



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR JUNE 2016

DATE: JULY 16, 2016

The Public Services Department submits the following activity for June 2016.

GARBAGE LANDFILLED

JUNE

(SPARTANBURG 309.26 Tons – GREENVILLE 755.07 Tons)

GRAND TOTAL (Both Cnty's) 1,064.33 Tons

Running Totals to date:

Spartanburg 4,218.8 Tons – Greenville 6,299.98 Tons

Total both Cnty's **10,518.78 Tons**

CARTS DELIVERED

NEW HOME CARTS: 32 REPLACEMENT CARTS: 23

RECYCLE BINS: 44 CARTS REPAIRED: 10

YARD WASTE CARTS: 4 Legal Extra Carts: 3



Recycle Center

RECYCLING CURB

Paper Mixed	8.27	Tons	Tons Collected Curbside: 35.18 Tons
Plastic	2.19	Tons	Tons Collected Recycle Center: 11.77
Cardboard	0.00	Tons	
E-Waste	0.00	Tons	Total Tons 46.95 both Curbside, and Center
Metal Box	1.31	Tons	
Tires	0.00	Tons	

Visitors to Recycle Center: 523

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 26	MISCELLANEOUS JOBS: 42
TIRES REPLACED: 12	TIRE ROTATIONS: 2
TIRES REPAIRED: 10	BRAKE JOBS: 6
MAJOR REPAIRS: 22	MINOR REPAIRS: 26
BATTERIES REPLACED: 4	ROTORS TURNED: 2
ROAD CALLS: 9	

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin: Worked on catch basins also repaired, and replaced storm drains in several locations: **5** days
 - Sign Work: **7** Days of repairing and, or replacing street signs.
 - Repair/Replace Green Carts: **11** Days repairing or replacing green carts.
 - Street Work: **17** Days of patching potholes, repairing sidewalks & curblines, in various locations.
 - Bush hog: **15** Days of bush hog and sightline cutbacks throughout the city.
 - Grass Cutting: **15** Days of cutting grass throughout the city.
 - Vac Truck: **2** Days of jetting city storm drain lines.
 - Street Sweeper: **18** days of sweeping streets.
 - Camera Van: **2** days of running camera thru city storm drain lines.
1. Hauled 2 loads of E-Waste to the landfill.
 2. Cut the grass in the Cemetery, 2 employees & 4 Labor Finders.
 3. Poured 302 foot of sidewalk on Cannon Street.
 4. Cleaned up the Sally Port, and sprayed poison oak in the Sally Port, for the Police Dept.
 5. Hauled barricades, and trash cans, cleaned up downtown before, an after Freedom Blast. Also worked Freedom Blast. Then retrieved barricades, and trash cans after it was over.
 6. Cut back limbs, and branches, blocking the site line for stop signs, and traffic.

CITY BUILDING MAINTENANCE

Maintenance Supervisor: Overseeing building maintenance, janitorial work, etc. for all city buildings. **40** hours a week. Heating and cooling tracer summit. **5-14** hours a week.

Janitorial Work: **2** Employees full time, and **1** part time.

City Hall: **3** Hours a day **5** day's week. City Police & Courts: **3** Hours a day **5** days.
Operation Center: **2** hours a day **2** days. City Hall/Cannon Centre: full time **8** hour shift.
5 days a week. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs. City Hall, Hall A set up for council: **2** hrs City Hall, Hall A break down for council: **2** hrs.

Managing City Projects: Safety Committee Meeting: **1** hr.

City Auditorium, renovations & budget cost, ongoing project.

Police & Courts: Installation of bullet proof walls, ongoing project.

City Hall: Veranda outside tables painted.

City Hall: overseeing interior painting by contractor.

City Hall, Police & Courts, and Cannon Centre, annual window cleaning.

Freedom Blast: Generator dead head connections setup.