



**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR DECEMBER 2014

**DATE:** JAN 12, 2015

The Public Services Department submits the following activity for December 2014.

**GARBAGE LANDFILLED**

**DEC**

(SPARTANBURG 336.35 Tons - GREENVILLE 498.08 Tons)

**GRAND TOTAL (Both Cnty's) 834.43 Tons**

**Running Totals to date:**

Spartanburg 6,755.68 tons – Greenville 8,228.9 tons

Total both Cnty's **14,984.58 tons**

**CARTS DELIVERED**

**NEW HOME CARTS: 20 REPLACEMENT CARTS: 28**

**RECYCLE BINS: 31 CART REPAIRED: 14**

**YARD WASTE CARTS: 2**



### Recycle Center

Paper Mixed 7.05 Ton

Plastic .88 Ton

Residents visiting: 692

E-Waste 27 Pieces

### RECYCLING CURB

Comingle 29.74 Ton

### VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 14

MISCELLANEOUS JOBS: 41

TIRES REPLACED: 25

TIRE ROTATIONS: 2

TIRES REPAIRED: 4

BRAKE JOBS: 4

MAJOR REPAIRS: 13

MINOR: 22

BATTERIES REPLACED: 8

ROTORS TURNED: 6

ROAD CALLS: 7

## STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin) Worked on catch basins also repaired, and replaced storm drains: 5 days
  - Sign Work: 8 Days, replaced, and, or repaired street signs.
  - Repair/Replace Green Carts: 9 Days repairing or replacing green carts.
  - Street Sweeper: 7 Days of sweeping city streets.
  - Street Work: 10 Days of patching potholes, repairing sidewalks & curblines.
  - Bush hog: 8 Days of bush hog and sightline cutbacks throughout the city.
  - Camera Van: 2 Days running camera in city drain lines.
  - Leaf Pickup: 21 days of picking up leaves in the city
1. A crew cleaned up downtown for the Christmas Parade.
  2. Everyone in the Public Services Department attended a Storm Water Pollution Prevention class, taught by Lillian Hanes.
  3. First part of December, 5 trucks, and 11 men worked to clean up the very large amount of leaves in area 1.
  4. Worked a couple weeks in December on Christmas decorations and putting up Christmas Trees, as follow up to Novembers working on decorations.

## CITY BUILDING MAINTENANCE

City Hall: 3 Hours a day 5 day's week.

Police & Courts: 3 Hours a day 5 days

Operation Center: 2 hours a day 2 days.

Janitor: City Hall/Cannon Center full

Time 8 hours shift 5 days a week.

Janitorial Work: 2 Employees full time, 1 Employee part time.

Maintenance Supervisor: Overseeing building Maintenance, janitorial work, etc, for all City Buildings 40 hours a week. Heating and Cooling Tracer Summit 5 – 14 hours a week.

City Hall...Hall A Set up for council: 1 hr

City Hall...Hall A break down for council: 1 hr

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Victor Gym new drinking fountain: 3 hrs

Needmore Center new hot water heater installed: 4 hrs

City Hall repaired eight foot tables: 2 hr

Active contractor projects:

Cannon Centre Exterior up lighting in progress