



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR DECEMBER 2016

DATE: JAN 16, 2016

The Public Services Department submits the following activity for December 2016.

GARBAGE LANDFILLED

DEC

(SPARTANBURG 416.91 Tons – GREENVILLE 372.70 Tons)

GRAND TOTAL (Both City's) 789.61 Tons

Running Totals to date:

Spartanburg 2,440.99 Tons – Greenville 2,956.83 Tons

Total both City's **5,397.82 Tons**

Carts Delivered

NEW HOME CARTS: 34 REPLACEMENT CARTS: 8

RECYCLE BINS: 53 CARTS REPAIRED: 20

Legal Extra Green Cart 1



Recycle Center

Recycle Curbside

Paper Mixed 9.66 Tons

Tons Collected **Center:** 12.34

Plastic 2.68 Tons
Cardboard: 0.00 Tons

Tons Collected **Curbside:** 44.52
Total Tons: 56.86

E-Waste: 0.00 Tons

Both **Center,** and **Curbside**

Metal/Alum 000 Tons

Tires: 000 Tons

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 9

MISCELLANEOUS JOBS: 49

TIRES REPLACED: 12

TIRE ROTATIONS: 0

TIRES REPAIRED: 3

BRAKE JOBS: 0

MAJOR REPAIRS: 9

MINOR REPAIRS: 14

BATTERIES REPLACED: 5

ROTORS TURNED: 2

ROAD CALLS: 6

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains in several locations: **5** days
 - Sign Work: **5** Days of repairing and, or replacing street signs.
 - Repair/Replace Green Carts: **11** Days repairing or replacing green carts.
 - Street Work: **12** Days of patching potholes, repairing sidewalks & curblines, in various locations.
 - Leaf Pickup: **20** Days of cutting grass and spraying weeds.
 - Vac Truck: **1** Days of jetting city storm drain lines.
 - Street Sweeper: **6** days of sweeping streets.
 - Camera Van: **1** days of running camera thru city storm drain lines.
1. Hauled 3load of E-Waste to the landfill.
 2. Closed roads and picked up trash for the 2016 Christmas Parade, All employees worked.
 3. Redone section of sidewalk on Victor Ave.
 4. Worked on storm drain in Hunter Place, patched the line, and worked on storm box.
 5. Removed stump on the corner of Pine Street, and Barbare Street, also removed the curbline so the street can be repaved.
 6. Two employees stayed the night of 12/16/16 due to the chance of freezing rain, and sleet.

CITY BUILDING MAINTENANCE

Maintenance Supervisor: Overseeing building maintenance, janitorial work, etc. for all city buildings. **40** hours a week. Heating and cooling tracer summit. **5-14** hours a week.

Janitorial Work: **2** Employees full time, and **1** part time.

City Hall: **3** Hours a day **5** day's week. City Police & Courts: **3** Hours a day **5** days.
Operation Center: **2** hours a day **2** days. City Hall/Cannon Centre: full time **8** hour shift.
5 days a week. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs.

Managing City Projects: Safety Committee Meeting: **1** hr.

City Auditorium, renovations & budget cost, ongoing project.
Police & Courts: Installation of bullet proof walls, ongoing project.