



**City of Greer
International Festival**
Saturday, April 14, 2018
Greer City Park
Market Vendor Application



Market Vendor Info	Name/Business: _____
	Physical Address: _____
	City: _____ State: _____ Zip: _____
	Mailing Address: _____
	City: _____ State: _____ Zip: _____
	Owner: _____ Event Contact: _____
	Phone: _____ Fax: _____
	Email Address: _____
Website: _____	

Entry Fee	<u>The fee for market vendors is as follows:</u>
	<ul style="list-style-type: none"> \$35.00 which includes one 10'x10' space, one 8ft rectangular table, and two chairs. Non-profit fee is \$25 which includes one 10'x10' space, one 8ft rectangular table, and two chairs. Extra chairs and tables will not be provided. Application, vendor agreement, vendor fee, copy of insurance due by Friday, March 9, 2018 by 5:00pm <p><u>Make checks payable to: City of Greer. This check will only be deposited upon acceptance into the City of Greer International Festival. Checks for applicants that are not accepted will be shredded immediately.</u></p>

Items	Our market will feature handmade crafts and international goods. We do not accept anyone selling commercial items or dealing in direct sales (Avon, Pampered Chef, Scentsy, etc.)
	All Market Vendors will need to submit three photos that represent what you will be vending.
	Applicants will be considered only once their application, vendor fee, and pictures representing their product are submitted.

Please submit application and entry fee check to:

City of Greer
Attn: Lindsey Shaffer
301 East Poinsett Street
Greer, SC 29651

If you have any questions please contact Lindsey Shaffer at the City of Greer Events Division:
lshaffer@cityofgreer.org
864-968-7008

GETTING ACCEPTED INTO THE CITY OF GREER INTERNATIONAL FESTIVAL: GREER GOES GLOBAL

- Applications will be reviewed decided upon by the Parks and Recreation Department. All decisions are at the discretion of the Parks and Recreation staff.
- **Payment, application, and product photos must be received by March 9, 2018 by 5:00pm to be considered.**
- Payments made to reserve a spot are non-refundable if cancelled less than 1 month prior to the event date.
- Reserved vendors who do not arrive by 9:00am on Saturday, or fail to indicate in advance that they will be late, may forfeit their space which will also forfeit their fee.

GENERAL INFORMATION

- The City of Greer International Festival: Greer Goes Global is operated in accordance with the statutes of the City of Greer. The following are many of the important terms and conditions governing the leasing of facilities for the purpose of exhibiting and serving at Greer City Park. Please let us know if you have any questions once you have read over the information.

LOCATION OF EVENT

- The event will take place in the Greer City Park.

DATE AND TIMES OF EVENT

- Saturday, April 14, 2018 from 11:00am – 4:00pm
 - ***All vendors must remain totally intact and operational until the end of the scheduled time.***

ENTRY FEES

- **The fee for vendors is as follows:**
 - **\$35 per space/\$25 per non-profit space: includes one 10'x10' space, one table, and two chairs**
 - Please enclose a check for your Entry Fee with application. This check will only be deposited upon acceptance. Applicants' checks that are not accepted will be shredded immediately. **All payments must be received at submission of application.**

SATURDAY SET-UP

- Arrival
 - Vendors can begin setting up at 8:00 am and should be completed by 10:15 am
 - After 10:15am vendors will need to move all vehicles to designated parking areas.
- Vendor Vehicles
 - All vehicles of market vendors should only enter the park through Jason Street circle or Poinsett Street entrance.
 - Unload your vehicle and move it to designated parking as soon as you are unloaded. Then, set up your booth. Vehicles should be moved no later than 10:15am.
- **NO VEHICLES ARE ALLOWED ON GRASS OR SIDEWALK.**

SATURDAY BREAK DOWN

- Vehicle Access
 - A vehicle should NEVER be driven into the festival area until the event has officially ended at 4pm.
- Clean-up
 - Vendors are responsible for leaving their area free of garbage. Failure to follow this policy will give the City of Greer the right to prohibit vendor from selling at any future events.

RAIN DATE/REFUND

- There is no rain date for the City of Greer International Festival: Greer Goes Global and no refunds. **This is a rain or shine event.**

MONEY HANDLING

- All Market Vendors will keep 100% of all profits.
- Market Vendors must provide their own cash boxes. Vendors are responsible for collecting and safeguarding all money. The City of Greer is not responsible for any lost or stolen money.

BOOTH ITEMS LIABILITY

- Items brought on site are done so at the sole risk of the vendor. The City of Greer is not responsible for any loss, damage, or destruction of personal property, equipment, and/or valuables.

TAXES

- Vendors are responsible for complying with local and state tax regulations.

BEHAVIOR OF VENDORS

- Behavior by vendors, their family members or employees that is disruptive, abusive or threatening towards other members; the public or staff members is prohibited. Behavior that is verbally or physically abusive, dangerous, or disruptive to Event activities also will not be tolerated, and may result in immediate termination of the vendors selling rights.
- Foul or offensive language will not be tolerated at the festival. Repeated violation may result in suspension from any future events at the City of Greer.
- No open alcoholic beverages or firearms may be brought onto City property. Vendors and the vendors' associates are not permitted to be intoxicated on site.
- Vendors may not sell or offer any products or literature deemed offensive, or which may incite violence, crime, or disorderly conduct, or promote political viewpoints.
- Smoking will only be permitted in festival designated smoking areas.
- Vendors are responsible for their children and guests at all times.
- Vendor animals may not be present at this event at any time.
- NO HAWKING

FOR INFORMATION, PLEASE CONTACT

Lindsey Shaffer
City of Greer Events Supervisor
301 East Poinsett Street
Greer, SC 29651
(O) 864-968-7008
(F) 864-801-2020
lshaffer@cityofgreer.org



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Informational Vendor Agreement

Please complete and send this agreement form along with your application, pictures of craft, and payment of fees.

Please be sure that all participants in your booth read the guidelines above.

Name: _____

Organization/Business: _____

Address: _____

Telephone: _____ Email: _____

1. I, the undersigned, have read all of the above guidelines governing the International Festival at Greer City Park, and agree to adhere to the rules that are outlined within it.
2. I agree that everyone working in my booth will also read the guidelines.
3. I understand that the Events Staff reserves the right to limit or discontinue the participation of a vendor at any time.
4. I agree to indemnify and hold harmless the Greer City Park Events Staff, agents, employees and volunteers from any liability, cost, damages, and other expenses suffered or incurred during the event.

Vendor Signature _____ Date _____