



TO: ANDY MERRIMAN, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR July, 2020

DATE: August 20, 2020

PUBLIC SERVICE CREW

- Extra dirt hauled from hotel construction site to the old shop for surplus
- Driveway pipe was jetted on Old Woodruff Rd
- Pulled and re-poured curb line on Faye Ct.
- Paint parking lots at Police and Fire Department, City Hall, Vern Smith Building and Ira's Chicken
- Cleaned up around city owned house on W Line St
- Constructed turn around on Biblebrook Dr.; graded the lot and installed 70' of pipe and gravel
- Six loads of construction waste hauled to landfill
- Two loads of e-waste taken to landfill
- Repaired sinkhole on Poplar Dr and S. Main Ext. Found bad pipe joints
- Street sweeper was operated 16 days in July

CARTS DELIVERED

NEW HOME CARTS: 92

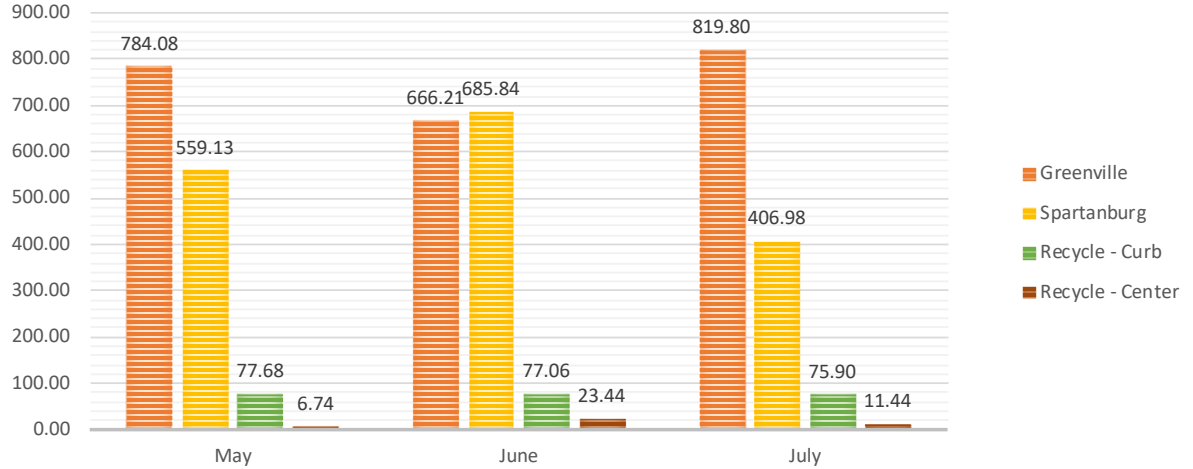
REPLACEMENT CARTS: 39

RECYCLE BINS: 131

CARTS REPAIRED: 24

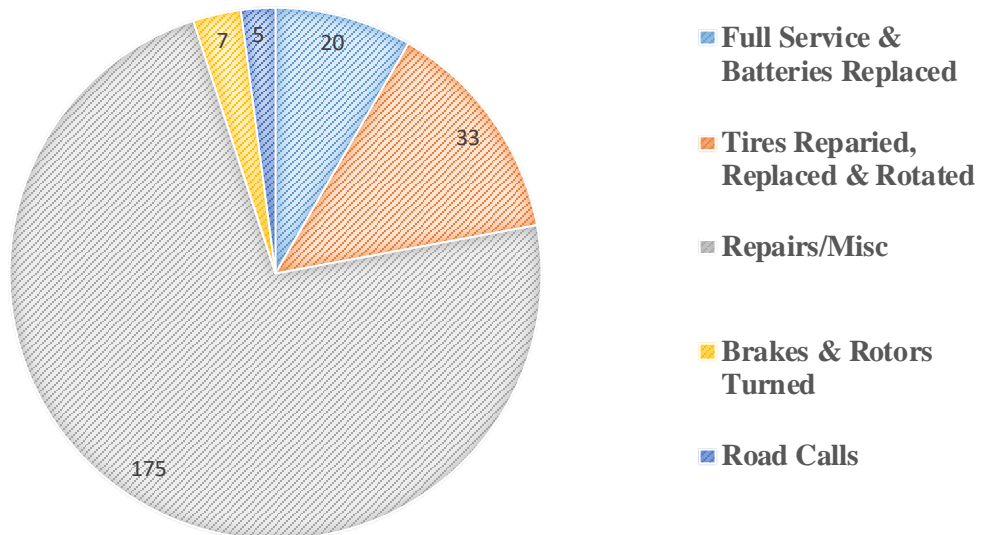
YARD WASTE CARTS: 5

GARBAGE/RECYCLING COLLECTION



YTD Fiscal Year Totals: Greenville 819.8 + Spartanburg 406.98 = 1,226.78 Total

VEHICLE MAINTENANCE



RIGHT OF WAY CUTBACKS & GRASS CUTTING

- Cut grass at high bridge, old shop, Operations Center, uptown, triangles and Moore St.
- Cut hill on Able St.
- Cemetery grass cut twice in July
- Operated bush hog 15 days in July
- Sprayed for weeds in Blue Ride Plantation, Country Meadows, Chestnut Hill, Panorama Farms, guard rail at Greer Country Club, Hampton Ridge, Starcrest, Tryon St. Ext., cemetery, Connecticut parking lot, back side of the Operations Center

POTHOLES

- Patched/repared potholes on Westmoreland Ave, Gary Armstrong, and Chartwell Dr.

SIGNS REPAIRED/REPLACED

- Repaired/replaced street sign at Beeco St, Brookwood, and Green St.
- Stop signs repaired/replaced at Bennett Center Dr and Burgess St
- Installed Stop Ahead sign at Victor Hill Rd.
- Street signs repaired/replaced at Brookshire and Hendrix; Twin Magnolias and W Phillips

CITY BUILDING, AND CUSTODIAL MAINTENANCE

- Cleaned carpets on the 2nd floor of City Hall
- Replaced Exit sign on 2nd floor of City Hall
- Painted City Administrator's office
- Prep work for downtown dedication
- 20 Stand-up hand sanitizer stations ordered and assembled
- Replaced grout in kitchen and men's restroom at the golf course

- Repaired HVAC at Operations Center
- 4 new first aid cabinets installed at the golf course
- Interviewed for new maintenance position
- Repaired mini split HVAC unit at police department
- New roof for Museum (rear flat areas)
- HVAC repair at Hood Rd. (outdoor training room)
- Cleaned Carpets on the 3rd floor of City Hall
- Roof repair at Greer Relief →



CITY ENGINEER

CITY ENGINEER –

Ongoing Engineering Projects:

- Randall Street study- waiting on traffic counts
- Davenport St repairs – completed
- Blackwell Rd bridge – Consultant in design
- CSX Railroad bridge at Biblebrook road/bridge closure – constructed turn-around
- Mt. Vernon Rd @ Poinsett right turn lane – under const
- Faye Court drainage issue – Completed
- Executive Drive SD repair – Under Const
- Road Improvement Program – Consultant working
- Downtown Streetscape project – punch list
- Fire Dept driveway – waiting on DOT
- US 29 Accel/Decel lanes – on hold
- Recycle Center Upgrade Phase 2 – on hold
- Lemon Creek speed humps – to Council in Aug

Faye Ct drainage



Mt. Vernon turn lane



Public Works Projects & Activities:

- Sidewalk repair at Shelburne Farms – Scope finalized, contractor start in September
- Leesburg Peak waste site – coordinating with DHEC
- Asset Management study – review prelim reports
- Transfer Station DHEC permit Modification-coord. w/ consultant
- Drainage issue at 103 Woodland – finalizing scope
- Drainage issue at Burwood Dr – finalizing scope
- Recycle Center monthly inspection completed for July
- City Internal Shred Day - coordination

Shred Day



Subdivision/Development Projects – Meetings with engineers and developer representatives discussing details with new subdivisions or commercial sites that are either in planning stages or under construction.

Active projects:

- Reserve at Redcroft – paving issue
- Overton Park – met site engineer about sight distance problems
- Minghua – plan review
- Chestnut Oaks – turn lane issue review
- Bobo St Sewer Rehab – plan review
- Blue Ridge Plantation – infrastructure inspection (street, curbs, detention ponds)
- Preliminary meeting for proposed project on Freeman Farm Rd

Other:

- PAC site reviews (1)
- Class & Comp meetings
- Transfer Station course on-line
- Interviews for Mechanic
- Century Park parking issue with Parks/Rec
- R/W clearing issue near Blue Ridge Plantation
- SCSPE Board Meeting
- Webinar for Muscle Wall – flood prevention
- Interviews for PSW2-Mtce

STORMWATER MANAGER

STORMWATER MANAGER – (Robert Roux, Assistant City Engineer)

Miscellaneous Tasks – Engineering & Stormwater

- 1) Attended South Carolina Society of Professional Engineers Annual Meeting (virtual).
- 2) Conducted drone training with Engineering & Stormwater staff.
- 3) Biblebrook Drive Turnaround installation completed by Public Services Crews. →
- 4) Faye Ct. Street repairs completed by contractor.
- 5) Executive Drive storm drain repair project is ongoing (pictured left below).
- 6) Parking Garage construction ongoing (pictured right below).



Construction/ Post-construction Program – Pre-submittal Meetings, Plan Reviews, Pre-construction meetings, As-built Review and Project Meetings (*Construction and Post-construction Minimum Control Measures*) - Stormwater site plan reviews that incorporate consideration for water quality impacts and attempt to maintain pre-development runoff conditions are required by our SMS4 permit.

Projects Submitted	
Development Type	Project Name
COMMERCIAL	Manufacturing Facility on Parcel 7 at the Velocity Park
LINEAR	City of Greer Streetscape Phase 2
LINEAR	Oakton Subdivision Utilities
MAJOR MODIFICATION	Overton Park Subdivision - Major Mod. Additional Lots

Plan Reviews- Site Development, Stormwater, As-Built	
Review Type	Project Name
COMMERCIAL	Lively Victor Park
COMMERCIAL	Lively Victor Park
COMMERCIAL	Manufacturing Facility on Parcel 7 at the Velocity Park
FINAL PLAT MAJOR REVISION	Suber Branch Townhomes
LINEAR	Bobo Street Wastewater Line Replacement for Greer CPW
LINEAR	Oakton Subdivision Utilities
MAJOR MODIFICATION	Overton Park Subdivision - Major Mod. Additional Lots
NOT APPLICABLE	Sudduth Farms Phase 2A
AS BUILT REVIEW	Katherine's Garden
AS BUILT REVIEW	Cypress Landing
FINAL PLAT	Suber Branch Townhomes
FINAL PLAT	Suber Branch Townhomes
FINAL PLAT	Sudduth Farms Phase 2A
FINAL PLAT	Sudduth Farms Phase 2A

Permits Issued	
Permit Type	Project Name
ENCROACHMENT	ENCROACHMENT PERMIT FOR SEWER LINE
ENCROACHMENT	Install Sewer Tap
ENCROACHMENT	Install Sewer Tap
ENCROACHMENT	Install Sewer Tap
ENCROACHMENT	water tap with road cut

Engineering and Stormwater Issues	
Issue Type	
DRAINAGE PROBLEMS	3
STORM WATER	3
STREET LIGHT OUT	1
STREET REPAIR AND POTHOLES	1

Engineering & Stormwater Inspections	
Inspection Type	
CEPSCI INSPECTION	63
CLOSEOUT INSPECTION	6
ENCROACHMENT	6
PAVING	1

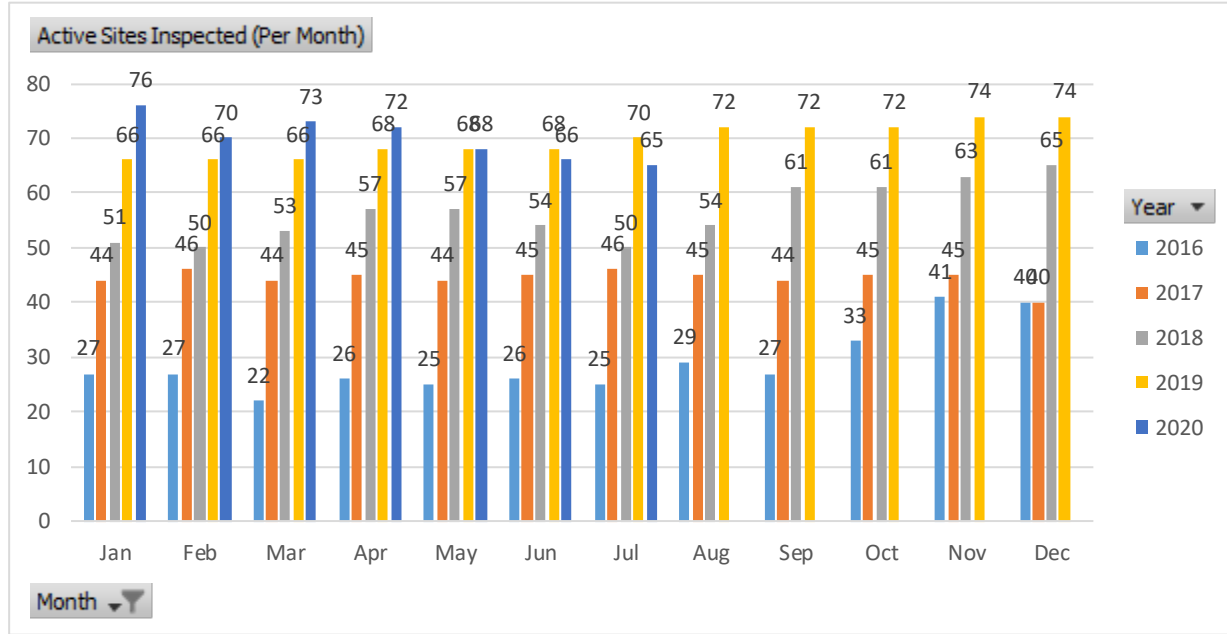
2020 Stormwater Summary January 1 st through June 30th, 2020		
Projects Submitted	Site Dev. Plan Reviews	Preconstruction Meetings
17	52	13

Historical Project Submittals	
Year	Projects Submitted
2020	17
2019	41
2018	46
2017	37
2016	41
2015	35
2014	34

STORMWATER INSPECTIONS

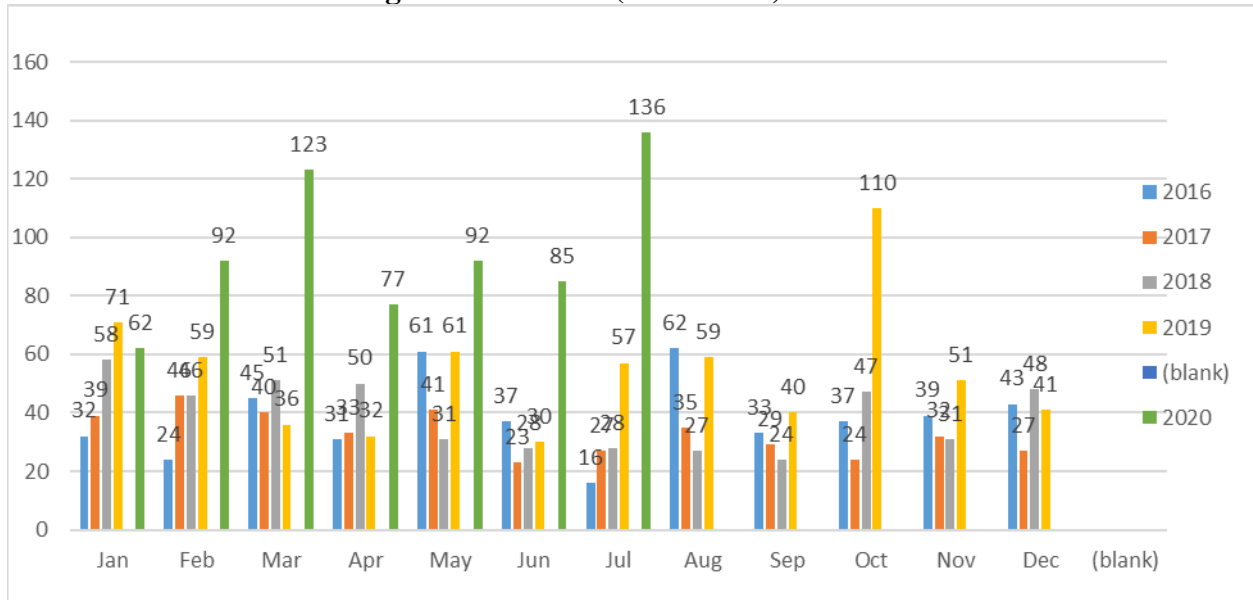
STORMWATER INSPECTION: Anthony Copeland/Brian Hunter

65 Active Site Inspected (Per Month)



1. Turner St. (4) New Houses	2. New Hope Baptist Church	3. Greer Parking Garage
4. Greer High School Addition	5. Old Woodruff Rd. Ind. WH	6. API Box
7. Cranky Yankey Ph-2 WH	8. Suber Branch Towns	9. Cypress Landing Subd.
10. Abner Creek Elem. Addition	11. Riverside Crossx OutParcel 3	12. Freeman Farms Subd.
13. Katherine's Garden	14. Shine on Two-9	15. Greer Express Carwash
16. Manor At Abner Crk. Subd.	17. Braeburn Orchard Subd.	18. Gibbs Cancer Center
19. Mayfield Crossing Subd.	20. Pleasant Dr. Subd.	21. Pelham Glen Subd.
22. Oneal Village Subd. Ph-1	23. Global Commerce Park Ph-II	24. Foundations Early Learn Ctr.
25. Oneal Village Subd. Ph-2	26. Darrien Properties Lot 3	27. Overton Park
28. Oneal Village Subd. Ph-3	29. Briar Ridge	30. Echo Ridge
31. Oneal Village Subd. Ph-4	32. Praise Cathedral	33. Mayfair Station
34. Orchard Crest Subd. Ph-1	35. Redcroft Subd. Ph-2	36. South Main Towns
37. Town Pines	38. Century Park Kids Planet	39. Reserves at Redcroft
40. Views At Mt. Vernon	41. Hammett Bridge Town	42. Town City Retail
43. The Ledges	44. Hammett Bridge Res. Subd.	45. Creekside Manor
46. Brushy Creek Towns	47. Hartwood Lake Subd.	48. Nifty Lift
49. Ozellas Ridge	50. Netzero	51. Hampton Inn
52. STI Trucking Ph2	53. GHS GME Residence	54. O'Hare Project
55. Freeman Farms Industrial	56. Carolina Commerce	57. Magnolia Greens
58. Lear Corporation Addition	59. Global Commerce	60. Affordable Suites
61. Brockman McClimon Rd.	62. Sudduth Farms	63. Branchwood Subd.
64. Crescent Park Commons	65. Bent Creek Sewer Ext. Ph 3	

STORMWATER INSPECTION: Anthony Copeland
136 Individual LOT Drainage Plan Reviews (Per Month)



Addressed Citizen Complaints: Anthony Copeland

Issue	Complaint Date	Address	Resolution	Completed
Existing tree within swale possible causing culvert pipe damage	7-29-2020	Landi Millicent, 9 Coulter Ct. Greer, SC	COG visit site could not determine land is being eroded , so COG will return during storm event.	In-Progress
Culvert pipe has fallen off into creek cause of erosion creek bank	7-16-2020	Brent Powers, 103 Woodland Dr.	COG maintenance to perform work once Hold Harmless Agreement is signed.	In-Progress
Stormwater erosion of property	7-21-2020	Roger Bond 252 Byars St.	COG visited site must return during storm event.	In-Progress

Stormwater erosion of property	7-21-2020	Roger Bond 252 Byars St.	COG visited site must return during storm event.	In-Progress
Stormwater Runoff	7-1-2020	Dan Benham. Riverwood Farms	COG spoke with homeowner and determine that runoff from emergency spillway is going into stream.	7-14-2020

Asphalt Activities Inspection: Anthony Copeland

Subd. / Project Name	Date	Operation
Saddlebrook Farms	7/14/2020	Subgrade Base Proof Roll: Road: Road A: Sta: 2+00 to 8+00, Road B: 0+00 to 2+30 Road C: 0+00 to 5+90
Saddlebrook Farms	7/14/2020	Asphalt Binder Placement @ Road A: Sta: 2+00 to 8+00, Road B: 0+00 to 2+30 Road C: 0+00 to 5+90