



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR JULY 2016

DATE: AUG 16, 2016

The Public Services Department submits the following activity for July 2016.

JULY

GARBAGE LANDFILLED

(SPARTANBURG 298.09 Tons – GREENVILLE 593.21 Tons)

GRAND TOTAL (Both City's) 891.3 Tons

Running Totals to date:

Spartanburg 298.09 Tons – Greenville 593.21 Tons

Total both City's **891.3 Tons**

CARTS DELIVERED

NEW HOME CARTS: 37 REPLACEMENT CARTS: 24

RECYCLE BINS: 57 CARTS REPAIRED: 12

YARD WASTE CARTS: 1 Legal Extra Carts: 1



Recycle Center

RECYCLING CURB

Paper Mixed	0.00	Tons	Tons Collected Curbside: 38.26 Tons
Plastic	10.14	Tons	Tons Collected Recycle Center: 18.48
Cardboard	0.00	Tons	
E-Waste	1.92	Tons	Total Tons 48.40 both Curbside, and Center
Metal/Alumin	6.34	Tons	
Tires	2.00	Tons	

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 18	MISCELLANEOUS JOBS: 46
TIRES REPLACED: 24	TIRE ROTATIONS: 1
TIRES REPAIRED: 2	BRAKE JOBS: 1
MAJOR REPAIRS: 16	MINOR REPAIRS: 19
BATTERIES REPLACED: 3	ROTORS TURNED: 2
ROAD CALLS: 3	

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains in several locations: **5** days
- Sign Work: **5** Days of repairing and, or replacing street signs.
- Repair/Replace Green Carts: **8** Days repairing or replacing green carts.
- Street Work: **18** Days of patching potholes, repairing sidewalks & curblines, in various locations.
- Bush hog: **15** Days of bush hog and sightline cutbacks throughout the city.
- Grass Cutting: **10** Days of cutting grass throughout the city.
- Vac Truck: **3** Days of jetting city storm drain lines.
- Street Sweeper: **10** days of sweeping streets.
- Camera Van: **1** days of running camera thru city storm drain lines.

1. Hauled 1 loads of E-Waste to the landfill.
2. Cut up a large tree that had fallen in the cemetery near City Hall.
3. Poured 150 foot of sidewalk on Moore Street.
4. Formed, and poured 25 foot of new curb, and gutter on Carolina Ave.
5. Rebuilt catch basin, and repaired three storm drain lines on Pine Street.
6. Cut back limbs, and branches, blocking the site line for stop signs, and traffic on several city streets.

CITY BUILDING MAINTENANCE

Maintenance Supervisor: Overseeing building maintenance, janitorial work, etc. for all city buildings. **40** hours a week. Heating and cooling tracer summit. **5-14** hours a week.

Janitorial Work: **2** Employees full time, and **1** part time.

City Hall: **3** Hours a day **5** day's week. City Police & Courts: **3** Hours a day **5** days.
Operation Center: **2** hours a day **2** days. City Hall/Cannon Centre: full time **8** hour shift.
5 days a week. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs.

Managing City Projects: Safety Committee Meeting: **1** hr.

City Auditorium, renovations & budget cost, ongoing project.

Police & Courts: Installation of bullet proof walls, ongoing project.

City Hall: TV mounted in City Hall Events area.

Cannon Centre: Precast stone was installed.

EMS Station was damaged brick contractor will make repairs.

City Hall elevator repaired, three PC Boards failed, due to storm, (lighting strike).