



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL February 23, 2016

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Rick Danner - 6:35 P.M.

The following members of Council were in attendance:

Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert

The following members of Council were absent:

Others present:

Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Tammela Duncan, Municipal Clerk, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE Councilman Jay Arrowood

III. INVOCATION Councilman Jay Arrowood

IV. PUBLIC FORUM No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING February 9, 2016

ACTION - Councilman Wryley Bettis made a motion that the minutes of February 9, 2016 be received as written. Councilwoman Kimberly Bookert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

A. Vernon Jameson in recognition of his retirement

Mayor Danner and Ed Driggers, City Administrator presented Mr. Jameson with a certificate and gift in recognition of his twenty-five years of dedicated service to the City of Greer.

VII. DEPARTMENTAL REPORTS

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **January 2016** were included in the packet for informational purposes.

Finance

David Seifert, Director of Finance and Information Technology presented the Financial Report for the period ending January 31, 2016. (Attached)

General Fund Cash Balance: \$7,643,952.

General Fund Revenue: \$10,066,064.

General Fund Expenditures: \$10,674,028.

Revenue Benchmark Variance: \$970,373.

Expenditure Benchmark Variance: \$294,792.

Overall Benchmark Variance: \$1,265,165.

Hospitality Fund Cash Balance: \$1,110,798.

Storm Water Fund Cash Balance: \$1,055,987.

The City is 7% under budget during this time period.

VIII. PETITIONER

- A.** Buddy Morgan presented Council with a framed portrait of George Washington.

IX. ADMINISTRATOR'S REPORT

- A.** Ed Driggers, City Administrator presented the following:

Calendar Items:

Upstate International Gala – we are hosting the gala this weekend it will take place Friday evening.

Oyster Roast – we are partnering with the Chamber of Commerce for one of its networking events, the Oyster Roast it will happen this Friday as well.

Council Retreat – we will conduct part of our Council Retreat as part of our Council Meeting starting Tuesday evening, March 8th. We will be involved all day Wednesday night, March 9th and most of the day Thursday, March 10th. We have a number of items to cover.

MASC Achievement Award – Several members of our team will travel to Columbia next week, we are presenting our entry for the Municipal Association Achievement Award. We had five programs submitted by department heads for consideration. We are submitting our Criminal Domestic Violence Court project.

Budget Schedule – has been finalized. We will hold First Reading May 24th, the Public Hearing will be advertised May 25th and the Public Hearing and Second Reading will be held June 14th.

Executive Session

Mr. Driggers stated he had one (1) Personnel matter (Police Department) for consideration in Executive Session.

X. OLD BUSINESS

A. Second and Final Reading of Ordinance Number 4-2016

AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTIES OWNED BY CULLUM GSP 08, LP LOCATED AT 1010 AND 1014 ROBINSON ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF I-1 (INDUSTRIAL) FOR SAID PROPERTY

Ed Driggers, City Administrator stated there was no new information.

ACTION – Councilman Wayne Griffin made a motion to approve Second and Final Reading of Ordinance Number 4-2016. Councilman Jay Arrowood seconded the motion.

VOTE - Motion carried unanimously.

XI. NEW BUSINESS

A. First and Final Reading of Resolution Number 2-2016

A RESOLUTION ADOPTING THE CITY OF GREER ANNUAL SAFETY STATEMENT

Dorian Flowers, Fire Chief presented the resolution, he stated there was no recommended changes to the existing statement.

ACTION – Councilman Jay Arrowood made a motion to approve First and Final Reading of Resolution Number 2-2016. Councilwoman Kimberly Bookert seconded the motion.

VOTE - Motion carried unanimously.

B. First and Final Reading of Resolution Number 3-2016

A RESOLUTION TO UPDATE THE CITY OF GREER BLOOD BORNE PATHOGEN STANDARD TO COMPLY WITH OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION REQUIREMENTS

Dorian Flowers, Fire Chief presented the resolution, he stated no changes were needed to the existing standards.

ACTION – Councilman Jay Arrowood made a motion to approve First and Final Reading of Resolution Number 3-2016 as amended. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

**C. Disposal of Surplus Property
Engine 4 1991 Sutphen Pumper**

Dorian Flowers, Fire Chief presented the options for disposal. Chief Flowers stated the last time a test was completed on the truck it did not pass the full capacity pump test. It would require a significant amount of money to make the repairs. He stated he could not recommend making the repairs considering the age of the truck.

He also stated we have had a couple of requests for the truck, one from the Harley Bonds Center for their Firefighter Training Program and one from the City of Woodruff.

Discussion held.

ACTION – Councilman Wryley Bettis made a motion to donate the truck to the City of Woodruff on the condition the City of Woodruff would donate their truck to the Harley Bonds Center. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

D. Bid Summary – Tryon Center Roofing Project

David Seifert, Finance Director and Ann Cunningham, Director of Parks and Recreation presented the bid summary. Staff recommended IES Coatings, LLC, 305 Windward Way, Greer, SC 29650, they were the only bidder. Bid amount is \$29,276.00. Bid amount is under budget.

ACTION – Councilman Wayne Griffin made a motion to award the bid to IES Coatings, LLC in the amount of \$29,276.00. Councilman Wryley Bettis seconded the motion.

VOTE - Motion carried unanimously.

E. Bid Summary – Police Department and Court Bullet Proof Walls Project

David Seifert, Finance Director and Dan Reynolds, Chief of Police presented the bid summary. Staff recommended the low bid from Cely Construction Inc., PO Box 8497, Greenville, SC 29604 in the amount of \$135,754.00. Bid amount is over budget by \$6754.00 and will be covered by the remaining money from the above recreation project.

Discussion held.

ACTION – Councilwoman Judy Albert made a motion to award the bid to Cely Construction, Inc. in the amount of \$135,754.00. Councilman Wryley Bettis seconded the motion.

VOTE - Motion carried unanimously.

XII. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was needed to receive information on one (1) **Personnel** matter in the Police Department.

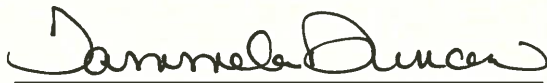
ACTION - In (7:14 p.m.) - Councilman Wayne Griffin made a motion to go into Executive Session to receive information as stated by the Mayor. Councilman Jay Arrowood seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they received information on one (1) **Personnel** matter and no action would be needed.

ACTION - Out (7:43 p.m.) – Councilman Jay Arrowood made a motion to come out of Executive Session. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

XII. ADJOURNMENT

7:43 P.M.


Tammela Duncan, Municipal Clerk


Richard W. Dander, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, February 19, 2016.



Financial Performance Summary

As of Month End January, 2016

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↑	↑	\$ 7,643,952
General Fund Revenue	↑	↑	\$ 10,066,064
General Fund Expenditures	↓	↑	\$ 10,674,028
Budget Percentage (Over) / Under	↑	↓	7%
Revenue Benchmark Variance	↑	↑	\$ 970,373
Expenditure Benchmark Variance	↑	↓	\$ 294,792
Overall Benchmark Variance	↑	↑	\$ 1,265,165
Hospitality Fund Cash Balance	↓	↓	\$ 1,110,798
Hospitality Fund Revenue	↑	↑	\$ 1,113,177
Hospitality Fund Expenditures	↑	↑	\$ 678,099
Storm Water Fund Cash Balance	↑	↑	\$ 1,055,987
Storm Water Fund Revenue	↑	↑	\$ 387,204
Storm Water Fund Expenditures	↑	↑	\$ 254,633