



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR November, 2019

DATE: December 5, 2019

PUBLIC SERVICE CREW

- Replaced a 10' section of sidewalk in Hammett Grove
- Kicked off the 2019/2020 leaf season and running 2 crews
- Cleared leaves off of stormdrain grates throughout the City
- Both Greer Christmas trees were put up and decorated

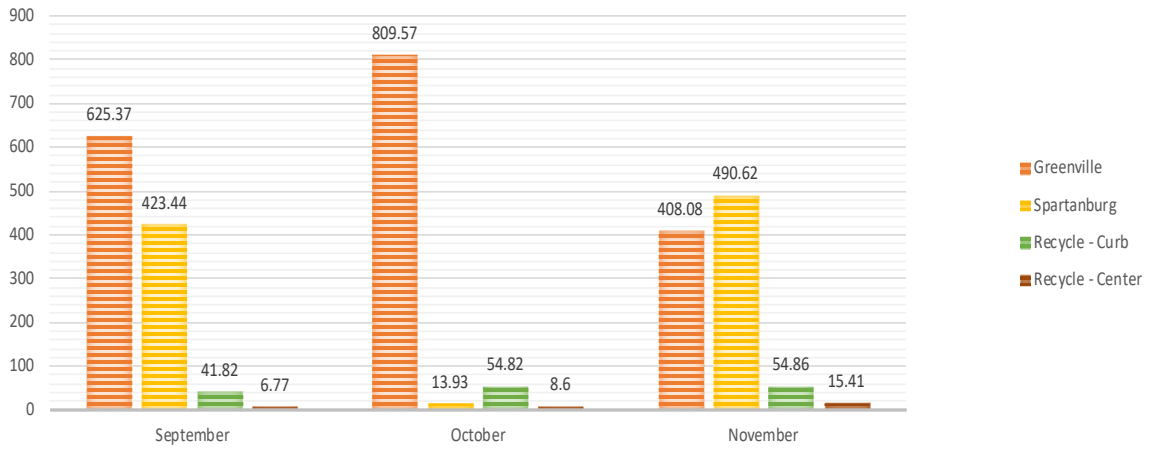
CARTS DELIVERED

NEW HOME CARTS: 54 REPLACEMENT CARTS: 13

RECYCLE BINS: 59 CARTS REPAIRED: 10

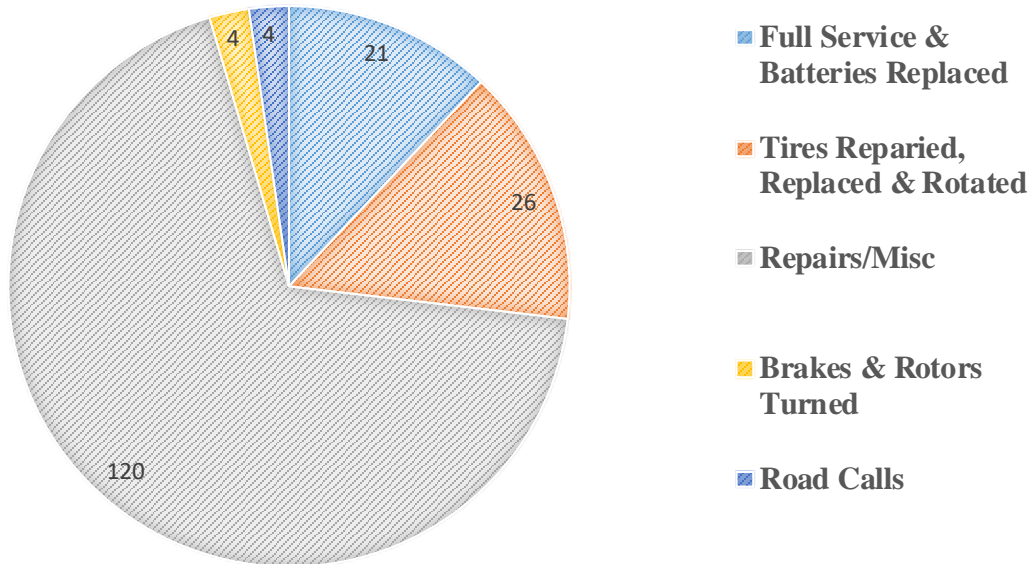
YARD WASTE CARTS: 1

GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 3,733.71 + Spartanburg 1352.87 = **5,086.58 Tons**

VEHICLE MAINTENANCE



STORM DRAINS & CATCH BASINS

- Added an 18" section of pipe to the outfall on Brookshire Rd.
- Installed 3 sections of concrete pipe on Cotton Rd.



STREET SWEEPER

- Street sweeper was run for 11 days on the city streets and curb lines.

POTHoles

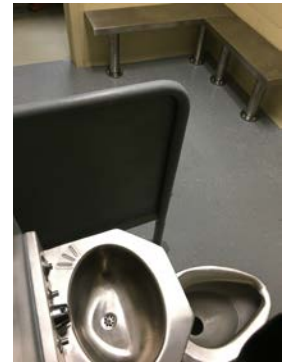
- Patched/repared potholes on Westmoreland, Bent Creek Run, Spring Hill
- Shoulder of road repairs done on W. Phillips and Gary Armstrong

SIGNS REPAIRED/REPLACED

- Repaired street sign on Cotton
- Yield sign replaced on McCall
- Speed Limit sign was replaced on Belshire Dr.
- Replaced Stop Sign on Lattigo, Treemont and Spring St.
- Street markers were done on Sunnyside Dr

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Ductwork was connected to holding cells and restroom in the jail area
- Generator was repaired at City Hall
- Added new elect. outlets in records room at police department
- Replaced GFCI outlets in kitchen at Victor Gym
- Gun lockers were installed in jail foyer
- Installed new benches in holding cell



CITY ENGINEER

CITY ENGINEER –

Ongoing Engineering Projects:

- Mt. Vernon Rd @ Poinsett right turn lane – prelim planning
- Faye Court drainage issue – evaluating options
- Road Improvement Program – consultant revising proposal
- Downtown Streetscape project – Site visits, inspections and coordination
- Trakit Project Management Software – On site training, testing (3-5 hrs/wk)

Executive Dr. Sinkhole



- Executive Drive Stormdrain failure – sinkhole repair complete
- US 29 Accel/Decel lanes – waiting on DOT for options
- 2019 Paving Program – coordinating with contractor – crack sealing underway
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – planning (on hold)
- CSX Railroad Bridge at Biblebrook Rd – Preliminary evaluation complete – on hold

Public Works Projects & Activities:

- Solid Waste program review
- Reviewing Street Cut Permit process
- Recycle Center Permit discussion with DHEC
- Recycle Center monthly inspection completed

Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Minghua – new project meeting
- Blue Ridge Plantation – bond discussion, site inspection
- Oakton – Plan review
- Oneal Village – alley issue

Other:

- PAC site reviews (3)
- Road complaints checked (2)
- Class & Comp meetings and job questionnaires
- Annual Review for RR and CK
- Pavement preservation seminar, Seneca SC
- Interviews for Mechanic position & Custodian
- Dept overview meeting with John Doehler
- OSHA/Safety discussion meeting with Dorian/Ann
- Victor Gym project issue with Dan

STORMWATER MANAGER

STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)

Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings (*Construction and Post-construction Minimum Control Measures*) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Pre-submittal Meetings		
Development Type	Project Name	# Lots/Units
Commercial	Springwood Park ADA	NA
Residential	Oakton	91
Commercial	ALDI Expansion	NA

Plan Reviews			
Development Type		Review Type	# Lots/Units
Commercial	Shine on Two 9	Follow up	NA
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Commercial	Sudduth Farms Amenity Center	Follow up	NA
Commercial	Springwood Park ADA	Initial	NA
Residential	Oakton	Initial	91
Commercial	ALDI Expansion	Initial	NA

Pre-Construction Meetings		
Development Type	Project Name	# Lots/Units
Residential	Lismore Village Phase 2	31
Commercial	Foundations Early Learning Center	NA

2019 Stormwater Summary January 1 st through November 30 th , 2019		
Projects Submitted	Plan Reviews	Preconstruction Meetings
37	121	24

Historical Project Submittals	
Year	Projects Submitted
2019	37
2018	46
2017	37
2016	41
2015	35
2014	34

As-Built Reviews		
Development Type	Project Name	Review Type
Commercial	Benson CDJ-R	Initial
Commercial	Greer Center for the Arts	Follow up
Residential	Franklin Pointe	Follow up
Residential	Piedmont Pointe	Initial
Commercial	NTB Brannon Drive	Initial

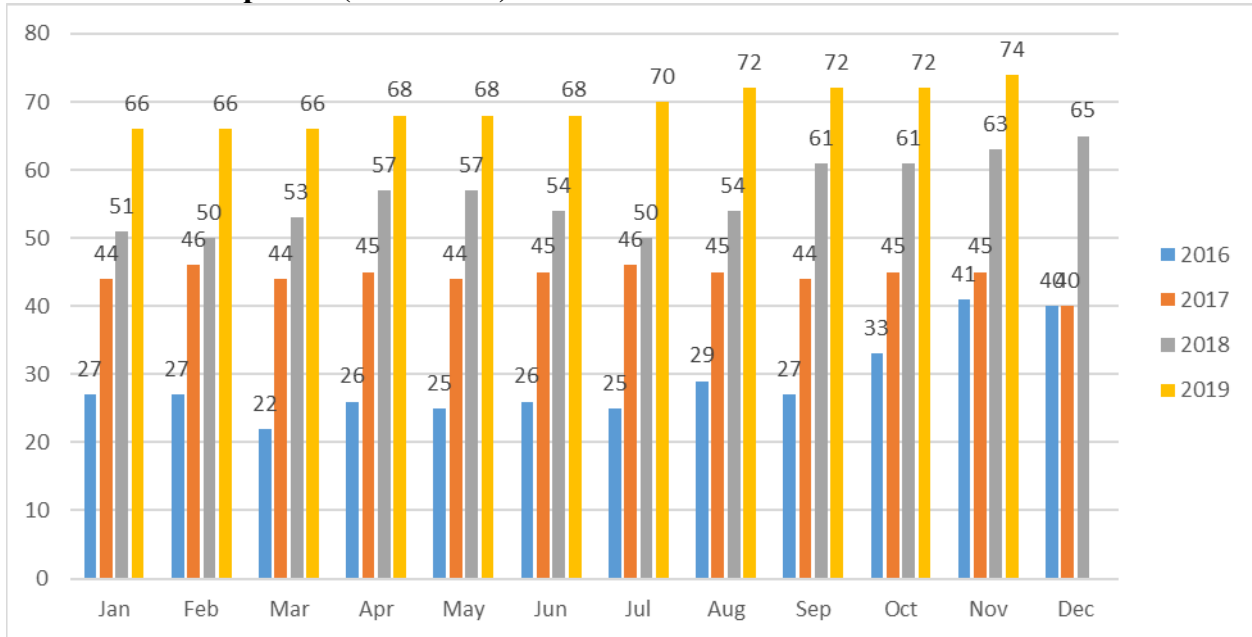
Miscellaneous – Stormwater and Engineering

- 1) Completed the Job Analysis Questionnaire for the Compensation and Classification Study.
- 2) Final Plat Reviews for Redcroft Phase 3, Magnolia Green Phase 1, South Main Townes Phase 2, Pelham Glen, and O’Neal Village Phase 4 Section 2.
- 3) Attended the South Carolina Association of Stormwater Managers (SCASM) 4th Quarter Meeting.
- 4) Traveled to Charleston to take the Certified Floodplain Managers (CFM) Exam.
- 5) Met with representatives of the South Carolina Adopt-a-Stream program. I am planning to bring the program to the City; this will meet several requirements of the MS4 permit.
- 6) Attended the Public Services and Parks and Recreation department Thanksgiving Lunch.
- 7) Sent Notice of Terminations (project closeout) to DHEC for the Benson CDR+J and Greer Center for the Arts projects.
- 8) Completed the site plan Engineering Reviews for the Springwood Park ADA, Oakton subdivision, and ALDI Expansion projects.
- 9) Repair of the sinkhole and storm drain failure at Executive Drive. (pictures)

STORMWATER INSPECTION

STORMWATER INSPECTION: Anthony Copeland/Brian Hunter

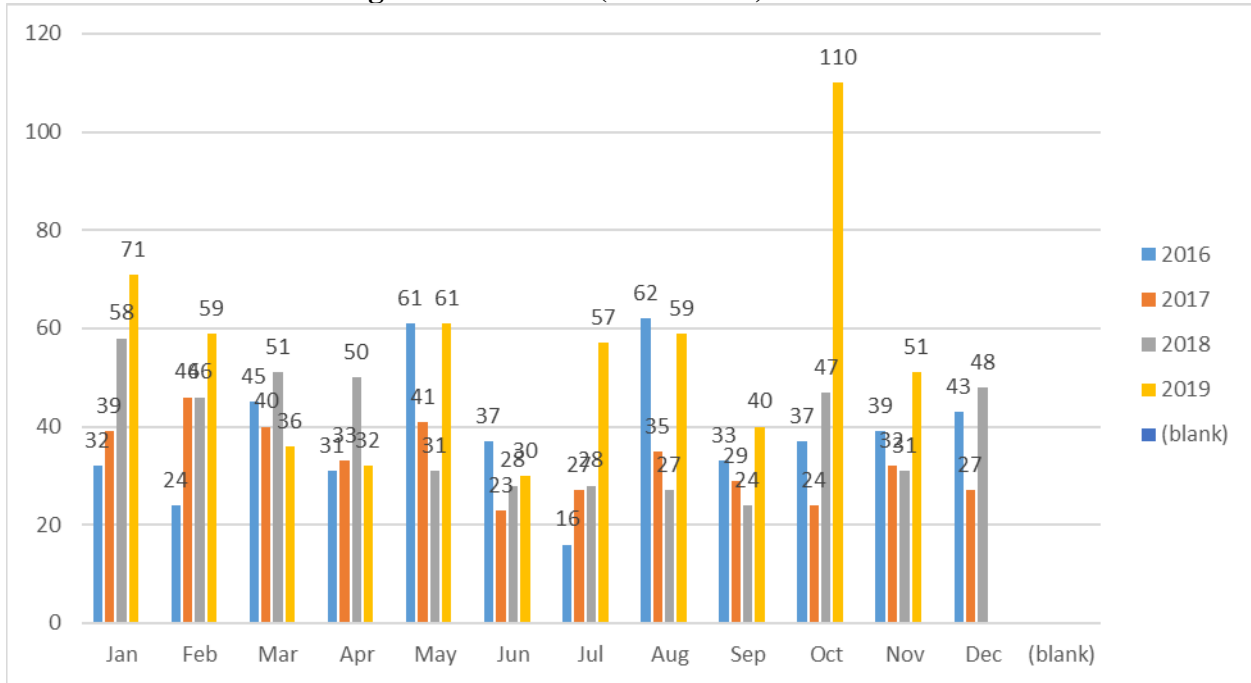
74 Active Site Inspected (Per Month)



1. Jones Creek Gardens	2. Le Jardin Subd.	3. Crosswinds Subd.
4. Belshires Subd. Ph-2	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Franklin Point Subd.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Heatherfield Subd.	14. RV and Boat Storage Ph-III	15. Greer Library Reno
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Dr. Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Reserves At Richglen Subd.
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. New Hope Baptist Church
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Redcroft Subd. Ph-1	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Pelham Medical Addition	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. The Ledges	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. STI Phase II
49. Ozellas Ridge	50. Netzero	51. Pavilion Development
52. Piedmont Point Apt.	53. GHS GME Residence	54. O'Hare Project
55. O'Hare Project Utilities	56. Carolina Commerce	57. Magnolia Greens
58. Lear Corporation Addit.	59. Benson CDRJ	60. Whata A Wash Carwash
61. Brockman McClimon Rd.	62. Katherine's Garden	63. Branchwood Subd.
64. Sudduth Farms	65. Global Commerce	66. Greer High School Addition
67. NTB	68. Greer Express Carwash	69. Crescent Park Commons

70. Hampton Inn	71. Short Street	72. Nifty Lift
73. Affordable Suites	74. Abner Creek Elem. Addit.	

STORMWATER INSPECTION: Anthony Copeland
51 Individual LOT Drainage Plan Reviews (Per Month)



Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
None				

Asphalt Activities Inspection: Anthony Copeland / Brian Hunter

Subd. / Project Name	Date	Operation
None		