



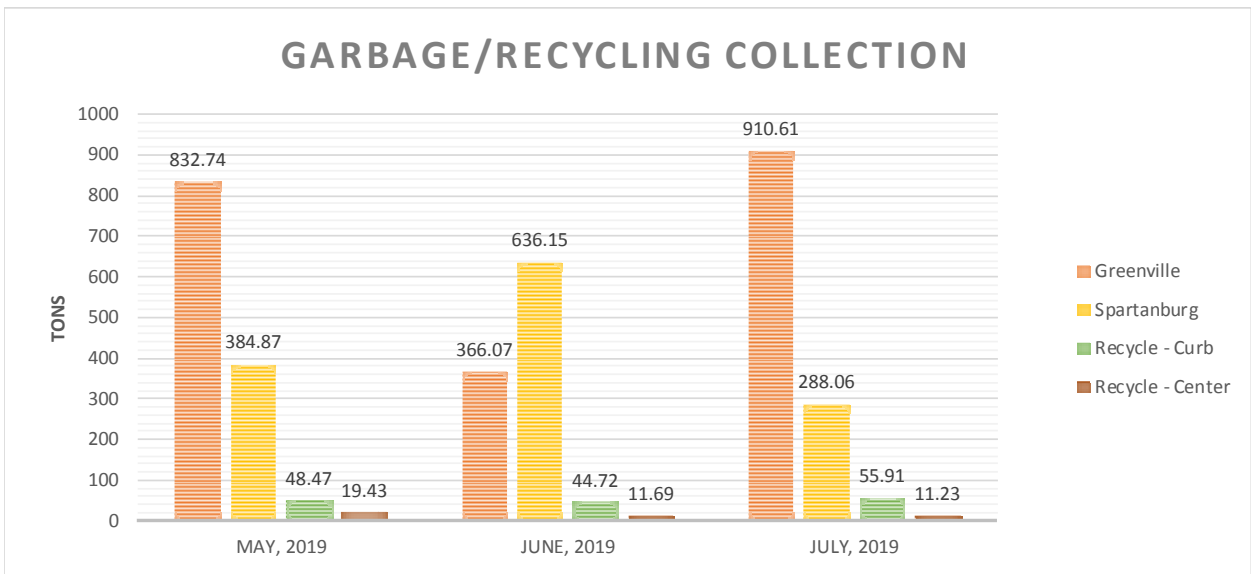
**TO:** ED DRIGGERS, CITY ADMINISTRATOR  
TAMMY DUNCAN, CITY CLERK

**FROM:** PUBLIC SERVICES DEPARTMENT

**SUBJECT:** ACTIVITY REPORT FOR July, 2019

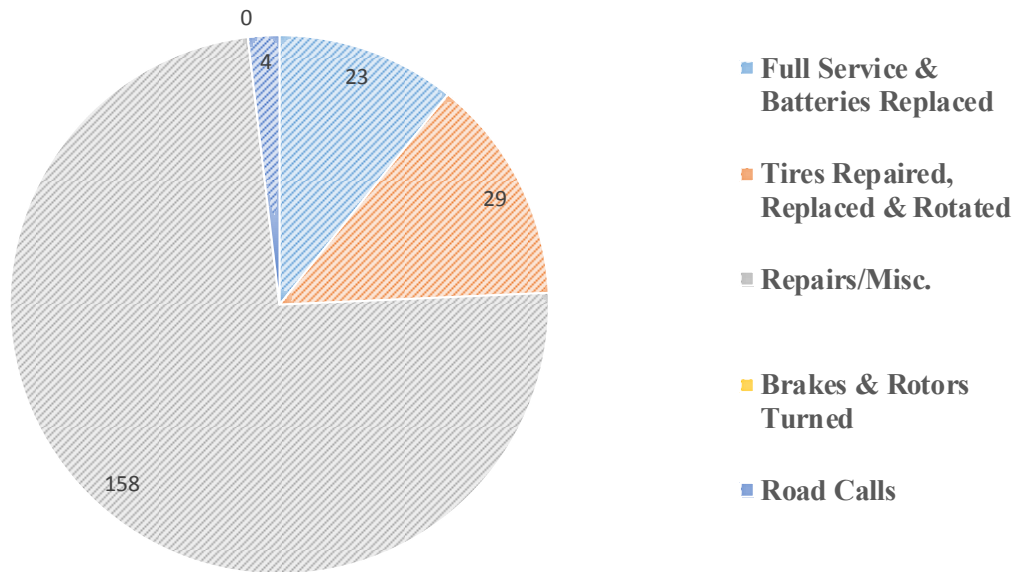
**DATE:** AUGUST 21, 2019

The Public Services Department submits the following activity for July, 2019



YTD Totals: Greenville 910.61 + Spartanburg 288.06 = **1,198.67 Tons**

## VEHICLE MAINTENANCE



### CARTS DELIVERED

NEW HOME CARTS: **63**

REPLACEMENT CARTS: **20**

RECYCLE BINS: **81**

CART REPAIRED: **18**

YARD WASTE CARTS: **5**

### PUBLIC SERVICE CREW

- Finished side walk on South Ave. by pouring 180' feet of concrete, backfilling and planting grass.
- Painted stop bars in alley behind The Mason Jar at Victoria Ave.
- Completed after hours call to remove tree from roadway on 7/12/19
- Sally port area at Police Dept was cleaned up
- Cut grass in cemetery

### **STORM DRAINS & CATCH BASINS**

- Storm drain grates were cleaned throughout the City
- Storm drain on Nature Trail was cleaned
- Vac truck was run on 14 St & Jason

### **BUSHHOG & RIGHT-OF-WAY CUTBACKS**

- Both tractors were run throughout the month of July to cut back roads and intersections throughout the City.
- Cut grass throughout the City including High Bridge, at old shop, Moore St. and OC Building

### **STREET SWEEPER**

- Street sweeper was run for 15 days on the city streets and curb lines.

### **WEED SPRAY**

- Several areas were sprayed including Granite Woods, Reserve at Riverside, Hammett Crossing, Lizmoore Park, Ashley Grove, Brushy Creek, Riverside Glenn, Carmen Glenn, Maplewood, Canyon Ridge and Line St.

### **POTHoles**

- Patched potholes on West Phillips, Mary Armstrong, Arlington and Moore St.

### **SIGNS REPAIRED/REPLACED**

- Repaired or replaced Street signs at Juniper Leaf Way & Main; N & W Arlington; Jackson & W Arlington; E Fairview; N. Line Ext & E Beardon; N Line & E Church; N. Line & Oak
- No Outlet sign was installed in Depot parking lot
- Speed Limit sign on Brookshire
- RR Crossing sign on Trade St.

## **CITY BUILDING, AND CUSTODIAL MAINTENANCE**

- **Supervised installation of new carpet in Jail offices**
- **Oversaw the installation of a new HVAC unit in the 3<sup>rd</sup> floor City Hall IT closet**
- **Fire alarms and sprinkler systems were inspected at City Hall, Police & Courts, Cannon Centre, and O.C.**
- **Supervised contractor who cleaned windows at City Hall, Cannon Center, and Police & Courts**
- **Mounted new desk and monitor in plan review room**
- **Oversaw contractor install drain pump system at Tryon Center**
- **Contractor painted exterior top of stairwell towers at City Hall**
- **Contractor inspected dry chemical fire suppression system in dispatch office**
- **Oversaw the HVAC contractor clean roof top units at Police and Courts**
- **Supervised concrete repair at City Hall on sidewalk (paid for by paint contractor)**
- **HVAC contractor made needed repairs at Needmore Center**