



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR June, 2020

DATE: July 22, 2020

PUBLIC SERVICE CREW

- Replaced 30' of curb line on Leesburg Peak
- Replaced 25' of curb line at Bellamy Close
- Repaired stormdrain box in Bent Creek Subdivision; mortared box; backfilled with dirt; planted grass seed
- Construct an asphalt berm on driveway on Leesburg Peak
- Ran camera in stormdrain line on Virginia St.
- Rebuilt storm drain box at the corner of Peachtree Dr and Mt Vernon Dr
- Replace 16' of stormdrain pipe and rocked each end of Mt. Vernon Dr.
- Patched pipe and backfilled sinkhole on Cannon Ave.
- Hauled 5 loads of construction waste to the landfill
- Ran street sweeper for 18 days in June

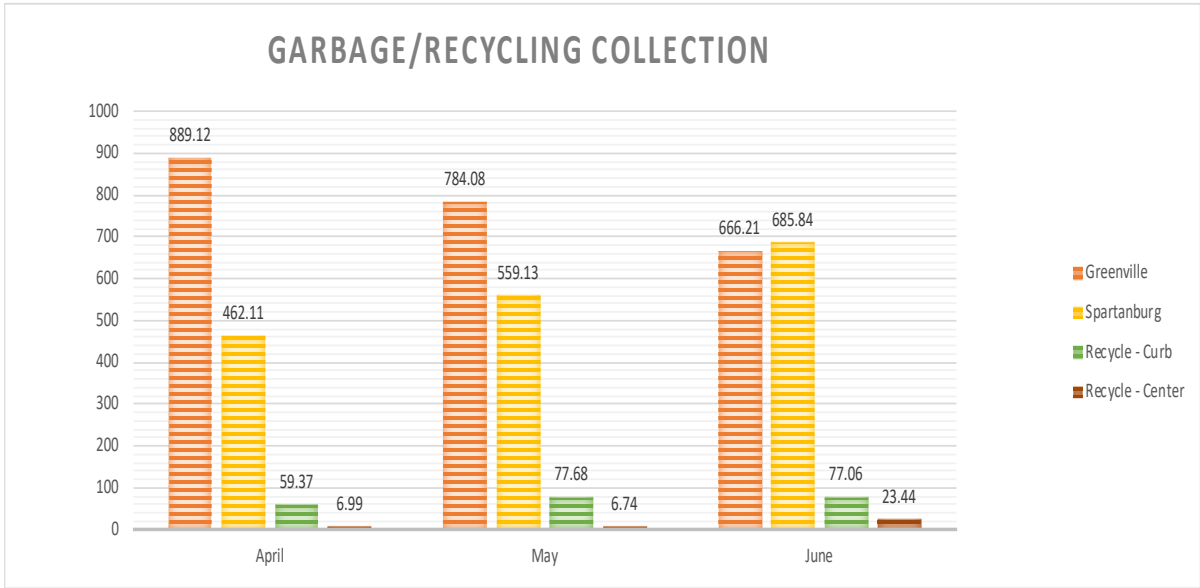
CARTS DELIVERED

NEW HOME CARTS: 94 REPLACEMENT CARTS: 12

RECYCLE BINS: 105 CARTS REPAIRED: 28

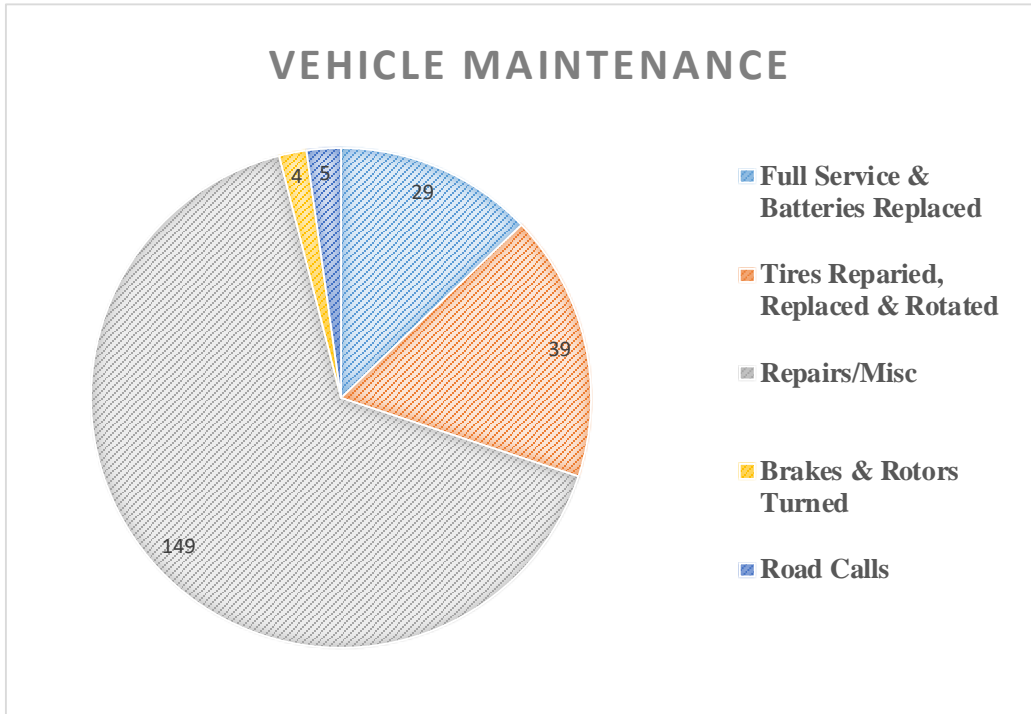
YARD WASTE CARTS: 3

GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 8024.96 + Spartanburg 5496.04 = **13,521 Total**

VEHICLE MAINTENANCE



RIGHT OF WAY CUTBACKS & GRASS CUTTING

- Grass was cut twice this month at the cemetery
- Cut back on Kelly Ave.
- Cut grass at High bridge, old shop, OC, uptown, triangles and Moore St.
- Shut down Gary Armstrong Rd. for 3 hours and cut the road right of way on both sides
- Ran the bush hog 19 days this month
- Sprayed for weeds on Connecticut Ave, Snow St, Maplewood Subdivision, Chestnut Hill Plantation, Country Meadows, Heather Hill, Westfield, Hunters Place, Starcrest, County Club Crossing, and Riverdale

POTHOLES

- Patched/repared potholes on 27th St, Hampton Rd., W Phillips, Gary Armstrong, Westmoreland, Lindal, Cannon and Moore St.

SIGNS REPAIRED/REPLACED

- Repaired/replaced street sign at Ashmore & Wade Hampton
- Stop signs repaired/replaced at Highland & Caldwell; 5th & Moore St.
- Loading Zone sign was placed on Trade St.

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Installed shower/eyewash station in pool chemical room at Golf Course.
- Converted lights to LED in stairwells at City Hall.
- Roof repair at Museum
- Roof repair at Golf Course Club House
- Reinstalled downtown clock after refurbishing.
- Cleaned carpets on 1ST floor of City Hall
- Replaced 15HP motor on roof of City Hall in HVAC System
- Installed new hand rails at pool stairs at Golf Course
- Replaced bad fan motor on chiller at City Hall
- HVAC repairs at Fire Department and OC rear offices.
- Flagpole repair completed at City Hall
- Interviews for part time custodian



CITY ENGINEER

CITY ENGINEER –

Ongoing Engineering Projects:

- Randall Street study- met consultant
- Davenport St repairs – Under Const.
- Blackwell Rd bridge – Consultant starting design
- CSX Railroad bridge at Biblebrook road/bridge closure – Layout of project.
- Mt. Vernon Rd @ Poinsett right turn lane – finalized scope and cost estimate
- Faye Court drainage issue – Requested proposals from Contractors
- Executive Drive SD repair – coordination meetings
- Road Improvement Program – Consultant working
- Downtown Streetscape project – Site visits, inspections and coordination
- Fire Dept. driveway – waiting on DOT
- US 29 Accel/Decel lanes – on hold
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – on hold

Davenport repair



Public Works Projects & Activities:

- Sidewalk repair at Shelburne Farms – met contractor
- Leesburg Peak waste site – coord with DHEC
- Recycle Center monthly inspection completed for June
- Asset Management study – review prelim reports
- Transfer Station DHEC permit Modification-coord. w/ consultant

Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Inontime parking expansion – plan review
- Reserve at Redcroft – drainage meeting on site
- Lively Victor Park – plan review
- Views at Mt. Vernon – met developer on site – drainage
- CPW sewer line replacement on Bobo St – plan review

Other:

- PAC site reviews (1)
- Sinkhole at Benson dealership

- Performance Review RB
- Interviews for PSW1
- Line Street property clean up
- Fleet mileage updates
- Interviews for part time Custodian
- Took CEPSCI renewal class online
- Pub Svc tour with Kate K.

STORMWATER MANAGER

STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)

Miscellaneous Tasks – Stormwater and Engineering

- 1) Ordered and acquired Adopt-a-Stream kits for stream testing. Testing kits are available to certified volunteers for stream testing within the City. This program is being utilized to meet the Public Education and Outreach and Public Participation requirements of our Stormwater Program. Pictured right is stream testing at Century Park. →
- 2) Met with contractors for street repair project at Faye Ct.
- 3) Coordinated with contractor for street repair project on Davenport St.
- 4) Coordinated with contractor for proposal for Executive Drive storm drain repair project.
- 5) Attended Wade Hampton Road Safety Audit meeting with consultants and SCDOT.
- 6) Completed the SCDOT Railroad Crossing Inspections of 10 at-grade crossings in the City.



Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings (*Construction and Post-construction Minimum Control Measures*) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Projects Submitted	
Development Type	Project Name
LINEAR	Bobo Street Wastewater Line Replacement for Greer CPW

Plan Reviews- Site Development, Stormwater, As-Built	
Review Type	Project Name
COMMERCIAL	InOnTime Trucking Expansion (gravel parking lot for storage)
COMMERCIAL	Lively Victor Park
COMMERCIAL	Lear Corporation Building Expansion

LINEAR	Bobo Street Wastewater Line Replacement for Greer CPW
AS BUILT REVIEW	Katherine's Garden
AS BUILT REVIEW	Pleasant Meadows - Pleasant Dr. Subdivision
AS BUILT REVIEW	POM Storage
AS BUILT REVIEW	Cypress Landing
AS BUILT REVIEW	Hampton Inn Site Prep
FINAL PLAT	Creekside Manor Phase 3
FINAL PLAT	Creekside Manor Phase 3
FINAL PLAT	Creekside Manor Phase 3
FINAL PLAT	Lismore Village Ph 2
FINAL PLAT	Saddlebrook
FINAL PLAT	Saddlebrook
FINAL PLAT	Sudduth Farms Amenity Center
FINAL PLAT	Sudduth Farms Phase 1C
FINAL PLAT	Sudduth Farms Phase 1C

Permits Issued

Permit Type	Project Name
ENCROACHMENT	Application for pothole of Heatherwood Ln
ENCROACHMENT	Directional bore within the ROW on Westmoreland Road
ENCROACHMENT	Directional bore within the ROW parallel to Hampton Road
ENCROACHMENT	STREET CUT

Engineering and Stormwater Issues

Issue Type	Issue Type
STORM WATER	STORM WATER
STREET REPAIR AND POTHOLES	STREET REPAIR AND POTHOLES

Engineering & Stormwater Inspections

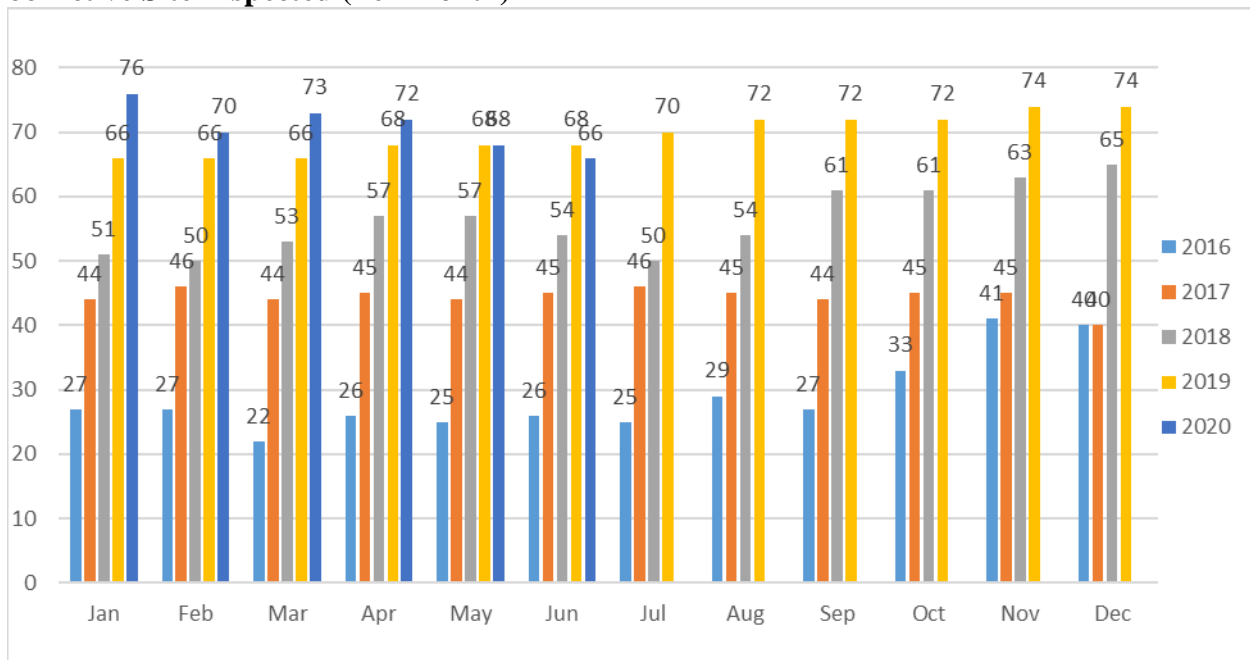
Inspection Type	
CEPSCI INSPECTION	64
CLOSEOUT INSPECTION	3
ENCROACHMENT	6

2020 Stormwater Summary January 1 st through June 30th, 2020		
Projects Submitted	Site Dev. Plan Reviews	Preconstruction Meetings
13	46	13

Historical Project Submittals	
Year	Projects Submitted
2020	13
2019	41
2018	46
2017	37
2016	41
2015	35
2014	34

STORMWATER INSPECTIONS

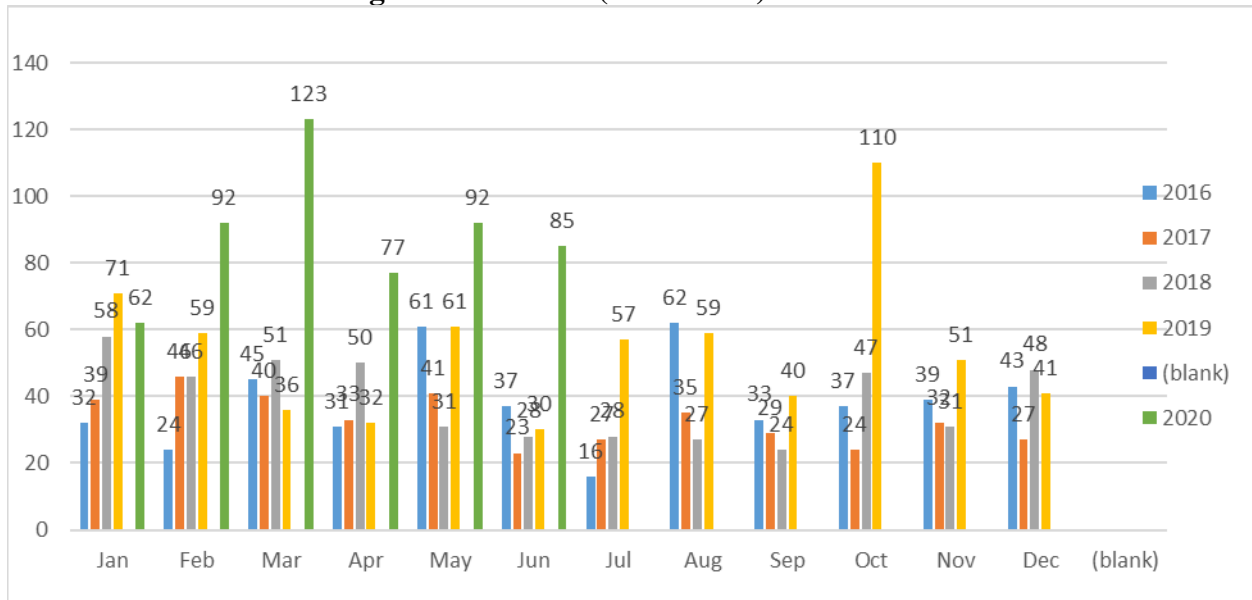
STORMWATER INSPECTION: Anthony Copeland/Brian Hunter 66 Active Site Inspected (Per Month)



1. Turner St. (4) New Houses	2. New Hope Baptist Church	3. Greer Parking Garage
4. Greer High School Addition	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. POM Storage	9. Cypress Landing Subd.
10. Abner Creek Elem. Addit.	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Katherine's Garden	14. Shine on Two-9	15. Greer Express Carwash
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Dr. Subd.	21. Pelham Glen Subd.

22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Foundations Early Learn Ctr.
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. Overton Park
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Praise Cathedral	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Century Park Kids Planet	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. The Ledges	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. Nifty Lift
49. Ozellas Ridge	50. Netzero	51. Hampton Inn
52. STI Trucking Ph2	53. GHS GME Residence	54. O'Hare Project
55. Freeman Farms Industrial	56. Carolina Commerce	57. Magnolia Greens
58. Lear Corporation Addit.	59. Global Commerce	60. Affordable Suites
61. Brockman McClimon Rd.	62. Sudduth Farms	63. Branchwood Subd.
64. Crescent Park Commons	65. Bent Creek Sewer Ext. Ph 3	66. Suber Branch Towns

STORMWATER INSPECTION: Anthony Copeland
85 Individual LOT Drainage Plan Reviews (Per Month)



Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
Stormwater entering driveway during severe storms.	6-2-2020	William Ballew, 115 Sherwood Ave.	Curb height is ok. Stormwater hops driveway edge flows	6-3-2020

			down the driveway.	
Stormwater from road /Views at Mt.Vernon	6-2-2020	Ken Howard, 516 Mt.Vernon	COG visited site, determine that easement has always carried the water.	6-3-2020
Stormwater Washout at Catch Basin	6-2-2020	926 Bent Creek Run Dr.	COG visited site and COG Maintenance to fill area in	6-12-2020
Stormwater Runoff	6-1-2020	110 Harris St.	COG spoke with homeowner and determine no abnormal drainage pattern	6/5/2020
Stormwater Runoff	6/1/2020	J.B. Burch 211 Virginia Ave.	COG visited and spoke w/ Mr. Burch and determine that storm were heavy but alley in rear of his property should be maintained by COG and have standing water released.	In Queue with COG Maintenance
Sink Hole at rear of Catch Basin	6/2/2020	Kelly Good 726 Waterbrook Ln.	COG visited the property and Notified maintenance	6/12/2020

Asphalt Activities Inspection: Anthony Copeland

Subd. / Project Name	Date	Operation
Sudduth Farms	6/5/2020	Stone Base Proof Roll
Reserves at Redcroft	6/6/2020	Asphalt Binder Placement @ Apsley Ct Sta: 0+00 to 3+00 Starvodale Sta: 0+00 to 5+45
Reserves at Redcroft	6/9/2020	Proof Roll / Asphalt Binder Placement @ Wesley Ln. Sta:0+00 to 2+50 Ditton Ct. Sta: 0+00 to 2+00 Merlett Ct. Sta: 0+00 to 4+30
Subd. / Project Name	Date	Operation
Creekside Manor	6/19/2020	Proof Roll / Asphalt Binder Placement @ Foxbank Sta: 12+00 to 31+30 Merkel St. Sta: 5+00 to 8+52