



TO: ED DRIGGERS, CITY ADMINISTRATOR
TAMMY DUNCAN, CITY CLERK

FROM: PUBLIC SERVICES DEPARTMENT

SUBJECT: ACTIVITY REPORT FOR FEBRUARY 2016

DATE: March 19, 2016

The Public Services Department submits the following activity for January 2016.

GARBAGE LANDFILLED

FEB

(SPARTANBURG 331.28 Tons - GREENVILLE 375.47 Tons)

GRAND TOTAL (Both Cnty's) 706.75 Tons

Running Totals to date:

Spartanburg 2,578.78Tons – Greenville 3,829.22 Tons

Total both Cnty's **6,408.00 Tons**

CARTS DELIVERED

NEW HOME CARTS: 16 REPLACEMENT CARTS: 13

RECYCLE BINS: 27 CART REPAIRED: 9

YARD WASTE CARTS: 1



Recycle Center

RECYCLING CURB

Paper Mixed	9.66	Tons	Tons Collected Curbside: 31.67 Tons
Plastic	1.68	Tons	Tons Collected Recycle Center: 48.96
Cardboard	3.23	Tons	
E-Waste	0.57	Tons	Total Tons 80.63 both Center, and Curbside
Metal Box	2.15	Tons	
Tires	0.00	Tons	

Visitors to Recycle Center: 725

VEHICLE MAINTENANCE SHOP

FULL SERVICE OIL/FILTER: 17	MISCELLANEOUS JOBS: 49
TIRES REPLACED: 18	TIRE ROTATIONS: 1
TIRES REPAIRED: 3	BRAKE JOBS: 4
MAJOR REPAIRS: 10	MINOR REPAIRS: 18
BATTERIES REPLACED: 10	ROTORS TURNED: 8
ROAD CALLS: 2	

STREET REPAIR AND ROAD MAINTENANCE

- Storm Drain & Catch basin) Worked on catch basins also repaired, and replaced storm drains in several locations: 15 days
- Sign Work:
- 10 Days, replaced, and, or repaired street signs.
- Repair/Replace Green Carts: 9 Days repairing or replacing green carts.
- Street Work: 15 Days of patching potholes, repairing sidewalks & curblines, in various locations.
- Bush hog: 3 Days of bush hog and sightline cutbacks throughout the city.
- Leaf pickup: 10 Days of picking up leaves in the city
- Vac Truck: 3 Days of jetting city storm drain lines.
- Grass Cutting- 3 spent cutting grass in the city.
- Street Sweeper- 4 Sweeping city streets.

1. Hauled 4 loads of E-Waste to the landfill.
2. Put in a new storm water grate, and frame on Ball Park Street.
3. Put in 104' feet of 12" inch pipe at drive, and ditch line at Century Park.
4. Raised the storm grate, and frame at City Hall on Mulch Road, about 9" inches, and reset it.

CITY BUILDING MAINTENANCE

Maintenance Supervisor: Overseeing building maintenance, janitorial work, etc. for all city buildings. 40 hours a week. Heating and cooling tracer summit. 5-14 hours a week.

City Hall: 3 Hours a day 5 day's week. City Police & Courts: 3 Hours a day 5 days.

Operation Center: 2 hours a day 2 days. Janitorial Work: 2 Employees full time,

Janitor: City Hall/Cannon Centre full time 8 hour shift. 5 days a week.

City Hall, Hall A set up for council: 2 hrs. City Hall, Hall A break down for council: 2 hrs

City Hall, Hall A set up for council: 2 hrs. City Hall, Hall A break down for council: 2 hrs.

Safety Committee Meeting: 1 hr.

Back flow inspections for City Hall, Cannon Centre, Police, and Courts.

Repaired door to front entrance of Courts Building.

Replaced lamps at City Hall.

Reset fault 13, at Police and Courts RTU1.

Repaired vent/camera in cell, Police, and Courts.

Cleaned carpet on all floors at City Hall.

Managing the following projects: City Auditorium renovations, and bullet proof walls in Police, and Courts Building.