



CITY OF GREER, SOUTH CAROLINA

**MINUTES of the FORMAL MEETING of GREER CITY COUNCIL
February 27, 2018**

MEETING LOCATION: Greer City Hall, 301 East Poinsett Street, Greer, SC 29651

I. CALL TO ORDER OF REGULAR MEETING Mayor Rick Danner - 6:32 P.M.

The following members of Council were in attendance:
Jay Arrowood, Wayne Griffin, Kimberly Bookert, Lee Dumas, Wryley Bettis and Judy Albert.

Others present: Ed Driggers, City Administrator, Mike Sell, Assistant City Administrator, Elizabeth Adams, Executive Administrative Assistant, Steve Owens, Communications Manager and various other staff and media.

II. PLEDGE OF ALLEGIANCE Councilmember Lee Dumas

III. INVOCATION Councilmember Lee Dumas

IV. PUBLIC FORUM No one signed up to speak

V. MINUTES OF THE COUNCIL MEETING January 23, 2018

ACTION - Councilman Wryley Bettis made a motion that the minutes of January 23, 2018 be received as written. Councilwoman Kimberly Bookert seconded the motion.

VOTE - Motion carried unanimously.

VI. SPECIAL RECOGNITION

- A.** Mayor Rick Danner along with Robbie Davis, Events Coordinator recognized the Black History Month Essay Contest Winners.

Middle School – 65 participants

3rd Place – Sutton Walters from Riverside Middle – Harriet Tubman

2nd Place – Elizabeth Rogers from Riverside Middle – Kimberly Clarice Aiken

1st Place – Aanem Hasnie from Riverside Middle – Richard Wright

High School – 160 participants

- 3rd Place – Jordan Bryant from Riverside High – Jesse Jackson
2nd Place – Emily Davis from Riverside High – Zora Neale Hurston
1st Place – Jacob Pegues from Riverside High – Lt. Colonel Lee A. Archer

VII. DEPARTMENTAL REPORT

- A.** Building and Development Standards, Finance, Fire Department, Municipal Court, Parks & Recreation, Police Department, Public Services and the Website Activity Reports for **January 2018** were included in the packet for informational purposes.

Finance

David Seifert, Chief Financial Officer presented the Financial Report for the period ending January 31, 2018. (Attached)

General Fund Cash Balance: \$14,964,094.

General Fund Revenue: \$12,427,160. General Fund Expenditures: \$11,346,687.

Revenue Benchmark Variance: \$1,964,889. Expenditure Benchmark Variance: \$1,156,046.

Overall Benchmark Variance: \$3,120,935.

The City is 11% under budget during this time period.

Hospitality Fund Cash Balance: \$2,059,793.

Storm Water Fund Cash Balance: \$1,439,577.

VIII. PRESENTATION

- A.** Matt Hamby, Chief of Police presented his Annual Report.
B. Justin Kirtz, GIS Planner demonstrated the updated GIS System.

IX. ADMINISTRATOR'S REPORT

Ed Driggers, City Administrator presented the following:

Calendar Items:

State Ethics Report – Due March 30th.

Hometown Legislative Action Day – We were recognized during the meeting as one of eight municipalities in South Carolina that 100% of our Council are graduates of the Municipal Elected Officials Institute. We currently have two members, Mayor Danner and Councilwoman Judy Albert that are graduates of the Advanced Municipal Elected Officials Institute. During this session we had three additional members of Council, Councilmembers Wryley Bettis, Kimberly Bookert and Lee Dumas to graduate from the Advanced Municipal Elected Officials Institute. We appreciate your efforts in continuing your education.

Council Planning Retreat – please consider the following dates March 19th and 20th or April 30th and May 1st both are Monday and Tuesdays. I will follow up with you.

Fire Contracts – We are continuing to make sure we have fire contracts in place with our partners in our special purpose districts.

Reidville District - We believe we have reach a consensus with the Reidville area, we have asked them to share some information with their commissioners and are awaiting their response. We hope to bring the final agreement to you shortly.

Pelham Batesville District – included a joint use agreement with one of our facilities both Chief Jolley (Pelham Batesville) and Chief Flowers (Greer) are continuing to have discussions. Pelham Batesville has requested us to review some changes specifically a station change. It is being evaluated now. We will bring that to you as a recommendation we hope as soon as your next meeting.

X. OLD BUSINESS

- A. Second and Final Reading of Ordinance Number 1-2018**
AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY CAROLYN CHAPMAN LOCATED AT 847 HARVEY ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF I-1 (INDUSTRIAL DISTRICT) FOR SAID PROPERTY

Kelli McCormick, Planning Manager stated there was no new information.

ACTION - Councilman Wryley Bettis made a motion to approve Second and Final Reading of Ordinance Number 1-2018. Councilman Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

- B. Second and Final Reading of Ordinance Number 4-2018**
AN ORDINANCE TO AUTHORIZE THE MAYOR TO EXECUTE A QUIT CLAIM DEED AND RELEASE OF REVERSIONARY RIGHTS TO CONVEY, WAIVE, AND RELINQUISH ANY RIGHTS AND INTEREST IT MAY HAVE IN CERTAIN REAL PROPERTY LOCATED AT BERKSHIRE PLACE, AND IDENTIFIED AS GREENVILLE COUNTY TAX MAP NO. G002-00-01-016.11

Ed Driggers, City Administrator stated during first reading this ordinance was read by title only with no documentation attached. There were some minor changes relative to the title but nothing that changed the ordinance but mainly identifying this would be executed by the Mayor, originally indicating by the Mayor or City Administrator.

ACTION - Councilman Wayne Griffin made a motion to approve Second and Final Reading of Ordinance Number 4-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

XI. NEW BUSINESS

Mayor Danner moved item I. Discussion of Zoning Requirements of Tattoo Businesses to the first item of New Business.

I. Discussion of Zoning Requirements of Tattoo Businesses

Kelli McCormick, Planning Manager provided information regarding the zoning requirements for a Tattoo Business.

Brief discussion held. Item will be discussed further during Council's Planning Retreat.

A. First Reading of Ordinance Number 5-2018

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY B. SCOTT STREETMAN LOCATED AT RIDGECREST CIRCLE FROM O-D (OFFICE DISTRICT) TO R-7.5 (RESIDENTIAL SINGLE- FAMILY).

Kelli McCormick, Planning Manager presented Ordinance Number 5-2018. A representative was present but did not speak.

ACTION - Councilman Wryley Bettis made a motion to approve First Reading of Ordinance Number 5-2018. Councilman Jay Arrowood seconded the motion.

VOTE – Motion carried unanimously.

B. First Reading of Ordinance Number 6-2018

AN ORDINANCE TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY OWNED BY RICHARD FRANS LOCATED AT 937 ABNER CREEK ROAD FROM C-3 (COMMERCIAL) TO R-7.5 (RESIDENTIAL SINGLE- FAMILY).

Kelli McCormick, Planning Manager presented Ordinance Number 6-2018. A representative was present and spoke briefly.

ACTION - Councilman Wayne Griffin made a motion to approve First Reading of Ordinance Number 6-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

C. First Reading of Ordinance Number 7-2018

AN ORDINANCE TO PROVIDE FOR THE ANNEXATION OF PROPERTY OWNED BY DOBBIE LIMITED PARTNERSHIP LOCATED AT VICTOR HILL ROAD BY ONE HUNDRED PERCENT PETITION; AND TO ESTABLISH A ZONING CLASSIFICATION OF I-1 (INDUSTRIAL), FOR SAID PROPERTY

Kelli McCormick, Planning Manager presented Ordinance Number 7-2018. Neither the owner nor a representative was present.

ACTION - Councilman Jay Arrowood made a motion to approve First Reading of Ordinance Number 7-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

D. First and Final Reading of Resolution Number 2-2018

A RESOLUTION RENAMING RYAN'S CORPORATE WAY TO WALTER BRASHIER DR. AND DIRECTING STAFF TO INSTALL APPROPRIATE SIGNAGE

Mayor Danner presented Resolution Number 2-2018.

ACTION - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution 2-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

E. First and Final Reading of Resolution Number 3-2018
TO REAPPOINT THE CITY ATTORNEY

Ed Driggers, City Administrator presented Resolution Number 3-2018.

ACTION - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution 3-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

F. First and Final Reading of Resolution Number 4-2018

A RESOLUTION TO ACCEPT ONEAL VILLAGE PHASE 3 SUBDIVISION STREETS, NAMELY DAYSTROM DRIVE AND NOVELTY DRIVE INTO THE CITY OF GREER STREET SYSTEM

Steve Grant, City Engineer presented Resolution Number 4-2018. Staff recommends approval.

ACTION - Councilman Lee Dumas made a motion to approve First and Final Reading of Resolution 4-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

G. First and Final Reading of Resolution Number 5-2018

A RESOLUTION TO ACCEPT ENCLAVE AT LISMORE SUBDIVISION STREETS, NAMELY FILTRO DRIVE, WERNINGER COURT AND VAUBUREN COURT INTO THE CITY OF GREER STREET SYSTEM

Steve Grant, City Engineer presented Resolution Number 5-2018. Staff recommends approval.

ACTION - Councilman Wryley Bettis made a motion to approve First and Final Reading of Resolution 5-2018. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

H. First and Final Reading of Resolution Number 6-2018

A RESOLUTION CERTIFYING 1316 WEST WADE HAMPTON BOULEVARD UNITS A, B AND C AS ABANDONED BUILDING SITES IN CITY OF GREER, SOUTH CAROLINA

Reno Deaton, Executive Director of Greer Development Corporation presented Resolution Number 6-2018.

ACTION - Councilwoman Kimberly Bookert made a motion to approve First and Final Reading of Resolution 6-2018. Councilman Wryley Bettis seconded the motion.

VOTE – Motion carried unanimously.

J. Bid Summary – Downtown Alleyway and Parking Lot Improvement Project

Steve Grant, Director of Building and Development Standards presented the bids. Staff recommends Earth Materials Grading, Inc. in the amount of \$464,830.90 with a 10% contingency for a total of \$511,313.88.

Discussion held.

ACTION - Councilman Wryley Bettis made a motion to approve the bid from Earth Materials Grading, Inc. in the amount of \$464,830.90 with a 10% contingency for a total of \$511,313.88. Councilwoman Kimberly Bookert seconded the motion.

VOTE – Motion carried unanimously.

K. Bid Summary – Bunkroom Renovations at the Fire Department (Headquarters)

Dorian Flowers, Fire Chief presented the bids. Only one bid was received, Cushman’s Construction in the amount of \$42,500.00.

ACTION - Councilwoman Judy Albert made a motion to approve the bid from Cushman’s Construction in the amount of \$42,500.00. Councilwoman Kimberly Bookert seconded the motion.

Discussion held.

VOTE – Motion carried unanimously.

XII. EXECUTIVE SESSION

ACTION - In (8:36 p.m.) – Councilman Wryley Bettis made a motion to enter into Executive Session to discuss an (A) Economic Development Matter regarding the Mutual Home Store property as allowed by SC Code of Laws Section 30-4-70(a)(5). Councilwoman Judy Albert seconded. Motion carried unanimously.

Councilman Wryley Bettis made a motion the enter into Executive Session to discuss (B) an offer to Purchase City Owned Property as allowed by State Statute Section 30-4-70(a)(2). Seconded by Councilwoman Judy Albert. Motion carried unanimously.


Councilman Wryley Bettis made a motion to enter into Executive Session to discuss (C) an Economic Development matter relating to the proposed location and the provision of service encouraging location of Project Inland 85; as allowed by State Statute Section 30-4-70(a)(5). Councilman Jay Arrowood seconded the motion. Motion carried unanimously.

Mayor Danner stated during Executive Session they discussed the above matters and no action was taken.

ACTION - Out (9:36 p.m.) – Councilman Wryley Bettis made a motion to come out of Executive Session. Councilman Wayne Griffin seconded the motion. Motion carried unanimously.

XII. ADJOURNMENT

9:36 P.M.


Tammela Duncan, Municipal Clerk


Richard W. Danner, Mayor

Notifications:

Agenda posted in City Hall and email notifications sent to The Greenville News, The Greer Citizen, GreerToday.com and the Spartanburg Herald Journal Friday, February 23, 2018.



Financial Performance Summary

As of Month End January, 2018

Quick Look Indicators

	This Month	This Year	Balance
General Fund Cash Balance	↑	↑	\$ 14,964,094
General Fund Revenue	↓	↑	\$ 12,427,160
General Fund Expenditures	↓	↑	\$ 11,346,687
Budget Percentage (Over) / Under	↑	—	11%
Revenue Benchmark Variance	↓	↑	\$ 1,964,889
Expenditure Benchmark Variance	↑	↓	\$ 1,156,046
Overall Benchmark Variance	↓	↑	\$ 3,120,935
Hospitality Fund Cash Balance	↑	↑	\$ 2,059,793
Hospitality Fund Revenue	↑	↑	\$ 1,266,293
Hospitality Fund Expenditures	↑	↑	\$ 387,201
Storm Water Fund Cash Balance	↑	↑	\$ 1,439,577
Storm Water Fund Revenue	↑	↑	\$ 618,263
Storm Water Fund Expenditures	↓	↓	\$ 85,064