (9) AND AMENDING SECTION 2-298 (10) AND ADDING SECTIONS 2-298 (b) THROUGH (d).

Mr. Driggers presented the ordinance.

Discussion followed.

Councilman Arrowood made a motion to approve First Reading of Ordinance Number 7-2008 changing the amount of the maximum deduction from fifteen hundred dollars (\$1500.00) to twenty-five hundred dollars (\$2500.00). Councilwoman Mercado seconded the motion.

Motion carried 5-2 with Councilman Bettis and Councilman Baldwin voting in opposition.

HAZARD MITIGATION PLAN BID APPROVAL
Requested by Fire Chief Chris Harvey

Chief Harvey presented the request for proposals summary (attached) for the development of the Hazard Mitigation Plan. He stated the proposals were sent to three

companies and advertised in the Greenville News but he received only one bid in return. The bid was from Holland Consulting Planners in the amount of \$28,700.00 which is under the budgeted amount. He recommended accepting the bid from Holland Consulting Planners.

Councilwoman Mercado made a motion to accept the bid from Holland Consulting Planners in the amount of \$28,700.00. Councilwoman Anderson seconded the motion.

Motion carried unanimously 7-0.

REQUEST FOR TRANSFER OF PROPERTY – ALLEYWAY AT 117 TRADE STREET

Councilman Bettis made a motion to receive the request to transfer the alleyway at 117 Trade Street in title only for first reading. Councilwoman Mercado seconded the motion.

Motion carried unanimously 7-0.

EXECUTIVE SESSION

Mayor Danner stated an Executive Session was needed to discuss one Economic Development matter.

Councilwoman Mercado made a motion to go into Executive Session to discuss the matter as stated by the Mayor. Councilman Arrowood seconded the motion.

Motion carried unanimously 7-0.

Mayor Danner stated that Council discussed one Economic Development Matter in Executive Session with no action needed.

Councilman Griffin made a motion to come out of Executive Session. Councilwoman Mercado seconded the motion.

Motion carried unanimously 7-0.

The meeting adjourned at 8:17 p.m.

Richard W. Danner, Mayor

Tammela Duncan, Municipal Clerk