



City of Greer
Greer City Park Farmers Market
 First Saturday of the month May-August
 Greer City Park, South Carolina
Vendor Application



Contact Person Info	Name: _____
	Address: _____ City: _____
	State: _____ Zipcode: _____
	Phone Number: _____ Email: _____

Food Vendor Info	1. Venue Name: _____ Phone Number: _____
	2. Venue Name: _____ Phone Number: _____

Entry Fee	<u>The fee for restaurants/food vendors are as follows:</u>
	<ul style="list-style-type: none"> • \$10.00 per week/space which includes one 12'x20' space and four GFI 120 volt outdoor plugs at each space. Vendors <i>will</i> be allowed to share a space. • Tables, chairs, tents will NOT be provided by the City. Each vendor must use a standard white tent. • Every table needs to be covered with a black cover that must reach to the ground. Table coverings are required. <p style="text-align: center;">Make checks payable to: City of Greer. This check will only be deposited upon acceptance into the City of Greer Farmers Market. Check for applicants that are no accepted will be shredded immediately.</p>

Please attach a list of items being sold and prices that each vendor will be offering.

Please submit application and entry fee check to:

City of Greer
 Attn: Laurie Campbell
 301 East Poinsett Street
 Greer, SC 29651

If you have any questions please contact Laurie Campbell at the City of Greer Events Division:
 lcampbell@cityofgreer.org
 864-968-7005

GETTING ACCEPTED INTO THE GREER CITY PARK FOOD MARKET

- Applications will be reviewed and voted on by the City of Greer Events Division. All decisions are at the discretion of the event staff.
- Payment must be received at least one month prior to your scheduled date to hold your space. Payment received after that may result in loss of that space for that week. Payments will not be accepted any later than the Monday prior to the Market Day.
- Payments made to reserve a spot are non-refundable if cancelled less than 2 weeks prior to scheduled date.
- Reserved vendors who do not arrive by 8:15am on Saturday, or fail to indicate in advance that they will be late, may forfeit their space which will also forfeit their fee.

GENERAL INFORMATION

- The Farmers Market is operated in accordance with the statutes of the City of Greer. The following are many of the important terms and conditions governing the leasing of facilities for the purpose of exhibiting at Farmers Market. Please let us know if you have any questions once you have read over the information.

LOCATION OF EVENT

- The event will take place in the Greer City Park, on the Promenade.

DATE AND TIMES OF EVENT

- First Saturday of each month starting May 1st from 9:00am-2:00pm
 - ****All exhibits must remain totally intact and operational until the end of the scheduled time.***

ENTRY FEES

- **The fees for vendors are as follows:**
- **\$10 per space: includes one 12'x20' space and four GFI 120 volt outdoor plugs**
 - Please enclose a check for your Entry Fee with application. This check will only be deposited upon acceptance. Check for applicants that are not accepted will be voided immediately.

SATURDAY SET-UP

- Arrival
 - Vendors can begin setting up at 7:00am and should be completed by 8:30am.
 - The mulch road will be closed to vendor traffic starting at 8:00am for the safety of park patrons.
 - After 8:00am vendors will need to move all vehicles to designated parking areas.
- Entering the Market
 - All vehicles of vendors should only enter the promenade from the "Mulch Road" off of Jason Street.
 - Unload your vehicle and move it out of promenade as soon as you are unloaded. Then, set up your booth. Vehicles should be moved from market no later than 8:30am.
- **NO TRAILERS ARE ALLOWED ON PROMENADE.**

SATURDAY BREAK DOWN

- Vehicle Access
 - A vehicle should NEVER be driven into the market until the Market Staff has officially opened the "Mulch Road"
- Clean-up
 - Vendors are responsible for leaving their area free of garbage. Failure to follow this policy will result in forfeiture of paid fees for future dates and vendor will not be able to sell products at Market until the next year.
 - Clean up should typically be complete by 3:30 pm.

RAIN DATE/REFUND

- There is no rain date/location for the Food Market and no refunds. This is a rain or shine event.

MERCHANDISE

- All items being sold must be submitted, along with the price for each item to Events Coordinators at time of application submittal. The City Events Coordinators will review ALL merchandise to limit duplication among participating food vendors. Only the items submitted on the application may be sold unless approval is given by Events Staff.

WINE VENDORS

- No on-site tasting will be permitted. Events Staff reserves the right to terminate vendor privileges of any/or all vendors if open containers are found on the Market Site.

MONEY HANDLING

- Vendors will get to keep 100% of all profits.
- Vendors must provide their own cash boxes. Vendors are responsible for collecting and safeguarding all money. The City of Greer is not responsible for any lost or stolen money.

PAPER PRODUCTS

Vendors must supply their own paper or plastic plates, bowls, cups, napkins, and utensils required for serving food to customers.

DHEC

Restaurants/Food Vendors must comply with all DHEC rules and guidelines for this event.

- **No Grease** is allowed on site.
- **WASTE WATER:** Waste water containers must be used/provided by food vendors. Do not pour waste water down the storm drains or into flower beds.
- Vendors and staff must use soap and flowing water to wash hands. Hand sanitizers can be used, but only as a secondary cleaning action. Use of disposable food handling gloves is recommended.
- Vendors are asked to maintain their booth space clean and free of rubbish. Trash containers are available to dispose of trash.
- Each Vendor is responsible for break down and cleaning his/her own site after event is complete.

DHEC PROHIBITS ANY COOKING ON SITE. ALL FOOD MUST BE PRE-PACKAGED OR READY TO SERVE.

ICE

- Ice will NOT be provided by the City of Greer. It is up to each Vendor to supply ice.

BOOTH ITEMS LIABILITY

- Items brought on site are done so at the sole risk of the vendor. The City of Greer is not responsible for any loss, damage, or destruction of personal property, equipment, and/or valuables.

TAXES

- Vendors are responsible for complying with local and state tax regulations. If accepted into the event, vendors may be asked to submit a copy of their current Business License. Vendor must have a Business License in order to participate.

BEHAVIOR OF VENDORS

- Behavior by vendors, their family members or employees that is disruptive, abusive or threatening towards other members; the public or staff members is not prohibited. Behavior that is verbally or physically abusive, dangerous, or disruptive to Market activities also will not be tolerated, and may result in immediate termination or the vendors selling rights.
- Foul or offensive language will not be tolerated at the market. Repeated violation may result in suspension from the Market.
- No open alcoholic beverages or firearms may be brought onto state property. Vendors and the vendors' associates are not permitted to be intoxicated on site.
- Vendors may not sell or offer any products or literature deemed offensive, or which may incite violence, crime, or disorderly conduct, or promote political viewpoints.
- Smoking will not be permitted in Market area.
- Vendors are responsible for their children and guests at all times.
- Vendor animals may not be present at Market at any time.
- NO HAWKING

FOR INFORMATION, PLEASE CONTACT

Laurie Campbell

City of Greer Events Coordinator

301 East Poinsett Street

Greer, SC 29651

(O) 864-968-7005

(F) 864-801-2020

lcampbell@cityofgreer.org



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Vendor Application



Informational Vendor Agreement

Please complete and send this agreement form along with your application and payment of fees. It only needs to be completed once during each market season.

Please be sure that all participants in your booth read the market guidelines above.

Name: _____

Organization/Business: _____

Address: _____

Telephone: _____ Email: _____

1. I, the undersigned, have read all of the above guidelines governing the Greer City Park Saturday Morning Market, and agree to adhere to the rules that are outlined within it.
2. I agree that everyone working in my booth will also read the guidelines.
3. I understand that the market reserves the right to limit or discontinue the participation of a vendor at any time.
4. I agree to indemnify and hold harmless the Greer City Park Events Staff, agents, employees and volunteers from any liability, cost, damages, and other expenses suffered or incurred during the Market.

Vendor Signature _____ Date _____