



CITY OF GREER, SOUTH CAROLINA

MINUTES of the FORMAL MEETING of GREER CITY COUNCIL January 10, 2017

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Rick Danner - 6:31 P.M.

The following members of Council were in attendance:
Jay Arrowood, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert. Councilmember Wayne Griffin arrived at 6:36.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Elizabeth Adams, Executive Administrative Assistant, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE Mayor Rick Danner

III. INVOCATION Mayor Rick Danner

IV. PUBLIC FORUM No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING December 13, 2016

ACTION - Councilman Wryley Bettis made a motion that the minutes of December 13, 2016 be received as written. Councilwoman Judy Albert seconded the motion.

VOTE - Motion carried unanimously.

VI. DEPARTMENTAL REPORTS

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Report for **November 2016** were included in the packet for informational purposes.

Finance

David Seifert, Chief Financial Officer presented the Financial Report for the period ending November 30, 2016. (Attached)

General Fund Cash Balance: \$5,957,067.

General Fund Revenue: \$3,377,213.
Revenue Benchmark Variance: \$945,174.
Overall Benchmark Variance: \$1,840,155.

General Fund Expenditures: \$7,198,639.
Expenditure Benchmark Variance: \$894,981.

The City is 10% under budget during this time period.

Hospitality Fund Cash Balance: \$1,600,855.
Storm Water Fund Cash Balance: \$940,475.

VII. PRESENTATION

A. City of Greer Audit Year Ending June 30, 2016

Presented by Lee Grissom of S. Preston Douglas & Associates

FINANCIAL HIGHLIGHTS

Key financial highlights for the Fiscal Year 2016 are as follows:

- The assets and deferred outflows of resources of the City of Greer exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by approximately \$21,107,000 (net position). Of this amount, approximately \$19,845,000 and \$1,262,000 were related to the governmental and business type activities, respectively. While the operations of the City during the fiscal year resulted in an increase to net position in excess of \$2,600,000, the reported ending balance of net position is still being affected by the adoption of GASB Statement No. 68 and GASB Statement No. 73 during fiscal year 2015, resulting in an unrestricted net position of (\$830,148).
- As of the close of the current fiscal year, the City of Greer's governmental funds reported combined ending fund balances of approximately \$15,849,000, an increase of approximately \$1,846,000 over the prior year's fund balance. Of this amount, approximately \$9,956,000 or 63% is available for spending at the government's discretion (unassigned fund balance).
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$9,956,266 or 48.3% of general fund expenditures and transfers. The \$1,501,135 increase is primarily a result of the improved economic activity resulting in increased business license fees in excess of budget of approximately \$848,000. The increase can also be attributed to additions to the City's tax base occurring through annexation and development, which resulted in an increase of approximately \$776,000 of tax revenue over the prior year, and approximately \$305,000 of permit fees in excess of budget.
- Council's and management's commitment to improving the financial stability of the City is reflected in the City's results in finishing the year approximately \$280,000 under budget for expenditures in the General Fund.
- During the current year, the City's long-term obligations, including lease purchases and compensated absences, decreased by \$1,514,086 from \$19,715,994 to \$18,201,909, a reduction of 7.7% as principal payments outpaced new borrowing.

B. Ann Cunningham, Director of Parks and Recreation presented her Annual Report

VIII. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Activity Items:

City of Greer Audit Year Ending June 30, 2016 – We cannot over emphasize the significance of the financial strength of our City. We have come a long, long way. We appreciate the leadership and guidance that the Mayor and Council provide as we continue to develop strategies and to look at implementing policies that would allow us to undertake some of the projects we have been talking about over the last couple of years. If you have any questions we are available anytime.

15th Annual Martin Luther King, Jr. Luncheon – will be held Monday, January 16th from 11:00 am until 2:00 pm at City Hall.

Councilman Griffin thanked Justin Miller from the recreation department for his assistance.

Food Truck Rollout – We will be doing this quarterly and the next event is scheduled for Friday, January 20th in City Park.

Healthy Community 50 – We are participating with the municipalities of Spartanburg, Greer, Inman, Landrum, Pacolet and Woodruff and our partners at Spartanburg County offers an opportunity Saturday, January 21st gathering at 9:30 am at City Park to join our elected officials in a walk. The one mile and a half walk will begin at 10:00 am. The walk is to encourage the public to get out and get moving.

Hometown Legislative Action Day – the Municipal Elected Officials Advanced Institute is scheduled for Tuesday, January 31st and HLAD is scheduled for Wednesday, February 1st.

Greater Greer Chamber of Commerce Annual Meeting – is scheduled for Thursday, February 16th. We are a table sponsor.

Council Planning Retreat – we would like to offer to you for your consideration March 7th (Tuesday) & 8th (Wednesday) as possible Council Planning retreat dates. Please let me know if these dates will work for you. Additional communication will follow with details.

Snow Event (1/7-8/2017) –

Public Services – 12 Employees worked 435 hours over the weekend, traveled 1215 miles plowing, sanding and salting city streets. We used about 15 tons of sand and 26 yards of salt.

Police and Fire Departments were fully staffed.

Recreation Department – provided 62 hours of additional resources for City Hall, City Park, Municipal Court, Police Department etc.

Greenville County Radio System Update – As you are aware there is an effort through the Sheriff's Department, the countywide Fire Chief's Association, the special purpose districts, 911, EMS, and all municipalities within Greenville County looking for a communications system that would serve everyone. There are a number of components

as you can imagine, we are anticipating there will be a number of upgrades to equipment and recurring costs such as licensing agreements etc. After a three-year period of studying this effort they are prepared to offer additional information to us we will participate in that event January 19, 2017. Elected officials are invited to attend. We are sending representatives from the Police Department and Fire Department.

2016 Housing Starts – our highest housing starts were in 2003 and there were 435. In 2016 we had 521 housing starts. In 2014 we had 230 housing starts and in 2015 we had 290 housing starts. In 2015 we had record high permit evaluations in the amount of \$123,606,000. In 2016 permit evaluations were \$284,839,502. All figures are in the city limits and do not included development outside the city.

Commission of Public Works Partnership – Highway 29 Lighting – We are currently converting our high-pressure sodium lighting on the Highway 29 corridor to LED lighting and to include decorative lighting fixtures. We budgeted \$2.5 million dollars, when we last met we indicated some concern that bids for available resources for labor and installation of the project may come in a little higher than that. We are very, very pleased that the materials and labor for that project has been bid by Greer Commission of Public Works in the amount of \$2,120,062. We have some additional work we will be doing such as gateway improvements and landscaping improvements to the medians. Council will need to provide instruction as to how much of this we will fund out of cash, how much will be done as a matter of bonding we had conversation about the previously. Mr. Seifert and myself will meet with our financial advisors and bonding attorney in the latter part of January. We will bring a proposal to Council. It is my intent to issue a notice to proceed to Greer Commission of Public Works unless you have any objections or concerns. No one indicated and issues or concerns.

Executive Session

Mr. Driggers stated he had one (1) Contractual matter and Legal Briefing (Allen Bennett Memorial Hospital Campus), two (2) Personnel matters (Recreation Department and Police Department), one (1) Contractual matter (the potential purchase of a piece of property) and one (1) Economic Development matter (on an ongoing project with Greer Development Corporation) for consideration during Executive Session.

IX. APPOINTMENTS TO BOARDS AND COMMISSIONS

A. Board of Zoning Appeals

District 6 Dewey Tarwater resigned effective 9/27/2016 his term expires 12/31/2017

ACTION - Councilwoman Judy Albert made a motion to appoint William Henry to the District 6 seat on the Board of Zoning Appeals. Councilman Wryley Bettis seconded the motion.

VOTE - Motion carried unanimously.

B. Elections Commission

Alvetia Williams term expires 12/31/2016

No nominations were made.

C. Greer Development Corporation Board of Directors

Larry Wilson's term expires 12/31/2016

ACTION – Mayor Rick Danner made a motion to appoint Kevin Duncan to the Greer Development Corporation Board of Directors. Councilman Lee Dumas seconded the nomination.

VOTE - Motion carried unanimously.

X. OLD BUSINESS

A. Request to Recall Ordinance Number 34-2016

Staff is seeking a motion to recall Ordinance Number 34-2016 from the table and place it on the January 24, 2017 Agenda.

ACTION - Councilman Wryley Bettis made a motion to recall Ordinance Number 34-2016 from the table and place it on the January 24, 2017 Agenda. Councilman Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

XI. NEW BUSINESS

A. First and Final Reading of Resolution Number 1-2017

A RESOLUTION TO ACCEPT O'NEAL VILLAGE SUBDIVISION STREETS, NAMELY NOBLE STREET AND NOVELTY STREET INTO THE CITY OF GREER STREET SYSTEM

Glenn Pace, Planning and Zoning Coordinator presented the resolution. Staff recommended approval.

ACTION - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution Number 1-2017. Councilman Wayne Griffin seconded the motion.

VOTE – Motion carried unanimously.

Historic Resource Survey

Glenn Pace also informed Council the Historic Resource Survey will begin the week of January 16th. A community meeting will be held January 19th at City Hall From 4:00 pm until 6:30 pm. We will be looking at approximately 850 properties throughout the City.

B. First Reading of Ordinance Number 1-2017

AN ORDINANCE AMENDING THE CITY OF GREER CODE OF ORDINANCE CHAPTER 2 ADMINISTRATION, ARTICLE V PURCHASING RULES AND PROCEDURES, SECTION 2-293 SMALL PURCHASES, SECTION 2-294 REGULAR PURCHASES, SECTION 2-295 EMERGENCY PURCHASES, SECTION 2-296 CENTRAL STOREHOUSE AND SECTION 2-297 OTHER GENERAL RULES

David Seifert, Chief Financial Officer presented the ordinance.

ACTION - Councilman Jay Arrowood made a motion to approve First Reading of Ordinance Number 1-2017. Councilman Wayne Griffin seconded the motion.

VOTE – Motion carried 6-1 with Councilman Wryley Bettis voting in opposition.

XII. EXECUTIVE SESSION

Mayor Rick Danner stated an Executive Session was needed to receive information on (1) Contractual matter and Legal Briefing (Allen Bennett Memorial Hospital Campus), two (2) Personnel matters (Recreation Department and Police Department), one (1) Contractual matter (the potential purchase of a piece of property) and one (1) Economic Development matter (on an ongoing project with Greer Development Corporation).

ACTION - In (8:06 p.m.) - Councilwoman Judy Albert made a motion to go into Executive Session to receive information as stated by the Mayor. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they received the information as stated above and no action would be needed on the stated items.

ACTION - Out (10:19 p.m.) – Councilman Wryley Bettis made a motion to come out of Executive Session. Councilwoman Kimberly Bookert seconded the motion. Motion carried unanimously.

XIII. ADJOURNMENT

10:20 P.M.



Tammela Duncan, Municipal Clerk



Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, January 6, 2017.



Financial Performance Summary

As of Month End November, 2016

Quick Look Indicators	This Month	This Year	Balance
General Fund Cash Balance	↓	↑	\$ 5,957,067
General Fund Revenue	↑	↑	\$ 3,377,213
General Fund Expenditures	↑	↓	\$ 7,198,639
Budget Percentage (Over) / Under	↑	↑	10%
Revenue Benchmark Variance	↑	↑	\$ 945,174
Expenditure Benchmark Variance	↑	↑	\$ 894,981
Overall Benchmark Variance	↑	↑	\$ 1,840,155
Hospitality Fund Cash Balance	↑	↑	\$ 1,600,855
Hospitality Fund Revenue	↑	↑	\$ 850,657
Hospitality Fund Expenditures	↑	↑	\$ 247,721
Storm Water Fund Cash Balance	↓	↑	\$ 940,475
Storm Water Fund Revenue	↑	↓	\$ 13,629
Storm Water Fund Expenditures	↓	↑	\$ 104,341